

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 21st July 2016** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to membership**
- 3. Declarations of Interest**
 - a. Register of Interests: Re-elected Councillors are reminded of the need to update their register of interests and newly co-opted Councillors are required to complete and return the Register of Interests Form to the Monitoring Officer within 28 days of their co-option.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes:** To consider adoption of the minutes of the Parish Council meeting held on 30th June 2016.
- 5. Progress reports for information** **7.55pm**
 - a. District and County Councillor Report (Cllr. R.C. Adams)
 - b. Finance (Responsible Finance Officer)
 - i. Balances and s137 expenditure
 - ii. Monthly accounts and bank reconciliation to 30th June 2016
 - iii. External audit/annual audit process
 - c. West Mercia Police and PACT (PCSO Pardoe/PCSO Tinkler/PC Acaster/Cllr. Sparling)
To consider PACT registration.
 - d. St. James the Great Church, Norton
- 6. Reserve Levels (Cllr. Turvey/Clerk)** **8.10pm**

To review the Reserves Policy following production of the year end accounts.
- 7. S106, New Homes Bonus and other Funding Opportunities (Cllr. Brooker/Cllr. Dawson)** **8.15pm**

To consider proposed projects, planning permission requirements, quotes received, funding applications submitted/proposed/received and process to release funding.
- 8. Current Planning Applications (Cllr. Richmond/Cllr. Turvey/Cllr. Fincher)** **8.35pm**

To consider report on current applications.
- 9. South Worcs Development Plan and Associated Matters (Cllr. Turvey/Cllr. Fincher)** **8.45pm**

To consider any update, consultations and actions.
- 10. AVL Proposals for Land adjacent to Norton Road (Cllr. Turvey/Cllr. Fincher)** **8.50pm**

To consider any update on proposals and any feedback from residents.
- 11. Worcester Parkway Station (Cllr. Turvey/Cllr. Fincher)** **8.55pm**

To consider any update and actions.
- 12. Neighbourhood Plans (Cllr. Turvey)** **9.00pm**

To Neighbourhood Plan production process.
- 13. Employment Matters (Cllr. Turvey/Clerk)** **9.10pm**
 - a. To consider update and any actions regarding Pensions auto-enrolment.
 - b. To note the revised version of the NALC 'Being a good employer – a guide for parish and town councillors'
- 14. Parish Hall Recreation Facilities and Outside Space (Cllr. Brooker/Cllr. Dawson/Clerk)** **9.15pm**

To consider management and development of outside space, annual safety report update, mole activity and playing field drainage.
- 15. Parish Hall (Cllr. Fincher/Cllr. Dawson)** **9.35pm**

To consider report from landlord representatives.

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| 16. Parish Council Land (Cllr. Turvey/Cllr. Brooker/Cllr. Fincher) To consider land owned by the Parish Council. | 9.40pm |
| 17. Allotments (Cllr. Brooker/Clerk) To consider update and any actions. | 9.55pm |
| 18. Public Rights of Way (Cllr. Turvey/Clerk) To consider update and any actions. | 10.05pm |
| 19. Parish Council Newsletter (Clerk) Items for next edition by 27 th July. | 10.10pm |
| 20. Communities within the Parish (Cllr. Turvey) To consider update regarding ideas to improve communications and maintaining cohesive communities within the Parish. | 10.15pm |
| 21. Worcester Norton Sports Club (Cllr. Turvey) To consider any update and actions relating to WNSC redevelopment plans/associated matters. | 10.25pm |
| 22. Highways and Drainage Matters (Cllr. Turvey/Clerk) To consider updates on highway and drainage matters and any actions. | 10.30pm |
| 23. Litter Bins (Clerk) To consider update regarding litter bin provision within the Parish. | 10.40pm |
| 24. Finance (Chairman) To consider payments to be made/confirmed as on list attached. | 10.45pm |
| 25. Correspondence for Information (Chairman/Clerk) The attached appendix of items will be available for inspection at the meeting. | 10.50pm |
| 26. Clerk's report on Urgent Decisions since the last meeting (Clerk) | 10.55pm |
| 27. Items for update to local M.P. (Chairman) To consider any items for communication. | |
| 28. Councillors' reports and items for future agenda (Chairman) Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u> | |
| 29. Date of next meeting 29 th September 2016 | |

Signed

Jane Greenway

Mrs Jane Greenway

Clerk to Norton-Juxta-Kempsey Parish Council

15th July 2016

PLANNING APPLICATIONS – July 2016

Approvals

**Grange Farm, Hatfield Lane,
Norton. Ref: W/16/01163/PP**

Two storey side extension. Parish supports (with query for clarification).

Refusals - None

Awaiting Decision

**Land to the south of the City of
Worcester, Bath Road. Malvern
Hills DC Ref: W/13/00656/OUT
Welbeck Land**

Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.

**Land north of Taylors Lane, south
of and part north of A4440
Broomhall Way, Worcs.
Malvern Hills DC Ref: W/13/01617
St. Modwen Developments**

Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.

**Land adjacent to Lobelia Close,
Cranesbill Drive, Broomhall Green
and the A4440 Broomhall Way
Worcester City Ref: P13A0617
St. Modwen Developments**

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

**Middle Battenhall Farm
Worcester City Ref: P13B0632
Miller Homes**

Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

**Land at Broomhall Way
Worcester City Ref: P14L0266**

Outline planning permission for the erection of up to 103 dwellings with all matters reserved, excluding access. Parish supports subject to revision of application.

**Land at Broomhall Way
Worcester City Ref: P14L0266
(amended application)**

Outline matters application for the erection of up to 81 dwellings with all matters reserved, excluding access.

**Land at Bath Road (OS 8571 5128),
Broomhall.
MHDC Ref: 16/00623/FUL**

Proposed vehicular access on to Norton Road. No comments submitted.

**Grange Farm, Hatfield Lane,
Norton. Ref: W/16/01163/PP**

Two storey side extension. Parish supports (with query for clarification).

**Winnells Farm, Church Lane,
Norton. Ref: W/16/01235/PP**

Construction of detached garage with annexe over. Resubmission of planning permission W/15/02627/PP. Concerns submitted.

Internal Consultation

**Manti, Hatfield Lane,
Hatfield. Ref: W/16/01701/PP**

Erection of single storey oak framed garden room to rear elevation.

Other

**Appeal re Tree Preservation Order application decision: HEARING DATE 8 JUNE 2016
19 Salamanca Drive, Norton
TPOA/15/040**

Removal of tree from TPO protected tree from grass verge adjacent to property.