

## **To Members of the Norton-juxta-Kempsey Parish Council**

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 29<sup>th</sup> October 2009 at Norton Parish Hall, Littleworth.**

**Public Question Time:** From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during public question time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during question time.

### Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence**
- 2. Changes to Membership**
  - a. Consider applications for vacancy.
  - b. Vote to co-opt one Parish Councillor.
- 3. Declarations of Interest**
  - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any Personal Interests in items on the agenda and their nature.
  - c. To declare any Personal and Prejudicial Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
- 4. Minutes:** To consider adoption of the minutes of the Parish Council meeting of 24<sup>th</sup> September 2009
- 5. Progress reports for information**
  - a. District and County Councillor Report (Cllr. R.C. Adams)
  - b. Planning (Clerk/Cllr. Richmond)
    - i. Current Applications - details accompany the agenda
  - c. Allotments (Cllr. Mrs. McGovern)
  - d. Playing Fields (Cllr. Richmond/Clerk)
  - e. Footpaths (Cllr. Turvey)
  - f. Finance (Responsible Finance Officer)
    - i. Balances
    - ii. Monthly accounts to 30<sup>th</sup> September 2009 accompany the agenda
  - g. Parish Hall Management Committee (Cllr. Mrs. McGovern/Cllr. Lucas)
    - i. Treasurer's Report to September 2009 , incl. year to date position, attached
    - ii. Update on provision of a rolling maintenance programme
  - h. West Mercia Police (PC Sean Woods/CSO Fogwill)
    - i. Anti-social behaviour at Parish Hall and play area
  - i. Brockhill Recreation Area (Cllr. Reeves)
  - j. Parish Plan (Cllr. Turvey)
  - k. Parkway Station (Cllr. Bennett/Cllr. Turvey)
- 6. EnviroSort** (Cllr. Lucas)  
To receive an update on activities
- 7. West Midlands RSS/South Worcestershire Joint Core Strategy** (Cllr. Turvey/Cllr. Mrs. McGovern/Mr. Dyer/Mr. Fincher)  
SWJCS - To review and discuss the current position and to agree future activities
- 8. Flooding Issues** (Cllr. Reeves/Clerk)  
To receive an update on issues, plans, activities and funding:
  - a. Additional French drains at the allotments
    - i. To consider quotes received, funding, life span of proposed work and long term maintenance.
  - b. Ditch Re-instatement Work
- 9. Norton Pre-School Proposals** (Cllr. Lucas)  
Update on the grant application and to consider the current position.
- 10. Code of Conduct: Standards Complaints Procedures** (Clerk)  
To consider the advice note 'Notification to Parish Councils Regarding Standards Complaints' from Wychavon DC (copy attached) and to adopt the procedures outlined within this document.
- 11. Housing Needs Survey**  
To note that this has been scheduled for May 2010.

- 12. Review of Road Markings Wadborough Road, Littleworth**  
To review the impact of the road markings installed (now that they have been in place for 2 years) and to consider any further requests.
- 13. Archive of Local Historic Photographs**  
Update from Cllr. Bennett.
- 14. Parish Emblem/Logo**  
To review and consider parish emblem/logo.
- 15. Parish Volunteer Group**
  - a. To consider ideas and activities suggested by volunteers.
  - b. To review the insurance position.
- 16. Parish Hall**  
To review the suggestions made at the June 2009 Parish Council meeting to consider changing the name of the Parish Hall and to extend its uses.
- 17. Finance**  
To consider payments to be made as on list attached.
- 18. Correspondence for Information**  
The attached appendix of items will be available for inspection at the meeting.
  - a. To note the invitation to the Remembrance Service at St. James Church, Norton on 8<sup>th</sup> November.
  - b. To note the CALC AGM on 25<sup>th</sup> November at 7pm. Venue to be advised.
- 19. Clerk's report on Urgent Decisions since the last meeting**
- 20. Items for update to local M.P.**  
To consider any items for communication. Copy of response to Strengthening Local Democracy consultation has been sent for information.
- 21. Councillors' reports and items for future agenda**  
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 22. Date of Next Meeting**  
To confirm date of next meeting: 26<sup>th</sup> November

Signed

Jane Greenway  
Clerk to Norton-juxta-Kempsey Parish Council.  
22<sup>nd</sup> October 2009