



**Members of Catshill & North Marlbrook Parish Council  
are summoned to attend the  
Parish Council Meeting at Catshill Village Hall on  
Thursday 30<sup>th</sup> April 2015 starting at 7.30pm**

**AGENDA**

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. **Open Forum** : official business is suspended in order to receive representations / reports from:
  - 3a) Members of the public.
  - 3b) Worcs County Councillor for the Woodvale Division
  - 3c) Bromsgrove District Councillors for Catshill Ward and Marlbrook Ward:
  - 3d) Any other community representative eg local Community Support Officer.
4. To re-open the meeting NB: Members of the Public are very welcome to stay for the whole meeting but unless the Chairman directs otherwise only Parish Councillors and the executive officer may speak from this point forward.
5. Declarations of Interest Members are asked to -
  - a) Update their register entry on the Members' Register of Interests where necessary;
  - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
  - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
6. Dispensations To consider any written request for dispensation from a member
7. Previous minutes To approve the minutes of the parish council meeting held 26/03/2015
8. Members' Questions Where possible Members are asked to submit questions in advance of the meeting, particularly if a detailed response is expected.
9. Chairman's Report Cllr G Witcomb to report
10. Clerk's report on delegated actions, update and list of communications

No decisions are required during this agenda item

  - a) Bus shelter replacement update
  - b) Parish Council elections – there will not be a ballot as only 10 out of 13 seats are filled, the council can co-opt after 12/05/2015 to fill the 3 vacant seats (2 in Woodrow ward, 1 in Lower Marlbrook ward)
  - c) BDC's New Homes Bonus community grants scheme is now receiving applications
  - d) Invitation to members to attend the Worcestershire Parish Conference 04/06/2015
  - e) Flood Alleviation Scheme, Green Lane has now been completed
  - f) Handrail and steps between A38 / Lingfield Walk (part of Hilton Hotel land) – update
  - g) Adoption of Cheltenham Avenue estate - update

Relevant correspondence available from the Clerk: includes weekly CALC updates Apr 2015; weekly updates from BDC Planning lists, WCC road works lists, Police & Crime Commissioner.

- Worcestershire County Council have provided a leaflet on their Surface Dressing Programme
- Introductory e-mail from Supt. Alex Franklin-Smith, Policing Area Commander, North Worcs
- 6<sup>th</sup> Bromsgrove Scout Council, Group Scout Leader is standing down
- Minutes of most recent meeting of Catshill Village Hall management committee
- WCC 'Your Life, Your Choice' website is now live.
- CPRE campaign to save the countryside

Items carried forward: Dedication stone for Diamond Jubilee Garden, Community Speed Watch, New Homes bonus

11. Committee and Representatives Reports *Background papers available*

11a) **Planning Committee** meeting held 02/04/2015 (Cllr F Cook); draft minutes circulated.

11b) **Finance & Staffing** Committee meeting 16/04/2015 (Cllr P Baker); draft minutes circulated

11c) **Any other report** from parish council representatives including those for:

- Newsletter
- Marlbrook Tip
- North West Ward Association, trustee for Catshill Meadow
- Catshill Village Hall

12. **PLANNING**

To note planning applications notified by Planning Authority since the last meeting and provide comment; copies of the plans will be displayed at the meeting and are available as pdf via the Clerk and on line via <http://appuview.bromsgrove.gov.uk>

Log no.	App. No.	Address
635	15/0250	Singletons Nurseries, 600 Birmingham Road, Lydiate Ash B61 0HT
Proposal: 27 additional parking spaces		
636	15/0293	11 Golden Cross Lane, Catshill B61 0LQ
Proposal: Side and rear single storey extension		

13. **FINANCE**

**Decisions Required**

13.1 To approve sections 1 and 2 of the Annual Return 2014/15, attached

13.2 To note the current financial situation (spreadsheet to be circulated)

13.3 To approve payments for April 2015-04-23 (spreadsheet to be circulated)

14. **ENVIRONMENT**

**Decisions Required**

14.1 The draft licence for the proposed public garden at the rear of Catshill Baptist Church has been received. Members are asked to approve delegating negotiations to Clerk working with the PC Chairman & the Chairman of Environment & Highways Committee.

14.2 North West Ward Association (Catshill Meadow) has requested help with grounds maintenance (weed killing around play area); members are asked to agree to support this by providing the services of the parish council's groundsman (Meadowfields Ground Maintenance; in-principle agreement to augment contract). Possible cost £300pa.

14.3 Parking problems in Milton Road. Members are asked to comment on the situation relating to indiscriminate or over-parking, causing concern to residents that emergency vehicles will be unable to attend emergency calls.

14.4 Parking fines at Spar, Golden Cross Lane; parking around shops and village hall is at a premium and drivers of cars parked in the Spar car park are being fined if they do not use (or appear to use) the shop. Members are asked to comment.

15. **EVENTS**

**Decision Required**

The annual Bonfire and Fireworks event is due to be held on Saturday 31<sup>st</sup> October. Members are asked to approve delegation of arrangements to the Clerk working with Carl Knowles (the previous project manager of this event), and the PC Chairman working within a budget of £4,000.

16. **ADMINISTRATION**

**Decision Required**

In furtherance of Local Council Foundation Award - to agree to the use of the Worcestershire County Council website for the posting of parish council agendas, minutes and other documentation (with the view to eventual tie in with parish council website); no cost.

17. **Date and time of next meeting:** Annual Parish Council meeting 21<sup>st</sup> May 2015, 7.30pm

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Gill Lungley, MILCM  
Clerk to the Council 23/04/2015