

PENSAX PARISH COUNCIL
Rob Gready (Chairman), George Rudd, Alistair Keron,
Heather Weston, Toby Wise

To Members of Pensax Parish Council

You are summoned to attend **PENSAX Parish Council Meeting** to be held at **7.00pm** on
TUESDAY 5th APRIL 2016 at **Pensax Village Hall**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. **Dispensations –**
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
 - **Dispensations requested –**
4. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **Minutes** To consider adoption of the minutes of Annual Parish Council Meeting held on 19th January 2016 (attached).
6. **District/County Councillors reports** for information.
7. **Progress reports for Information:**
 - a. **Pensax Village Hall** – update
 - b. **Superfast Broadband** – update
8. **Reports on Meetings attended by Clerk or Councillors:**
Clerk and 2 Cllrs - MHDC Neighbourhood Planning presentations 25th and 28th January.
Clerk - WCC Conference – 24th February – 6.30pm.
9. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. **Bank Reconciliation** – January/February 2016 to be viewed and signed.
 - d. **Internal Auditor** – to agree to appoint auditor for 2015-16 accounts.
 - e. **Internal Audit procedures (circulated)** – to confirm all matters are being dealt with.

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10. Planning:

- a. Plans circulated since last meeting – See item 17.
- b. Decisions received since last meeting –
Appeal decision – 14/00004/FUL – APP/J1860/A/14/22596 Workshop at Tilterdown, Pensax Common, Stockton WR6 6NX – Demolition of existing steel clad workshop, timber storage shed and construction of a new single storey dwelling with basement.
- c. **Plans to comment on at this meeting –**
16/00420/CPU – Spring Meadow, Pensax, Abberley, WR16 6AG – Proposed side extension.
- d. **Subsidence at The Dell, Pensax Common – update.**

11. Road report:

- a. **Lengthsman** – progress report
- b. Any problems to report

12. Neighbourhood Planning – to discuss.

13. Queens 90th Birthday Celebrations 12th JUNE 2016 – to discuss and agree budget.

14. Complaint regarding Dog Mess – to discuss.

15. Annual Parish Meeting – to discuss.

16. Correspondence for Information:

Items of interest will be available at the meeting.
MHDC Conference – 18th April – 6.00pm – 8.30pm.

17. Clerks report on Urgent Decisions since last meeting

Plans circulated for comments –

29th February 2016 – 16/00247/FUL – Spring Meadow, Pensax, Abberley, WR6 6AG – Creation of Agricultural Track.

Complaints received –

2nd March 2016 – Track on Worles Lane – complaint regarding possible creation of new gateway/track onto lane.

18. Councillor's reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Cllrs are respectfully reminded that this is not an opportunity for debate or decision-making.

19. Date of next meeting: 17th May 2016 - 7PM ANNUAL PARISH MEETING
Followed by Annual Parish Council Meeting.

20. Cllrs to agree to close the meeting due to the confidential nature of the business to be discussed.

21. Lengthsmans Contract 2016-17 – to discuss.

22. Clerks Review – to be held with all Cllrs present.

23. Meeting Closed.

Signed.....*Sue Burrows*.....Date 31st March 2016
Clerk Sue Burrows