

**BELBROUGHTON and FAIRFIELD PARISH COUNCIL**  
**(BROMSGROVE DISTRICT)**

**John Farrell**  
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4<sup>th</sup> May 2016

Dear Parish Councillor,

You are summoned to attend the Annual Meeting of the Council to be held on Monday 9th May 2016 in **The Jubilee , Belbroughton Recreation Centre** starting at **7.30 pm**.  
An agenda is set out below.

Yours sincerely

*John Farrell*

**AGENDA**

**1. Election of Chairman and Chairman's Declaration of Acceptance of Office.**

**2. Election of Vice Chairman and Declaration of Acceptance of Office.**

**3. Apologies:** – Council to receive apologies and approve the reason for absence.

**Meeting to adjourn for an 'Open Surgery' for up to 15 minutes to enable residents to discuss any issues with their councillors. And, to identify matters of concern relating to the evenings agenda or for future council discussion.**

**4. Re-Open the meeting - Members Declarations of Interest:**

To declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Member's Register of Interests).

To declare any Other Disclosable Interests (ODI) in items on the agenda and their nature. Councillors who have declared a DPI or ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the clerk in advance of the meeting.

**5. Dispensations:**

To consider any request for dispensation from a member who may have a DPI or ODI to allow them to stay/speak/vote in the meeting during consideration of the item.

**6. Minutes.** Consider for approval the minutes of the meeting held 4<sup>th</sup> April 2016.

**7. Reports - for information:**

- Former Council Chairman's report.
- Planning Committee meeting on 18<sup>th</sup> April 2016.
- Finance Committee meeting 18<sup>th</sup> April 2016
- Clerks report on items not otherwise on the agenda.
- County and District Councillors

## **8. Meetings 2016:**

- a. To consider the meetings schedule and venues for the remainder of 2016.
- b. To consider continuation of the 'Open Surgery' following the three month trial period.

## **9. Parish Council Governance**

- a. To review and consider adoption for the council year of:-  
Council's Standing Orders, Scheme of Delegation, Code of Conduct, Financial Regulations, Complaints Procedures, Freedom of Information Policy, Press and Media Policy, Filming and Recording Procedures, and Data Protection Policy.
- b. To confirm eligibility for the exercise of the 'General Power of Competence' for the next three years.

## **10. Membership of Committees, Working Groups and, appointment of members to outside bodies**

- a. To agree membership of the Finance, Planning and Agricultural Holdings Committees.
- b. To agree membership of the Street lighting, and Traffic Calming 'Working Groups'.
- c. To nominate representatives to outside bodies.

## **11 Veolia Plc – Sandy Lane Planning application Ref 13/00027/CM**

- a. To note the request from the County Council for comments on the planning application and to consider requesting additional time from the County Council in which to respond to the request.
- b. To consider setting up a 'Working Group' to assess the application and for that group to report back to the June Planning Committee which itself would report to the July Council which would consider the formal response.

## **12. Parish Room Belbroughton**

- a. To note the agents comments concerning applications for the new tenancy and to consider the deadline for requiring formal applications to be received.
- b. To consider the assessment process for the applications and the setting up of a 'Working Group' to undertake the procedures.

## **13. Council Contractors**

To consider monitoring procedures for the Parish Lengthsman and Parish gardeners.

## **14. Fairfield Recreation Ground**

To consider actions to alleviate the flooding on the footpath.

## **15. Councillors Items**

Parish Councillors to report any other items of information and to raise any items for a future agenda