

To members of Knighton on Teme Parish Council

You are duly summoned to attend the meeting of Knighton on Teme Parish Council to be held at 7.30pm on **Tuesday 5th April, 2016** at Knighton on Teme Parish Room.

Agenda

- 1 **Apologies:** To consider the acceptance of apologies for absence from Councillors.
2. **Declarations of Interest:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(3) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- d) To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.

Public Question Time (7.30pm – 8pm)

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a disclosable pecuniary interest in a particular issue may address the Council on the issue during public question time subject to the Councillor requesting prior dispensation from the Clerk.

3 County/District Councillors Reports – C Dell / K Pollock

- 4 **Minutes:** To consider the adoption of the minutes of the last meeting (previously circulated).

5 Correspondence

- a) Correspondence – noted overleaf
- b) Good Councillors Guide 2016 – review of document
- c) Parish views on improving services – WCC survey

6 **Planning**

- a) Applications received:
- b) Determinations received
- c) Development at Bickley Lane, rear of Old Post Office – update re: planning issues
- d) Neighbourhood Planning Presentation – feedback
- e) Draft Affordable Housing Supplementary Planning Document (SPD) - consultation
- f) Traveller and Travelling Showpeople Site Allocations Development Plan Document (DPD)- Preferred Options – consultation.

7 **Finance**

- a) Clerks salary £229.32
- b) Automatic enrolment – pension update and next steps

8 **Highways**

- a) Lengthsman - year end account figures & future practice.
- b) Wildlife verges – seed packs received
- c) Dog fouling along A456 from Bickley Lane – review/action to take
- d) Litter pick – Sunday 13th March - feedback
- e) Blocked gully at High Hall
- f) Pothole outside bus shelter – re-reported
- g) A456 litter – reported to Malvern

9) **Survey / review of community needs** – update / feedback

10) **Councillors' reports and items for future agenda**

For reporting minor matters of information and to raise items for future agendas.

11) **Date of next meeting** - To confirm the date of the next meeting scheduled for 3/5/2016 – 7.45pm. Annual parish meeting – 7.30pm

Mrs Karen Yates,
Clerk to the Council,
29th March, 2016

Correspondence – April 2016

Clerks & Councils Direct, Commemorative medal-Queens 90th birthday, Calc area report, Broadband news,