

ABBOTS MORTON PARISH COUNCIL.

Clerk to the Parish Council Mrs. N. Holland –Tel: 01386 793050.

Email: abbotsmortonpc@gmail.com

Website: <http://e-services.worcestershire.gov.uk/myparish/>
<http://www.abbotsmorton.info/>

You are hereby summoned to attend the Annual Parish Council Meeting on Thursday May 26th 2016 at 8pm in Abbots Morton Village Hall. Please inform the Clerk if you are unable to attend.

The meeting is open to all members of the public and the press.

Residents are welcome to attend and can address the meeting during Public Question Time.

AGENDA.

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| 1. | Election of Chairman and signing of declaration of office. |
| 2. | To consider apologies and to approve reasons for non- attendance. |
| 3. | Election of Vice-Chairman. |
| 4. | Declaration of Interests: with reference to items on the agenda members are reminded of their responsibility to declare interests as defined in the Code of Conduct and to update their Register of Interests as required. |
| 5. | Dispensations: to consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote. Requests to be with the Clerk at least 4 clear days prior to a meeting. (S33 of the Localism Act 2011). |
| 6. | Annual business as per Standing Orders: <ol style="list-style-type: none">1. Review of delegation arrangements to the Clerk. (See Standing Orders).2. Review of the terms of reference for Staffing Committee and to appoint 2 representatives (Chairman and Vice –Chair are ex-officio members).3. Review of Terms of the Finance Group and appoint 2 members (Chairman and Vice –Chair are ex-officio members).4. Review and adoption of standing orders and financial regulations.5. Review of inventory of assets, risk assessment and to appoint member to inspect assets to report to Council quarterly.6. Confirmation of arrangements for insurance cover and to agree payment of £276.49 (2nd year agreement).7. To agree the payment of £79.97 annual subscription to Worcestershire CALC.8. To adopt revised complaints procedure.9. Review of appointments/representation to external bodies:<ol style="list-style-type: none">a) Wychavon CALC representative x 1.b) Village Hall Committee x 2. |
| 7. | Short presentation from Simon Thompson, Business and Rural Crime Co-Ordinator, Wychavon District Council regarding Smart Water. |
| 8. | To receive reports from County, District Cllrs. and Police. |

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The meeting will be adjourned for Public Question time. At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.

9. To consider the adoption of the minutes of the Full Parish Council meeting held on 31.03.16.

10. Clerk's report:

Parish Lengthsman – contract signed on behalf of the Parish Council and Worcestershire County Council. Budget for 2016-17 is £1655.

CPRE Wychavon invites members to join them to a talk on the South Worcestershire Development Plan by Fred Davies, Planning Policy Manager, Wychavon District Council on Tuesday 14th June at 7pm at Throckmorton Village Hall, WR10 2JX.

NHB application for funding for the purchase of cutlery for the Village Hall Committee has been approved.

Wychavon CALC Area meeting to take place on the 2nd June 2016 at 7.30pm in the Committee Room at Wychavon District Council Offices.

Superfast Broadband response to email sent on 14.04.16. With regards to the Sep contract, premises are expected to get a minimum of 15Mbps, which can't be delivered via a cabinet 3km away. At this early stage, it is expected that a network re-engineering solution being put in place i.e. a new cabinet serving Abbots Morton area. More information will be available as the programme progresses.

New Homes Bonus – currently available £1083.

11. To receive reports from representatives:

a) Village Hall.

b) CIL and Developer Contributions workshop (Cllrs. Mr. Ernest and Mr. Holt).

12. Abbots Morton Parish matters for discussion/decision.

12.1 Matters raised at Annual Parish Meeting:

a) Defibrillator (Suspend SO) – to consider purchasing a defibrillator through the New Homes Bonus scheme.

b) To consider a proposal that the six options suggested for consideration towards money spent on behalf of the community be deferred until construction of the Solar Farm is started.

12.2 Smart Water:

a) To receive from Dist. Cllr. Mrs. Steel a report from the Localism Panel on Crophorne Parish Council statistics on their smart water project.

b) To consider results of consultation for the Smart Water scheme.

c) To consider request from Neighbourhood Watch Co-Ordinator for the Parish Council to purchase signage.

12.3 Parish Plan 2006: to consider whether to continue to keep copies of booklets.

13. Financial Matters

13.1 To approve the accounts year ending 31.03.16.

13.2 To approve the Statement of Internal Control and Annual Review of Effectiveness of Internal Control.

13.3 To consider documents for approval for the External Auditor:

a) Annual Governance Statement.

b) Statement of Accounts

13.4 To consider the independent internal auditors report.

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13.5	To consider transferring funds of £1000 from under spend 2015/16 to contingency budget heading.
13.6	To approve the 'Schedule of Payments' and bank reconciliation to 29.04.16.

14.	Planning. a) To consider correspondence received in regard to the Solar Farm application, Morton Wood Farm NM/16/01148/NM.
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15.	Parish Councillors report and items for future agendas.
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Circulation: All members of the Parish Council; District and County Councillors.

Dated: 19th May 2016. Signed: Mrs. N. Holland (Clerk)

Correspondence circulated.
Council Matters Spring 2016 - Came & Company Parish Council Insurance Brokers. Circulated email 29.03.16
Worcestershire Road works Report – weekly. Circulated to members via email.
CALC weekly updates.
Consultation on Main Modifications to the Stratford-on-Avon District Submission Core Strategy 2014 Regulation 19, 20 and 35 of the Town and Country Planning (Local Planning) (England) Regulations 2012. Consultation document circulated to members via email 4th April 2016. No comments received.
Mobile Homes Act 2013 - Consultation on Draft Fees Policy. Circulated 18th April 2016.
Funding available for development of green spaces - closing date 3rd June. Circulated 19th April 2016.
Volunteering in Your Communities - Invitation from County Councillor Lucy Hodgson 9th June 2016. Circulated 26th April 2016.