

Grimley Parish Council

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Clerk: Mrs Susan Hughes

Tel: 01905 427190

Applegarth
Bransford Road
Rushwick
WORCESTER WR2 5TA

7th May 2015

Dear Councillor

Notice is hereby given that the **Annual Meeting** of Grimley Parish Council will be held on Monday, 18th May 2015 at **7.15pm** in The Peace Hall, Sinton Green when the business set out in the agenda below will be transacted. Your attendance at the meeting is requested.

Yours faithfully

Susan Hughes

Clerk & Responsible Financial Officer

Agenda

- 1 To Consider Any Apologies for Absence
- 2 Declarations of Interest
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d) To declare any Gifts or Hospitality received

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, **must leave the room for the relevant items.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- 3 To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 days prior to a meeting
- 4 Election of Chairman & Signing of Declaration of Acceptance of Office
- 5 Election of Vice Chairman

6 Election of Representatives:

Parochial Church Council (1)	Peace Hall Committee (2)
CALC (2)	Monkwood Green Working Group (3)
Staffing Committee (3)	Tarmac Liaison Group (1)
Grimley Smaller Charities (2)	Grievance Panel (3)
Appeals Panel (3)	Over-seeing Finance

- 7 To Review
- a) Financial Regulations (Statutory - NALC Recommended)
 - b) To Review and Accept Standing Orders (previously circulated)
 - b) Investment Policy & Reserves
 - c) Risk Assessment Register
 - d) Information available under Freedom of Information Act
(Statutory)

- 8 To Confirm the Appointment of an Internal Auditor (to 31st March 2015)

The press and public are cordially invited to attend