

To members of Knighton on Teme Parish Council

You are duly summoned to attend the meeting of Knighton on Teme Parish Council to be held at 7.30pm on **Tuesday 4th February, 2014** at Knighton on Teme Parish Room.

Agenda

- 1 **Apologies:** To consider the acceptance of apologies for absence from Councillors.
2. **Declarations of Interest:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(3) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- d) To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.

Public Question Time:

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the meeting itself. This period is part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a disclosable pecuniary interest in a particular issue may address the Council on the issue during public question time subject to the Councillor requesting prior dispensation from the Clerk.

3 District/County Councillors Reports – K Pollock/Will Redman

- 4 **Minutes:** To consider the adoption of the minutes of the last meeting (previously circulated).

5 Correspondence

- a) Correspondence – noted overleaf
- b) Relocation of post box in Newnham Bridge
- c) Housing needs survey for the parish / development of Station House site
- d) Draft Data Protection Policy – for consideration

6 Planning

- a) Applications received:
Hopview, Newnham Court, NB. Ground floor kitchen extension.
- b) Determinations received
- c) Applications determined under delegated powers:
- d) Tyree, Woodgate Green – possible unauthorised development

7 Finance

- a) Parish Rooms hire 2013 - £220

8 Highways

- a) Lengthsman Scheme
Lengthsman's account for December/January
- b) Footpath matters passed to Footpath Officer
- c) Road to Boraston Ford – reported
- d) Winter litter pick – 2nd March, 2014. 10am-12noon

9 Councillors' reports and items for future agenda

For reporting minor matters of information and to raise items for future agendas.

10 Date of next meeting - To confirm the date of the next meeting scheduled for 4/3/2014

Mrs Karen Yates,
Clerk to the Council,
28th January, 2013

Correspondence – February 2014

Clerks & Councils Direct, Revd Grace-thank you letter,