

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 26th February 2009 at Norton Parish Hall, Littleworth.**

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during public question time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during question time.

Presentation: Prior to the start of the Parish Council meeting a presentation will be given by Mr. Clive Corbett, Head Teacher of Pershore High School, concerning facilities available to the wider community.

Agenda

1. **Apologies: To receive apologies and to approve the reason for absence.**
2. **Allocation of Responsibilities**
To consider allocation of responsibilities (see attached list of existing responsibilities)
3. **Declarations of Interest**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Personal Interests in items on the agenda and their nature.
 - c. To declare any Personal and Prejudicial Interests in items on the agenda and their nature
(Councillors with prejudicial interests must leave the room for the relevant items).
4. **Minutes:** To consider adoption of the minutes of the Parish Council meeting of 29th January 2009
5. **Progress reports for information**
 - a. District and County Councillor Report (Cllr. R.C. Adams)
 - b. Planning (Clerk)
Current Applications - details accompany the agenda
 - c. Allotments (Cllr. Mrs. McGovern)
Also see agenda items 11,16 &17
 - d. Playing Fields (Clerk)
Consider attached suggestions to improve football pitches. Also see agenda items 18 & 19
 - e. Footpaths (Cllr. Turvey)
 - f. Finance (Responsible Finance Officer)
 - i. Balances
 - ii. Monthly Accounts – January monthly accounts accompany the agenda
 - g. Parish Hall Management Committee
Treasurer's Reports to 2nd February 2009 attached
 - h. West Mercia Police (WPC Dene Storr/CSO Fogwill)
 - i. Brockhill Recreation Area (Cllr. Reeves)
 - j. Parish Plan (Cllr. Turvey)
6. **EnviroSort (Cllr. Lucas)**
 - a. To receive an update on activities following the EnviroSort Liaison Group meetings
 - b. To consider request for Parish Council to submit a letter supporting the concerns expressed by the J7 Waste Action Group in connection with the Environmental Permit application by Mercia Waste
7. **West Midlands RSS/South Worcestershire Joint Core Strategy (Cllr. Turvey/Cllr. Mrs. McGovern/Mr. Dyer/Mr. Fincher)**
 - a. Discuss current position and agree future actions
 - b. Discuss volunteers to gather petition signatures and timing
 - c. Discuss meetings with SWJCS Team and Wychavon DC representatives on SWJCS
 - d. Consider proposed letter to SWJCS (to follow)
8. **Flooding Issues (Cllr. Reeves)**
To receive an update on issues, plans, activities, funding opportunities and correspondence.
9. **Consultation Paper: Communities in Control – Real People, Real Power: Code of recommended practice in local authority publicity**
To consider making a response to the consultation and to agree a volunteer(s) to review the papers and draft a response for submission by the 12th March deadline.

10. Norton Pre-School

To consider proposal to move Pre-School from current premises into own purpose built premises on land at Norton Parish Hall (proposals previously circulated)

11. Allotments

- a. To consider previously circulated feedback received regarding the possible use of land between Coppice Cottage and Courtnellan, Wadborough Road as allotments.
- b. To consider previously circulated feedback received with annual rent slips
- c. To consider request for fully supervised Pre-school children to use of a small area of plot 37

12. The Hidage, Littleworth

- a. To consider complaint received regarding use of car parking spaces
- b. To consider update from Wychavon DC regarding previously reported issues

13. Parking outside Broomhall Cottages

To consider complaint received regarding parking levels and agree appropriate action/response.

14. Bus Service from Hatfield

To consider request for a bus service to include Hatfield.

15. Quotes to Repair and Paint Parish Hall Car Park Gates

To consider quotes received, discuss funding and agree work.

16. Quotes to Modify Allotment Fence

To consider quotes received, discuss funding and agree work.

17. Quotes for Maintenance of Allotment Hedge opposite Parish Hall

To consider quotes received, discuss funding and agree work.

18. Quotes for Goal Mouth Maintenance

To consider quotes received, discuss funding and agree work.

19. Quotes for Tennis Court Maintenance

- a. Re-fixing of Set of Tennis Court Net Posts - consider quotes received and discuss funding
- b. Over-marking of court lines - consider quotes received and discuss funding

20. Quotes for Bus Shelter Maintenance

To consider quotes received, discuss funding and agree work.

21. Quotes for Installation of Benches on Grass Verge Church Lane/Crookbarrow Rd

To consider quotes received, discuss funding and agree work.

22. Annual Insurance Renewal

To review cover and agree adequacy (see attached).

23. Parish Council Website

To consider information to be added to website, including information regarding Parish Councillors. Web pages have been released to the public by Worcs CC, with official launch in late Spring (April).

24. Parish Council bank Accounts

To discuss use of telephone banking service and setting up the Clerk as a user.

25. Calor Village of the Year Competition

To consider entry.

26. Finance

- a. To consider payments to be made as on list attached
- b. To consider request for a grant towards the cost of a trip by Guides and young Leaders to the Czech republic in August 2009

27. Correspondence for Information

The attached appendix of items will be available for inspection at the meeting.

- a. Rural Services Network membership

28. Clerk's report on Urgent Decisions since the last meeting

29. Items for update to local M.P.

To consider any items for communication and also consider response to recent letter from Peter Luff.

30. Councillors' reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

31. Date of Next Meeting

To confirm date of next meeting which is scheduled for 26th March.

Signed

Jane Greenway, Clerk to Norton-juxta-Kempsey Parish Council.

20th February 2009