



Malvern Wells Parish Council

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17th February, 2016

Notice is hereby given that a Meeting of **Malvern Wells Parish Council** will be held on **Wednesday 24^h February, 2016** in **The Village Hall, Wells Road commencing at 7.30pm**

David Taverner

Clerk & Responsible Financial Officer

Agenda

- 1 To Receive and consider **Apologies for Absence**
- 2 **Declarations of Interest**
 - a) **Register of Interests:** Councillors are reminded of the need to update their register of interests.
 - b) **To declare any Disclosable Pecuniary Interests** in items on the agenda and their nature.
 - c) **To declare any Other Disclosable Interests** in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested/granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 3 To Consider **Written Requests from Councillors for the Council to Grant a Dispensation** (S33 of the Localism Act 2011)
- 4 To consider and approve the **Minutes of the Parish Council** Meeting held on 27th January, 2016
- 5 **Matters Arising from those Minutes** (if any) not listed elsewhere on the agenda
 - 5 (a) **Minute 111/16** Planning application 15/01166 – 2 Yew Tree Lane -reply from Malvern Hills District Council
 - (b) **Minute 112 (c6) Chairman's regalia** -update on quotations received.

Closure of the meeting to allow the public present to speak on any matters relating to the Parish

This item to be limited at the discretion of the chairman
- 6 **Reports of Committees and working groups**
 - (a) Report of the **Planning Committee** meeting held on 10th February, 2016
 - (b) Report of the **Gas Lamps Working group -if any**
 - (c) Report of the **Events Working Group –**
 - (i) – **Summer Fete 11th September**
 - (d) Report of the **Communications Working Group – if any**
 - (e) Report of the **Play and Open Spaces Working Group**
 - (i) – **Completion of installation of new play area equipment**

- 7 **Financial Matters**
 - (a) **To approve the schedule of Accounts Payments**
- 8 **Cemetery Matters-**
 - (i) To approve the Quotation for an extension of the Cemetery Water Supply
- 9 **Chairman's Communications**
- 10 **Report from the Clerk on actions undertaken since last meeting: -**
 - a) **Assarts Road Playing Field – new play equipment** –receipt of Section 106 funding and completion of scheme
 - b) **Defibrillators Community access projects –Former SPAR shop and Wyche Institute** – date for installation of equipment
 - c) **Jubilee Garden Fountain** – appointment of contractor
 - (i) To approve the Quotation for the Jubilee Garden Water Supply
 - d) **Electronic Banking** – account opening procedures
- 11 To consider the need for new **Parish Boundary Signage**
- 12 **Community events**
 - (a) **Queen's 90th Birthday celebrations**
 - (c) **Organisation of 2015 Summer Fête –Sunday 11th September**
- 13 **To Receive a Report from the County Councillor** –Cllr Mrs Lucy Hodgson
- 14 **To Receive a Report from the District Councillor** – Cllr Mrs Chris O'Donnell
- 15 **To Receive a Report from the Elected Conservator** – Mr S Freeman
- 16 **To Receive the Reports of Representatives on other bodies: -**
 - a) **Malvern Hills CALC** – Cllr Knibb
 - b) **Malvern Wells Village Hall Management Committee** – Cllr Black
 - c) **Malvern Hills CAB** - Cllr Johnson

The press and public are cordially invited to attend

Agenda items closed to Public and the Press

At this stage of the meeting the Council will be asked to pass a resolution that the remainder of the meeting should be closed to the public and press under the Local Government Act (Admission to Meetings) Act 1960. The reason being the consideration of Staff Contracts.

- 17 **Report of the Staffing Committee held on 18th February**