



Catshill & North Marlbrook Parish Council  
Catshill Village Hall, Golden Cross Lane  
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## NOTICE OF MEETINGS

Parish Council meetings are held on the last Thursday of every month except August and December. The dates for the remainder of this civic year are:

**THURSDAY 26<sup>th</sup> FEBRUARY 2015**

**THURSDAY 26<sup>th</sup> MARCH 2015**

**THURSDAY 30<sup>th</sup> APRIL 2015**

**THURSDAY 21<sup>st</sup> MAY 2015**

The meetings start at 7.00pm OR 7.30pm and are held at  
**CATSHILL VILLAGE HALL, GOLDEN CROSS LANE, B61 0JZ**

Members of the public are welcome to attend the whole meeting and may address or put questions to the Parish Council during Open Forum on any matter connected with the Agenda or for inclusion on future agendas.

The County and District Council representatives and the Community Support Officers are also invited to address the Parish Council on matters relevant to the parish.

A copy of the Agenda will be available on the parish council's website.

.....  
Gill Lungley MILCM  
Clerk to the Council, 20/02/2015



**Members of Catshill & North Marlbrook Parish Council  
are summoned to attend the  
Parish Council Meeting at Catshill Village Hall on  
Thursday 26<sup>th</sup> February 2015 starting at 7.30pm**

**AGENDA**

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. **Open Forum** : official business is suspended in order to receive representations / reports from:
  - 3a) Members of the public.
  - 3b) Worcs County Councillor for the Woodvale Division (report for Feb 2015 e-mailed)
  - 3c) Bromsgrove District Councillors for Catshill Ward and Marlbrook Ward:
  - 3d) Any other community representative eg local Community Support Officer.
4. To re-open the meeting NB: Members of the Public are welcome to stay for the whole meeting but unless the Chairman directs otherwise only Parish Councillors and the executive officer may speak from this point forward.
5. Declarations of Interest Members are asked to -
  - a) Update their register entry on the Members' Register of Interests where necessary;
  - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
  - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
6. Dispensations To consider any written request for dispensation from a member
7. Previous minutes To approve the minutes of the parish council meeting held 29/01/2015
8. Members' Questions Where possible Members are asked to submit questions in advance of the meeting, particularly if a detailed response is expected.
9. Chairman's Report Cllr G Witcomb to report
10. Clerk's report on delegated actions, update and list of communications

No decisions are required during this agenda item

  - a) **Green Lane** flood storage area: the footpath diversion has been agreed and work is to start 03/03/2015
  - b) **Beehive Close** Parking and pavement problems – a member of the Safer Neighbourhood Team has been invited to attend a parish council meeting to talk about this issue
  - c) **Catshill Middle School** 75<sup>th</sup> Anniversary – textile project; Quilt unveiled by Cllr G Witcomb
  - d) **Parish Council warding arrangements** The Boundary Commission confirm there was an error in drafting the number of parish councillors to represent the new Woodrow ward and Barley Meadow ward; this can be changed only by way of a Community Governance Review
  - e) **Bromsgrove DC Street Theatre in Catshill** will take place on 3<sup>rd</sup> August at Catshill Meadow
  - f) **Pedestrian Access** across fields to south of North Bromsgrove cemetery; the new handrail and access has been installed.
  - g) **Police and Community Forum** meeting at Bromsgrove Council House on 9<sup>th</sup> March at 7pm
  - h) **Annual Parish Meeting** - to note this will be on 23<sup>rd</sup> April at Catshill Village Hall, 7.30pm
- Relevant correspondence available from the Clerk: includes weekly CALC updates Feb 2015; Safer Neighbourhoods Team for Bromsgrove North and Rural update for January with questionnaire; weekly updates from BDC Planning lists, WCC County-wide road works lists, Police & Crime Commissioner; notification from district resident of council funding possibilities; BDC initiative Walking for Weightloss; WCC Statement of Community Involvement (planning); Neighbourhood Planning update no. 14.

Items carried forward: Dedication stone for Diamond Jubilee Garden, Community Speed Watch, New Homes bonus

11. Committee and Representatives Reports

*Background papers available*

11a) **Finance & Staffing Committee** meeting 05/02/2015 (Cllr P Baker); draft minutes circulated  
Specific recommendations for this meeting to consider and / or note:

**It was agreed** the Parish Council would provide funding of £1000 subject to input from County Councillor (£999) and District Councillor John Ruck (£500); if for any reason the other parties are unable to meet their respective amounts, the Parish Council will commit a maximum grant of £1,500.

11b) **Planning Committee** meeting held 05/02/2015 (Cllr F Cook); draft minutes circulated.

11c) **Any other report** from parish council representatives including those for:

- Newsletter
- Marlbrook Tip
- North West Ward Association, trustee for Catshill Meadow
- Catshill Village Hall

12. **PLANNING**

To note planning applications notified by Planning Authority since the last meeting and provide comment\_copies of the plans will be displayed at the meeting and are available as pdf via the Clerk and on line via <http://appuview.bromsgrove.gov.uk>

Log no.	App. No.	Address	Proposal
625	15/0085	(Old) Catshill Library 83 Barley Mow Lane	Change of use from D1 (library) to A2 (financial and professional services)
PC Comment required.			
Note: the following application has been withdrawn:-			
Re: 624	14/1009	99 Wildmoor Lane B61 0PQ	Proposed 5 dwellings on land to the rear of 99 Wildmoor Lane

13. **Catshill War Memorial**

**Decision Required**

The Royal British Legion would like to work with the Parish Council to renovate the Catshill War Memorial and suggest forming a working party for this purpose. Two or three parish councillors are asked to volunteer and the parish council is asked to approve the appointment.

14. **District Ward Members' Fund**

**Decision Required**

To discuss the possibility of applying for funding via the District Ward Members' Fund; each has £1,155 to put towards a scheme that fits the specified criteria, appendix 1. Suggestions put forward include:

- Alternatives to bus shelter;
- Utilise to ease parking for school "drop offs", maybe contributing to the Social Club car park resurfacing, or as incentive to use part of car park adjacent to The Crown Inn.
- Improve Parking facilities in Catshill Village centre?
- Contribute to Lights and bridge surface off Green Lane.
- Hedgerow cutting on main roads
- Welcome to Catshill signs

NB Catshill & North Marlbrook parish council area falls within only part of the Marlbrook district ward and therefore this parish council should expect only a proportion of the Marlbrook members' fund. Coun J Ruck, ward member for Marlbrook, seeks to split his funding between this parish council and Lickey and Blackwell PC, and has agreed to put £500 towards the proposed canopy at Catshill Village Hall.

15. **Local Council Award Scheme**

**Decision Required**

Members are to discuss whether to apply for the Foundation Award; this will entail a review of the parish council's website and access to it by the Clerk for ease of posting timely relevant information. This will support the drive for transparency in the local council sector; appendix 2.

16. **Delivery of Agenda for Parish Council meetings** **Decision Required**  
The law has been amended to allow for the electronic delivery of the summons to parish council meetings; the notification period remains the same, ie three clear days notice in advance of the meeting. Members are asked to indicate whether they would like to
- b) continue to receive a paper copy of the summons and agenda in advance of the meeting
  - c) receive only an email summons and agenda
  - d) receive electronic notification and collect paper copy from office in advance of meeting
  - e) receive electronic notification and collect paper copy at the meeting
17. **Paper copy of draft minutes** **Decision Required**  
The Clerk issues a copy of relevant draft minutes with each agenda for parish council and committee meetings, even though a copy of the minutes has previously been issued, to support members who may have mislaid their previous copy. It is being proposed that only one copy is provided per member.
18. **Committee membership** **Decision Required**  
To consider appointment of newly co-opted members to membership of the parish council committees: Finance & Staffing; Environment & Highways; Planning.
19. **Financial Report** **Background papers available**  
To receive information relating to the current financial status and bills for payment, to follow
20. **Items for next meeting**  
Members to advise items for consideration at the next meeting
21. **Date, Time and Venue of Next Meeting :**  
Next Parish Council Meeting 26<sup>th</sup> March 2015, 7.30pm at Catshill Village Hall  
Environment & Highways Committee meeting 5<sup>th</sup> March 2015, 7.30pm in CVH Committee Room



Gill Lungley, MILCM  
Clerk to the Council 22/01/2015

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