

BENTLEY PAUNCEFOOT PARISH COUNCIL

Clerk & RFO To The Parish Council: Anne Dyson, The Old Timber Barn, Manor Road, Upper Bentley, B97 5TB

Tel : 01527 404269 Email : bentleypauncefoot@hotmail.com

To Members Of Bentley Pauncefoot Parish Council

12th May 2015

You are duly summoned to attend the Annual Parish Council Meeting of Bentley Pauncefoot Parish Council to be held at 7.30pm Tuesday 19th May 2015 at Bentley Village Hall.

Democratic 10 Minutes / Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself.

AGENDA

1.	Apologies	To receive apologies and to approve the reason for absence.
2.	Election of Chairman	
		The existing Chairman steps down. Councillors to propose/second a Councillor as Chairman of the Parish Council for the next year.
3.	Election of Vice Chairman	
		The existing Vice Chairman steps down. Councillors propose / second a Vice Chairman of the Parish Council for the next year.
4.	Declarations of Interest	
	a)	Register of Interests: Councillors are reminded of the need to update their register of interests
	b)	To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
	c)	To declare any Other Disclosable Interests in items on the agenda and their nature.
	d)	Written requests for the clerk to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
5.	Minutes	To approve the Minutes of the Last Annual General Meeting Held Tuesday 20 th May 2014.
6.	Chairman's Report on Parish Council achievements in 2014/2015	
		Chairman to go through his report on the Parish Council Achievements.
7.	Signing of Acceptance of Office Forms by Chairman / Vice Chairman	
		Forms of Acceptance of Office are signed with witnesses present and The Register of Members Interest Forms are issued by the Clerk to be returned to the Monitoring Officer within 28 days.
8.	Councillors Reports & Items for Future Agenda	
	a)	Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate of decision making.

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Signed

**Anne Dyson
Clerk & RFO to Bentley Pauncefoot Parish Council**

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