

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 16th July 2015** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Signing of Outstanding Undertakings and Declarations of Office**
- 3. Changes to Membership**
To consider applications for co-option following uncontested election.
- 4. Declarations of Interest**
 - a. Register of Interests: Re-elected Councillors are reminded of the need to update their register of interests and newly co-opted Councillors are required to complete and return the Register of Interests Form to the Monitoring Officer within 28 days of their co-option.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.
 - i. To consider granting a dispensation up to the next ordinary election (2019) to Cllr. Brooker to enable participation in discussions and votes concerning Parish Council matters relating to the Parish Hall.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 5. To consider areas of focus and agree allocation of areas of responsibility to Councillors**
- 6. Minutes:** To consider adoption of minutes of Parish Council meeting held on 25th June 2015
- 7. Progress reports for information** **7.55pm**
 - a. District and County Councillor Report (Cllr. R.C. Adams)
 - b. Finance (Responsible Finance Officer)
 - i. Balances and s137 expenditure
 - ii. Monthly accounts/bank reconciliation to 30th June 2015
 - iii. Annual audit progress
 - c. West Mercia Police (PCSO Julie Pardoe/PCSO Steven Tinkler/PC Acaster)
 - i. To consider update
 - ii. To consider future PACT representative and agree PACT priorities
- 8. Reserve Levels (Cllr. Turvey/Clerk)** **8.10pm**
To review the Reserves Policy following production of the year end accounts.
- 9. Current Planning Applications (Cllr. Richmond/Cllr. Turvey)** **8.15pm**
Report of current applications. Also see Worcester Parkway Station agenda item 12.
- 10. South Worcs Development Plan and Associated Matters (Cllr. Turvey)** **8.20pm**
To consider any updates to the outline planning applications, traffic calming measures and actions.
- 11. Development on Land adjacent to St. Peters Garden Centre (Cllr. Turvey/Clerk)** **8.25pm**
To consider update including adoption matters, future verge ownership/maintenance responsibilities, roundabout work, bus shelter replacement, outstanding reinstatement/remedial work and actions.
- 12. Worcester Parkway Station (Cllr. Turvey)** **8.35pm**
To consider any update, feedback from parishioners and required actions.
- 13. Severn Trent Sewerage Scheme and Associated Matters (Working Group/Clerk)** **8.40pm**
To consider update including completion of contract, land registration matters, remedial work and required actions.
- 14. Employment Matters (Cllr. Turvey/Clerk)** **8.45pm**
To consider the need for DBS checks for employees.
- 15. VAT Procedures (Clerk)** **8.50pm**
To consider any update.
- 16. Parish Hall Recreation Facilities Project (Cllr. Dawson/Clerk)** **8.55pm**
To consider update on project, safety and commemorative signs and remedial work progress.

- 17. Parish Hall Car Park/Playing Fields/Outside Space** (Working Group/Clerk) **9.05pm**
To consider quote for pest control for moles and update on football pitch drainage and purchase of flags.
- 18. Parish Hall** (Cllr. Fincher/Cllr. Dawson) **9.10pm**
To consider report from landlord representatives including request for a donation towards outstanding Parish Hall electricity bill and update regarding Pre-school electricity usage/billing situation.
- 19. Parish Council Newsletter** (Clerk) **9.20pm**
To consider future production/circulation process. Items required for autumn edition by 1st August.
- 20. Allotments** (Clerk) **9.25pm**
To consider update, quote for removal of structures of asbestos construction and required actions.
- 21. Public Rights of Way** (Cllr. Turvey) **9.30pm**
To consider update and required actions.
- 22. Worcester Norton Sports Club and Croquet Club**(Cllr. Turvey) **9.35pm**
To consider any update on WNSC plans to redevelop the Club on its current site, provision of litter bins on the cricket ground and Croquet Club update.
- 23. Highways Matters** (Cllr. Turvey/Clerk) **9.40pm**
To consider update including Safer Road Partnership Church Lane speed enforcement and Woodbury Lane drainage system maintenance.
- 24. World War I Centenary** (Cllr. Mrs Way-Vautier/Clerk) **9.45pm**
To consider update on activities.
- 25. Finance** (Chairman) **9.50pm**
- a. To consider payments to be made/confirmed as on list attached.
 - b. To consider quote for continued provision of accountancy services.
- 26. Correspondence for Information** (Chairman/Clerk) **9.55pm**
The attached appendix of items will be available for inspection at the meeting.
- 27. Clerk's report on Urgent Decisions since the last meeting** (Clerk) **10.00pm**
- 28. Items for update to local M.P.** (Chairman)
To consider any items for communication and an introductory meeting.
- 29. Councillors' reports and items for future agenda** (Chairman) **10.05pm**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 30. Date of next meeting:**
Parish Council Meeting: Thursday 24th September 2015

Signed

Jane Greenway

Mrs Jane Greenway
Clerk to Norton-juxta-Kempsey Parish Council
10th July 2015

PLANNING APPLICATIONS – July 2015

Approvals

**36 Orchard Grove, Littleworth
Ref: W/15/01273**

Alterations to fenestration and external elevation of dwelling.
Parish supports.

Refusals

**Eastfield, Wadborough Road,
Kempsey. Ref: W/15/00769**

Construction of 3no. stock lakes together with the provision of 4no. 'glamps' and the temporary permission of a mobile home for use of the fishery manager. Parish does not support.

Awaiting Decision

**Land to the south of the City of
Worcester, Bath Road. Malvern
Hills DC Ref: W/13/00656/OUT
Welbeck Land**

Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.

**Land north of Taylors Lane, south
of and part north of A4440
Broomhall Way, Worcs.
Malvern Hills DC Ref: W/13/01617
St. Modwen Developments**

Outline application with all matters reserved except for access, for a mixed use development comprising residential development to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.

**Land adjacent to Lobelia Close,
Cranesbill Drive, Broomhall Green
and the A4440 Broomhall Way
Worcester City Ref: P13A0617
St. Modwen Developments**

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

**Middle Battenhall Farm
Worcester City Ref: P13B0632
Miller Homes**

Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

**Land at Broomhall Way
Worcester City Ref: P14L0266
(see amended application below)**

Outline planning permission for the erection of up to 103 dwellings with all matters reserved, excluding access. Parish supports subject to revision of application.

**Land to the east and south
of The Crucible Business Park,
of Norton, Worcester
Ref: Worcs CC 15/000007/REG3**

A full planning application for the development of a new rail station and associated infrastructure. The application comprises new platforms on the Birmingham – Bristol railway line and one platform on the Cotswold railway line, a new station building, a public right of way footbridge over the Birmingham – Bristol railway line, car parking, flood attenuation and a new roundabout on the B4084. Parish supports in principle but with concerns raised.

**22 Talavera Road, Norton
Ref: W/15/01578**

Single storey side extension and garage conversion. Parish supports provided off road parking retained.

**Boulterley Cottage, Broomhall,
Norton. Ref: W/15/01478/PP and
W/15/01479/LB1273**

Proposed conversion of outbuilding to habitable accommodation and erection of single storey link and replacement garage. Parish supports provided meets listed building requirements.

**Granary Barn House, Hatfield Lane
Ref: W/15/01461**

Single storey rear extension. Parish supports.

Internal Consultation

**16 St James Close, Littleworth
Ref: W/15/01480**

Removal of existing single garage and provision of new bedroom extension.

**Morelands, Wadborough Road,
Littleworth. Ref: W/15/01473**

Demolition of existing garage and store and construction of new garage/car port and workshop.

**Land at Broomhall Way
Worcester City Ref: P14L0266
(amended application)**

Outline matters application for the erection of up to 81 dwellings with all matters reserved, excluding access.

Other - None