

# HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB  
Email: hindlipmartinandsalwarpepc@yahoo.co.uk

Tel: 01562 700479

You are duly summoned to attend the Acceptance of Office followed by the Annual Meeting of the Parish Council to be held at **7.00 p.m. on Monday 18<sup>th</sup> May 2015**, Committee Room, Salwarpe Village Hall

**Public Question Time** – The meeting will be adjourned after item 8 for residents questions and views.

**Rights to Record Meetings** - Admission to meetings Act 1960 s.1 (9) allows for members of the public and the press to report on the proceedings of the meeting.

**Community Police** – Officers report to the Parish Council

## AGENDA

### **DECLARATION OF ACCEPTANCE OF OFFICE**

All elected members of the Parish Council for four year term 2015 to 2019 to sign the Declaration of Office undertaking the duties of councillor and to observe the Code of Conduct in the performance of duties.

1. **Election of Chairman** and signing of Declaration of Office
  2. **Apologies:**  
To receive apologies and approve reasons for absence
  3. **Election of Deputy Chairman**
  4. **Declarations of Interest - Register of interests**  
Councillors are reminded of the need:
    - a) To complete their Register of Interest within 28 days, i.e. by 8th June 2015
    - b) To declare any relevant pecuniary interests in items on the agenda and their nature
    - c) To declare any disclosable interests in items on the agenda and their nature
  6. **Code of Conduct**
    - To note the Code of Conduct (issued and signed for at the meeting)
  7. **Standing Orders & Financial Regulations**
    - a) To note Standing Orders and Financial Regulations and to consider reviewing them at the July meeting for business of the Council for the ensuing year (circulated at May 2015 meeting)
    - b) To consider the review of Freedom of Information requests at the July meeting
  8. **Council's Scheme of Delegation**
    - **Appointment of Councillors/Members to the following:**

(a) Finance Working Group	(b) Staffing Committee	(c) Village Hall Committee
(d) Parish Path Wardens	(e) Parish Tree Warden	
- Public Question Time – Meeting adjourned and reconvened**
9. **Minutes**
    - a) To consider for approval the Minutes of the meeting held 16<sup>th</sup> March 2015
    - b) To note for information the draft Minutes of the 2015 Annual Parish Meeting and to consider items requiring action for future agendas
  10. **Clerk - Progress Reports on actions from Minutes 16<sup>th</sup> March 2015**
    - a) Councillors to review the Minutes of 16 March 2015 and request the Clerk to update on progress on actions on Minutes where necessary
    - b) Clerk to inform the Council of new items
  11. **Chairman Report**  
New Transparency Regulations and website publication
  12. **Deputy Chairman Report**
  13. **Reports of County & District Councillors**  
For information (any items raised for decision will appear on the agenda for the next meeting).
  14. **Finance**
    - a) Councillors are reminded of the need to submit 'NIL' Return Of Election Expenses declaration by 4<sup>th</sup> June 2015
    - b) Review of payments made and received since the last meeting (see Appendix 1)
    - c) To approve the Annual Statement of Account Auditors Report and Year End Returns 2014/15
    - d) To approve the Asset and Risk Assessment Registers 2015
    - e) To approve the Lengthsman Scheme and Maintenance Contract
    - f) To approve and confirm insurance arrangements
    - g) To review subscriptions
    - h) To note budget details for 2015/16 (Attached to Agenda)
  15. **Planning Consultations**
    - a) Applications (see Appendix 2)
    - b) Enforcements (see Appendix 3)
    - c) Appeals (see Appendix 4)

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**16. Councillors Reports & Items for Future Agenda's:**

Each councillor is requested to use this opportunity to report matters of information not included elsewhere on this agenda and to raise items for future agenda's. Items for debate or decision will be deferred to the next meeting.

**17. Date of next meeting**

To confirm the date of the next Parish Council meeting to be held at 7.00 p.m. on Monday 20th July 2015  
Committee Room at Salwarpe Village Hall.

Signed  Mrs E. Gallagher, Clerk to Hindlip, Martin Hussingtree & Salwarpe Parish Council

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**APPENDIX 2  
7<sup>th</sup> March 2015 -30<sup>th</sup> April 2015**

<b>New Applications</b>				
<b>Dev No</b>	<b>Location</b>	<b>Proposal</b>	<b>Council</b>	<b>PC Response</b>
W/15/00523/CU	Middleton Farm Droitwich Road Salwarpe	Change of Use of land and barn	Salwarpe	Withdrawn
W/15/00526/PO	Upper Smite Farm Smite Lane WR3 8SZ	Application to modify S106 agreement dated 8/7/2005 relating to agricultural tied dwelling	Hindlip	Pending
W15/00628/PN	Pear Tree Inn Smite Lane Hindlip	Retrospective erection of temporary marquee	Hindlip	Pending
W/15/00768/PP	Hill Top Cottage Drury Lane Martin Hussingtree	Erection of single storey and double storey extension to the rear of the property resubmission of W14/02569/PP	Martin Hussingtree	Pending
W/15/00864/OU	Hill Top Farm Newland Lane WR9 7JF	Erection of 4 dwellings and new access onto Newland Road	Salwarpe	Pending
W/15/00866/RM	Elm Cottage Copcut Lane Salwarpe WR9 7JP	Reserved matters application for the appearance landscaping and layout up to 4 dwelling following outline planning permission W14/01621/OU	Salwarpe	Parish Council not consulted Pending
W/15/00979/LUE	Pandey House Droitwich Road WR3 8TE	Existing Use of land for Photovoltaic Panels to a maximum height of 0.6 metres	Martin Hussingtree	Pending
<b>Awaiting Decisions</b>				
<b>Dev No</b>	<b>Location</b>	<b>Proposal</b>	<b>Council</b>	<b>PC Response</b>
W/13/02195/OU	Land North of Pulley Lane and Newland Lane	Resubmission of application W/12/02336/OU 265 Dwellings and associated car parking Persimmon	Salwarpe	Pending
W/13/02147/OU	Land North of Pulley Lane and Newland Lane	Resubmission of application W/11/01073/OU 500 Dwellings and associated car parking Barbary Droitwich	Salwarpe	Pending
W/14/00367/OU	Land off Dilmore Lane, Fernhill Heath	Outline planning application for up to 120 dwellings (use class C3) with means of site access across from Dilmore Lane and formation of emergency access onto Firlands Close. For consideration and all other matters(layout, scale, appearance and landscaping) reserved for subsequent approval; open space; earthworks to facilitate surface water drainage; and all other ancillary and enabling works.	North Claines	Pending
W/14/00542/PN	Offerton Farm, Hindlip, WR3 8SX	Conversion and change of use of redundant barn to form new residential dwelling. Re-submission of W/13/00832/CU	Hindlip	Pending
W/14/02522/RM	Land off Persnore Lane, Tibberton	Approval of reserved matters following outline permission W10/00769/OU relating to the layout, external appearance for 3 store office landscaping, internal roads, car parking & gateway feature.	Multi- Parish	Pending
W/14/02524/OU	Land off Persnore Lane, Tibberton	Outline planning application for all matters reserved except for access & earthworks. Removal & variation of various conditions attached to outline planning permission	Multi- Parish	Pending

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		W/10/00769/OU para 3.7 of supporting statement.		
Decisions				
Dev No	Location	Proposal	Parish	Decision
W/14/00847/CU	Churchfields Farm	Conversion of existing timber frame barn & retrospective amendments to existing barn to form new farm shop	Salwarpe	Approved
W/14/00848/LB	Churchfields Farm	Conversion of existing timber frame barn & retrospective amendments to existing barn to form new farm shop	Salwarpe	Approved
W/14/02191/LB	Copcut House, Copcut Lane, Salwarpe	Application for the erection of a greenhouse.	Salwarpe	Withdrawn
W/14/02260/PN	Land off Drury Lane, Martin Hussingtree	Erection of stables and hard standing	Martin Hussingtree	Approved
W/14/02812/OU	Land Off Chawson Lane, Salwarpe.WR9 0AH	Outline Planning Residential development of up to 163 dwellings. All matters reserved	Salwarpe	Withdrawn
W/15/00043/PP	Middleton Cottage, Copcut Lane, Salwarpe,WR9 7JB	4 New build houses	Salwarpe	Approved
W/14/02829/OU	Land between Roman Way/Copcutt Lane	Variation of condition 6 of planning approval W/10/02896/OU in relation to off-site highways works	Salwarpe	Approved
W/15/00079/PN	Woodside Cottages Hindlip	Development of 5 new cottages in the curtilage of existing 5 dwellings	Hindlip	Refused
W/15/00244/PN	Worcester Warriors Rugby Club	Retention of temporary marquee for a further 3 years	Hindlip	Approved
W/15/00160/PN	The Martin, Drury Lane, Martin Hussingtree, WR3 8TD	Two storey side extension	Martin Hussingtree	Refused
W/15/00249/PN	Martin Motors Droitwich Road WR3 8TE	Removal of existing container unit and erection of a single storey unit	Martin Hussingtree	Approved
W/15/00392/PP	Martin Hall, Drury Lane, Martin Hussingtree, WR3 8TD	Erection of timber framed garage and log store	Martin Hussingtree	Refused

**APPENDIX 3**

Enforcements				
Enforcement No.	Location	Description of alleged breach	Parish	Status
Appeals				
W/14/00308/PN App/H1840/W/15/3003157		Worcestershire Hunt Kennels, Kennels Lane	North Claines Fernhill Heath	Appeal Commenced 19 March 2015