

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 29th September 2016** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to membership**
- 3. Declarations of Interest**
 - a. Register of Interests: Re-elected Councillors are reminded of the need to update their register of interests and newly co-opted Councillors are required to complete and return the Register of Interests Form to the Monitoring Officer within 28 days of their co-option.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes:** To consider adoption of the minutes of the Parish Council meeting held on 21st July 2016.
- 5. Progress reports for information** **7.55pm**
 - a. District and County Councillor Report (Cllr. R.C. Adams)
 - b. Finance (Responsible Finance Officer)
 - i. Balances and s137 expenditure
 - ii. Monthly accounts and bank reconciliation to 31st August 2016
 - iii. External audit
 - c. West Mercia Police and PACT (PCSO Pardoe/PCSO Tinkler/PC Acaster/Cllr. Sparling)
 - d. St. James the Great Church, Norton
- 6. S106, New Homes Bonus and other Funding Opportunities** (Cllr. Turvey) **8.15pm**

To consider proposed projects, planning permission requirements, quotes received, funding applications submitted/proposed/received and release funding.
- 7. Current Planning Applications** (Cllr. Richmond/Cllr. Turvey/Cllr. Fincher) **8.25pm**

To consider report on current applications.
- 8. South Worcs Development Plan and Associated Matters** (Cllr. Turvey/Cllr. Fincher) **8.35pm**

To consider any update, consultations and actions.
- 9. Worcester Parkway Station** (Cllr. Turvey/Cllr. Fincher) **8.45pm**

To consider update and actions.
- 10. Southern Link Road Improvement Works and Crossing Points** (Cllr. Turvey) **8.55pm**

To consider current position, update from WCC regarding safe crossing points, speed limit consultation response re phase 3B (deadline 7th October) and any further actions.
- 11. Adoption/Maintenance of Development by Garden Centre** (Cllr. Turvey/Clerk) **9.05pm**

To consider update regarding adoption and maintenance of open spaces and play area and actions to progress.
- 12. Neighbourhood Plans** (Cllr. Turvey) **9.15pm**

To consider production of a Neighbourhood Plan.
- 13. Employment Matters** (Cllr. Turvey/Clerk) **9.20pm**
 - a. To consider any updates.
 - b. To receive report following Clerk annual appraisal and consider one point salary scale increase.
- 14. Parish Hall Recreation Facilities and Outside Space** (Cllr. Brooker/Cllr. Dawson/Clerk) **9.25pm**

To consider management and development of outside space, insurance implications of Parish Hall organised events in Hall grounds, overnight locking of Parish Hall main gates, playing field drainage, quotes for painting metal fencing/gate, re-location of the Pre-school container, an additional field access point, 2016/17 football season and general update, including fire in the play area.

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| 15. Parish Hall (Cllr. Fincher/Cllr. Dawson) | 9.45pm |
| To consider report from landlord representatives, including coffee shop/community hub update. | |
| 16. Allotments (Cllr. Brooker/Clerk) | 10.00pm |
| To consider update and any actions. | |
| 17. Public Rights of Way (Cllr. Turvey/Clerk) | 10.05pm |
| To consider update, quotes to install new gates/posts at the Parish Hall and any actions. | |
| 18. Bus Services (Cllr. Hughes/Cllr. Sparling) | 10.10pm |
| To consider update following meeting with First Group and feedback from residents. | |
| 19. Increasing the Effectiveness of the Council (Cllr. Turvey/Clerk) | 10.20pm |
| To consider ideas to improve the effectiveness of the Council, communications with residents and maintenance of cohesive communities within the Parish. | |
| 20. Worcester Norton Sports Club (Cllr. Turvey) | 10.30pm |
| To consider any update and actions relating to WNSC redevelopment plans/associated matters. | |
| 21. Highways and Drainage Matters (Cllr. Turvey/Clerk) | 10.35pm |
| To consider updates on highway and drainage matters and any actions. | |
| 22. Litter and Dog Bins (Clerk) | 10.40pm |
| To consider replacement litter bin by The Retreat and issues relating to dog bin at the entrance to the cricket ground. | |
| 23. Business Cards (Chairman) | 10.45pm |
| To consider purchase of business cards for members and employees of the Parish Council. | |
| 24. ID Cards and Badges (Cllr. Hughes) | 10.50pm |
| To receive update. | |
| 25. Press and Media Policy (Clerk) | 10.55pm |
| To consider draft policy for adoption. | |
| 26. Local Government Finance Settlement 2017/18 (Cllr. Turvey/Clerk) | 11.00pm |
| To consider responding to consultation (deadline for responses 28 th October) | |
| 27. Boundary Commission Parliamentary Constituency Boundaries Review (Cllr. Turvey) | 11.05pm |
| To consider responding to consultation (deadline for responses 5 th December) | |
| 28. Finance (Chairman) | 11.10pm |
| a. To consider payments to be made/confirmed as on list attached. | |
| b. To consider renewal of Open Spaces Society membership at a cost of £45 | |
| 29. Correspondence for Information (Chairman/Clerk) | 11.15pm |
| The attached appendix of items will be available for inspection at the meeting. | |
| 30. Clerk's report on Urgent Decisions since the last meeting (Clerk) | 11.20pm |
| 31. Items for update to local M.P. (Chairman) | |
| To consider any items for communication. | |
| 32. Councillors' reports and items for future agenda (Chairman) | |
| Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u> | |
| 33. Date of next meeting | |
| 20 th October 2016 and to consider change to November PC meeting date from 24 th November 2016. | |

Signed

Jane Greenway

Mrs Jane Greenway

Clerk to Norton-Juxta-Kempsey Parish Council

23rd September 2016

PLANNING APPLICATIONS – September 2016

Approvals

Land at Bath Road (OS 8571 5128), Broomhall. MHDC Ref: 16/00623/FUL	Proposed vehicular access on to Norton Road. No comments submitted.
Manti, Hatfield Lane, Hatfield. Ref: W/16/01701/PP	Erection of single storey oak framed garden room to rear elevation.
Winnells Farm, Church Lane, Norton. Ref: W/16/01235/PP	Construction of detached garage with annexe over. Resubmission of planning permission W/15/02627/PP. Concerns submitted.

Refusals – None

Other

Appeal re Wychavon DC decision to refuse consent for the following application: 19 Salamanca Drive, Norton TPOA/15/040	Removal of tree from TPO protected tree from grass verge adjacent to property.
Inspector's Decision: Appeal allowed and consent granted to undertake work subject to conditions.	

Awaiting Decision

Land to the south of the City of Worcester, Bath Road. Malvern Hills DC Ref: W/13/00656/OUT Welbeck Land	Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.
Land north of Taylors Lane, south of and part north of A4440 Broomhall Way, Worcs. Malvern Hills DC Ref: W/13/01617 St. Modwen Developments	Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.
Land adjacent to Lobelia Close, Cranesbill Drive, Broomhall Green and the A4440 Broomhall Way Worcester City Ref: P13A0617 St. Modwen Developments	Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.
Middle Battenhall Farm Worcester City Ref: P13B0632 Miller Homes	Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure
Land at Broomhall Way Worcester City Ref: P14L0266	Outline planning permission for the erection of up to 103 dwellings with all matters reserved, excluding access. Parish supports subject to revision of application.
Land at Broomhall Way Worcester City Ref: P14L0266 (amended application)	Outline matters application for the erection of up to 81 dwellings with all matters reserved, excluding access.

**Eastfield, Wadborough Road,
Kempsey. Ref: W/16/01648/PN**

Construction of 3no stock lakes together with provision of 4no “glamps” and the temporary permission of a mobile home for the use of the fishery manager. Parish does not support.

Internal Consultation

**Land adj. to Field House, 4 The
Orchards, Hatfield Lane.
Ref: W/16/01786/CU**

The use of land for the stationing of caravans for residential purposes, together with the formation of hard standing, utility/dayroom and erection of no.2 loose box stables.

**Windsor Cottage, Church Lane,
Norton. Ref: W/16/02061/PP**

Rear ground floor extension to form a kitchen utility and cloak room.