

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next Meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 26th November 2015** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Signing of Outstanding Undertakings and Declarations of Office**
- 3. Changes to membership**
- 4. Declarations of Interest**
 - a. Register of Interests: Re-elected Councillors are reminded of the need to update their register of interests and newly co-opted Councillors are required to complete and return the Register of Interests Form to the Monitoring Officer within 28 days of their co-option.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 5. To consider areas of focus and agree allocation of areas of responsibility to Councillors**

To consider any changes and a CALC representative.
- 6. Minutes:** To consider adoption of minutes of Parish Council meeting held on 22nd October 2015
- 7. Progress reports for information** **7.55pm**
 - a. District and County Councillor Report (Cllr. R.C. Adams)
 - b. Finance (Responsible Finance Officer)
 - i. Balances and s137 expenditure
 - ii. Monthly accounts/bank reconciliation to 31st October 2015
 - c. West Mercia Police and PACT (PCSO Pardoe/PCSO Tinkler/PC Acaster/Cllr. Sparling)
 - d. St. James the Great Church, Norton (Rev. Don Sloggett)
 - e. EnviroSort – update following Liaison Group meeting
- 8. 2016/17 Budget and Precept** (Cllr. Fincher/Responsible Finance Officer) **8.10pm**
 - a. To consider the process, timescales and matters relating to production and agreement of the budget and precept for 2016/17
 - b. To consider quotes for: mowing of the playing field, mowing of the small verges at Norton and other Parish maintenance.
- 9. Current Planning Applications** (Cllr. Richmond/Cllr. Fincher) **8.15pm**

Report of current applications.
- 10. South Worcs Development Plan and Associated Matters** (Cllr. Fincher) **8.20pm**

To consider any update.
- 11. Development on Land adjacent to St. Peters Garden Centre** (Cllr. Fincher/Clerk) **8.25pm**

To consider update including adoption matters, future verge ownership/maintenance responsibilities, outstanding reinstatement/remedial work and actions.
- 12. Worcester Parkway Station** (Cllr. Fincher) **8.30pm**

To consider any update.
- 13. Severn Trent Sewerage Scheme and Associated Matters** (Working Group/Clerk) **8.35pm**

To consider update including contract wording and land registration.
- 14. Employment Matters** (Cllr. Fincher/Clerk) **8.45pm**
 - a. To consider employment of an Assistant Clerk.
 - b. Pensions auto-enrolment update.
- 15. Parish Council IT Provision** (Cllr. Fincher/Clerk) **8.50pm**

To receive update on PC laptop, PC printer, upgraded broadband provision and consider re-imbursment of ‘any time call plan costs’.

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| 16. Parish Hall Recreation Facilities Project (Cllr. Dawson/Clerk) | 8.55pm |
| To consider update on Semele equipment nets and toddler swing seats. | |
| 17. Parish Hall Car Park/Playing Fields/Outside Space (Working Group/Clerk) | 9.00pm |
| To consider maintenance work to Parish Hall grounds and quotes received. | |
| 18. Parish Hall (Cllr. Fincher/Cllr. Dawson) | 9.10pm |
| To consider report from landlord representatives. | |
| 19. Allotments (Cllr. Brooker/Cllr. Hughes/Clerk) | 9.25pm |
| To consider update. | |
| 20. Public Rights of Way (Clerk) | 9.35pm |
| a. To consider any update regarding hedge maintenance along NJ543 and required actions. | |
| b. To consider proposed footpath diversions relating to the Parkway Station proposal (response required by 10 th December) | |
| 21. Worcester Norton Sports Club and Croquet Club (Cllr. Fincher) | 9.40pm |
| To consider update relating to WNSC plans to redevelop the Club on its current site, provision of litter bins on the cricket ground, Croquet Club and Community Groups meetings. | |
| 22. Norton Pre-school (Cllr. Fincher/Clerk) | 9.45pm |
| To consider potential changes to the governance/ownership and lease arrangements. | |
| 23. Highways Matters (Cllr. Fincher/Clerk) | 9.55pm |
| To consider update and actions. | |
| 24. Refurbishment of the War Memorial (Cllr. Fincher) | 10.00pm |
| To consider refurbishment work. | |
| 25. Notice Boards (Cllr. Sparling/Clerk) | 10.05pm |
| To consider maintenance requirements and costs for replacement | |
| 26. Salamanca Drive Bench (Cllr. Fincher/Clerk) | 10.15pm |
| To consider feedback from resident and re-location of bench | |
| 27. World War I Centenary (Cllr. Mrs Way-Vautier) | 10.20pm |
| To consider update on activities. | |
| 28. Community Orchard (Cllr. Brooker/Clerk) | 10.25pm |
| To further consider proposals. | |
| 29. Wychavon Diamond Jubilee Community Recognition Award (Clerk) | 10.30pm |
| To consider nominations (to be submitted by 8 th January 2016). | |
| 30. Photograph Archive (Clerk) | 10.35pm |
| To consider storage of photograph slides now archived to digital format. | |
| 31. Finance (Chairman) | 10.40pm |
| a. To consider payments to be made/confirmed as on list attached. | |
| b. To consider donation to The Poppy Appeal regarding the Remembrance Service wreath. | |
| 32. Correspondence for Information (Chairman/Clerk) | 10.45pm |
| The attached appendix of items will be available for inspection at the meeting. | |
| 33. Clerk's report on Urgent Decisions since the last meeting (Clerk) | 10.50pm |
| 34. Items for update to local M.P. (Chairman) | 10.55pm |
| To consider any items for communication. | |
| 35. Councillors' reports and items for future agenda (Chairman) | 11.00pm |
| Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u> | |
| 36. Dates of next and 2016 meetings: | |
| To consider 2016 meeting dates: 28 th January, 25 th February, 24 th March (to avoid school holidays), 28 th April, 26 th May, 30 th June, 21 st July (to avoid school holidays), no meeting in August, 29 th September, 20 th October (to avoid school holidays), 24 th November, no meeting in December. Annual Parish Meeting: 10 th May. No meeting in December 2015. | |

Signed

Jane Greenway

Mrs Jane Greenway

Clerk to Norton-juxta-Kempsey Parish Council

19th November 2015

PLANNING APPLICATIONS – November 2015

Approvals

**Birch House, 48 Wadborough Road
Littleworth. Ref: W/15/02318** Attached garage. Parish supports.

Refusals - None

Awaiting Decision

**Land to the south of the City of
Worcester, Bath Road. Malvern
Hills DC Ref: W/13/00656/OUT
Welbeck Land** Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.

**Land north of Taylors Lane, south
of and part north of A4440
Broomhall Way, Worcs.
Malvern Hills DC Ref: W/13/01617
St. Modwen Developments** Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.

**Land adjacent to Lobelia Close,
Cranesbill Drive, Broomhall Green
and the A4440 Broomhall Way
Worcester City Ref: P13A0617
St. Modwen Developments** Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

**Middle Battenhall Farm
Worcester City Ref: P13B0632
Miller Homes** Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

**Land at Broomhall Way
Worcester City Ref: P14L0266** Outline planning permission for the erection of up to 103 dwellings with all matters reserved, excluding access. Parish supports subject to revision of application.

**Land at Broomhall Way
Worcester City Ref: P14L0266
(amended application)** Outline matters application for the erection of up to 81 dwellings with all matters reserved, excluding access.

**Land at Broomhall Way
Worcester City Ref: P15L0319** Use of land for car boot sales to be held on more than 14 days per year. Parish submitted comments re parking and limitation on dates.

**Granary Barn House, Hatfield Lane
Ref: W/15/02655** First floor side extension, resubmission of w/14/2603. Parish does not support.

**The Skillings, Church Lane, Norton
Ref: W/15/02644** Retrospective planning application to reconstruct single storey domestic annex. Parish supports.

**The Conifers, 14 St. James Close,
Littleworth. Ref: W/15/02526** Proposed domestic extension to front elevation, lengthen garage to the side of dwelling and widen garage at rear. Parish supports.

Internal Consultation

**The Old Vicarage, Hatfield Lane
Ref: W/15/01925** Change of use of land and the associated installation of a 6x2 (4kwp) ground mounted solar panels array for domestic purposes to be sited in the field adjacent to The Old Vicarage

**Winnells Farm, Church Lane,
Norton. Ref: W/15/0262** Outline application with all matters reserved for new build detached annexe accommodation.

Other

Appeal re Tree Preservation Order application decision:

19 Salamanca Drive, Norton
TPOA/15/040

Removal of tree from TPO protected tree from grass verge adjacent to property.