

**EASTHAM PARISH COUNCIL**  
**Paul Arnold (Chairman), John Inge (Vice Chairman), Mike Adams,**  
**Joyce Horsfall, David Conway, Peter Moseley, Adrian Worsley**

**To Members of Eastham Parish Council**

You are summoned to attend **Eastham Parish Council Meeting** to be held at **7.30pm** on  
**Tuesday 24<sup>th</sup> NOVEMBER 2015** at **Eastham Memorial Hall**

**Agenda**

- 1. Apologies:** To receive apologies and to approve the reason for absence.
- 2. Declarations of Interest:**
  - a. Register of Interests: Councillors are reminded of the need to update their Register of Interests.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.  
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.  
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 3. Dispensations –**
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
  - **Dispensations requested –**
- 4. The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
- 5. Minutes** To consider adoption of the minutes of Parish Council Meeting held on 25<sup>th</sup> August 2015 (attached).
- 6. District/County Councillors reports** for information.
- 7. Progress reports for Information:**
  - a. **First Aid Training** – update.
  - b. **Neighbourhood Plan** – update.
- 8. Reports on Meetings attended by Clerk or Councillors:**  
MHDC Conference 5<sup>th</sup> October, Clerks Gathering 12<sup>th</sup> October.
- 9. Finances:**
  - a. To consider payments to be made as on list presented at meeting.
  - b. To report receipts since last meeting.
  - c. **Eastham Memorial Hall Grant** - To agree to pay £500.00 for commercial dishwasher accessories.
  - d. **Eastham Church** – to agree to pay grant for mowing 2015-16.
  - e. Bank Reconciliation Current Account – August/September/October 2015 to be viewed and signed.
  - f. Budget at 31<sup>st</sup> October to be reviewed and to discuss Budget 2016-17.

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### 10. Planning:

- a. Plans circulated since last meeting – **See item 17.**
- b. Decisions received since last meeting –
- c. **15/01368/FUL – Old Farm Barn, Eastham WR15 8PA** – Addition of two velux conservation style roof-lights to west (rear) elevation.  
**15/00982/PDU – Oaktrees Caravan, Highwood** - Prior approval of Proposed change of use of part of an Agricultural Building Dwelling House (Use Class 3) and for Associated Operational Development.  
**Appeals lodged - 14/01640/PDU & 15/00286/PDU - Oaktrees Caravan, Highwood** – Prior approval of Proposed change of use of part of an Agricultural Building Dwelling House (Use Class 3) and for Associated Operational Development and **14/01127/FUL** – Temporary rural workers dwelling on land at Oaktrees Farm, Highwood.
- d. Plans to comment on at this meeting –  
**15/01563/FUL – Teme Valley View Cottage, Eastham WR15 8PA – Proposed self build construction of a replacement dwelling and detached car port and extension of curtilage at Teme Valley View Cottage.**

### 11. Road report:

- a. Lengthsman – progress report.
- b. Any problems to report
- c. Update on outstanding queries –
  - Drain repairs Robins End (Rhyse Lane).
  - Astley Orchard – repairs to road and pavement.

### 12. Correspondence for Information:

A list of items will be available at the meeting.

**CALC AGM 25<sup>th</sup> November 2015** – 7-9pm at Malvern – Cllrs and Clerk invited.

### 13. Clerks report on Urgent Decisions since last meeting

**Planning issues delegated to Clerk with input from Cllrs –**

**October 2015 - 15/01342/FUL – Land At (Os 6557 6668) Eastham, Worcestershire** - Change of use from agricultural to equestrian  
use, comprising hay barn/stables, ménage and circulation area grazing for horses.

**15/01368/FUL – Old Farm Barn, Eastham WR15 8PA** – Addition of two velux conservation style roof-lights to west (rear) elevation.

### 17. Councillor's reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

**17. Date of next meeting: 26 JANUARY 2016 at 7.30pm**

**19. Meeting Closed.**

Signed-----Sue Burrows-----Date **19<sup>th</sup> November 2015**  
Clerk Sue Burrows