

**PENSAX PARISH COUNCIL**  
**Rob Gready (Chairman), Jim Stanhope (Vice Chairman), George Rudd,**  
**Toby Wise, Jo Warr, Jack Randall**

**To Members of Pensax Parish Council**

You are summoned to attend **PENSAX Parish Council Meeting** to be held at **7.00pm** on  
**TUESDAY 21st APRIL 2015** at **PENSAX Village Hall**

**Agenda**

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
  - a. Register of Interests: Councillors are reminded of the need to update their Register of Interests.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.  
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.  
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. **Dispensations –**
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
  - **Dispensations requested** – All Cllrs requested a Dispensation on items 9(d) regarding Precept and Cllr Rudd for all items at 12 Pensax Village Hall.
4. **The meeting will be adjourned for Public Question Time**  
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **Minutes** To consider adoption of the minutes of Parish Council Meetings held on 27<sup>th</sup> January 2015 (attached).
6. **District/County Councillors reports** for information.
7. **Progress reports for Information:**
  - a. **Pensax Village Hall** – update
  - b. **Superfast Broadband** – update
  - c. **Road safety issues road to Pensax village** – update
8. **Reports on Meetings attended by Clerk or Councillors:**
9. **Finances:**
  - a. To consider payments to be made as on list presented at meeting.
  - b. To report receipts since last meeting.
  - c. To agree to join Worcestershire County Association of Local Councils (£150.69).
  - d. Bank Reconciliation Current Account – January/February/March 2015 to be viewed and signed.

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- e. To agree to appoint Internal Auditor for 2014-15 accounts.
  - f. To agree Internal Audit procedures are being adhered to (circulated)
  - g. To agree Council are adhering to the requirements of Annual Governance Statement (circulated)
  - h. To agree end of year accounts and to sign Annual Return for 2014-15 (circulated)
- 10. Planning:**
- a. Plans circulated since last meeting – **None**
  - b. Decisions received since last meeting –  
**14/01586/FUL Ridding Coppice, Worles Common, Stockton** – Change of use of land to site 2 yurts for residential use associated with the long term management of Ridding Coppice.  
**14/01674/FUL – Hazelhurst Farm, Stockton WR6 6XG** – Conversion of part of existing barn to residential accommodation and two self-catering holiday units.  
**14/01642/CPU – Heather View, Pensax Common Stockton WR6 6XL** – Erection of 2 storey extension to ‘principle’ (west) elevation, not fronting a highway and single storey side extension.
  - c. Plans to comment on at this meeting – **None**.
  - d. **Complaint regarding track way at Spring Meadow** – update
- 11. Business Rate Relief application from Bell Inn Pensax (circulated)** – to discuss supporting the business with possible contribution of £457.50.
- 12. Road report:**
- a. **Lengthsman** – progress report
  - b. Any problems to report.
- 13. Financial Regulations** – to adopt draft copy (circulated).
- 14. Standing Orders** – to adopt draft (circulated).
- 15. Correspondence for Information:**  
Items of interest will be available at the meeting.
- 16. Clerks report on Urgent Decisions since last meeting**  
**Lengthsman Contract 2015-16.**
- 20. Councillor’s reports and items for the next agenda.**  
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
- 21. Date of next meeting: 19<sup>th</sup> MAY 2015 - ANNUAL PARISH MEETING 7pm  
followed by Annual Parish Council Meeting**
- 22. Cllrs to agree to close meeting to the Public due to the confidential nature of the business to be discussed.**
- 23. Clerk’s contract and related matters.**
- 24. Meeting Closed.**
- Signed-----*Sue Burrows*-----Date 15<sup>th</sup> April 2015  
Clerk Sue Burrows