



Malvern Wells Parish Council

www.malvernwells-pc.gov.uk

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17th May, 2016

Notice is hereby given that the Annual General Meeting of Malvern Wells Parish Council will be held in **The Village Hall, Wells Road on Wednesday 25th May, 2016** commencing at **7.00pm** when the business set out in the agenda below will be transacted.

David Taverner

Clerk & Responsible Financial Officer

Agenda

- 1 **Apologies for Absence**
- 2 **Declarations of Interest**
 - a) **Register of Interests:** Councillors are reminded of the need to update their register of interests.
 - b) **To declare any Disclosable Pecuniary Interests** in items on the agenda and their nature.
 - c) **To declare any Other Disclosable Interests** in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested/granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 3 **Election of Chairman** of the Parish Council for the ensuing municipal year and signing of Declaration of Acceptance of Office
- 4 **Election of Vice-Chairman** of the Council for the ensuing municipal year
- 5 **Election of Members to serve on the Finance & General Purposes Committee** (eight members incl the Chairman and Vice Chairman of the Parish Council, ex-officio) (currently Cllrs Johnson, Burrage, Knibb, Wagstaff, Smethurst Freeman and Victory)
- 6 **Election of Chairman and Vice Chairman of the Finance & General Purposes Committee** (currently Cllrs Johnson and Victory respectively)
- 7 **Election of Members to serve on the Planning Committee (maximum of twelve** members of the Parish Council)
- 8 **Election of Chairman and Vice Chairman of the Planning Committee** (Currently Cllrs Chatten and Bennett respectively)

- 10 **Appointment of Members to the Environment Committee** (currently Cllr Atwell and Smethurst)
- 11 **To Appoint the Cemetery Committee** (currently Cllrs Burrage, Black and Johnson)
- 12 **Appointment of Chairman of the Cemetery Committee** (currently Cllr Burrage)
- 13 **Appointment of members of the Staffing Committee** (six members to include the Chairman and Vice Chairman of the Parish Council, ex-officio) (currently Cllrs Burrage, Freeman, Knibb, Wagstaff, Chatten and Smethurst)
- 14 **Appointment of Chairman of the Staffing Committee** (currently Cllr Freeman)
- 15 **To Appoint a Grievance Panel (3 members not to include** members of the Staffing Committee) (currently Cllrs Black, O'Donnell and Johnson)
- 16 **To Appoint an Appeals Panel (3 members not to include** members of the Staffing Committee) (currently Cllrs Johnson Bennett & Atwell)
- 17 **To Appoint the Gas Lamps Working Group** (currently Cllrs Freeman, Burrage, Smethurst, Chatten and Black)
- 18 **Appointment of the Gas Lamps Working Group Chairman** (currently Cllr Freeman)
- 19 **To Appoint the Open Spaces Working Group** (currently Cllrs Knibb, O'Donnell, K Wagstaff, J Wagstaff, Atwell, Freeman, Chatten and Bennett)
- 20 **Appointment of the Open Spaces Working Group Chairman and Vice Chairman** (currently Cllrs Atwell and O'Donnell respectively)
- 21 **To Appoint the Community Events Working Group** (currently Cllrs Burrage, Atwell, Johnson, Black and Smethurst)
- 22 **Appointment of the Community Events Working Group Chairman** (currently Cllr Johnson)
- 23 **To Appoint the Communications Working Group** (currently Cllrs Smethurst, Burrage, Atwell, Johnson, O'Donnell, J Wagstaff and Freeman)
- 24 **Appointment of the Communications Working Group Chairman** (currently Cllr Smethurst)
- 25 **Appointment of Members to represent the Council on the following bodies:**
 - a) **Malvern CAB Management Committee** (currently Cllr Johnson)
 - b) **Malvern Wells Village Hall Management Committee** (currently Cllr Black)

- c) **Hanley Castle Almshouse & Relief in Need Charities**
(currently Cllr Wagstaff)
- d) **Monitoring Group of the Three Counties Showground**
(currently Cllr O' Donnell)
- e) **Abbey College Liaison** (currently Cllr K Wagstaff)
- f) **Abbey House Liaison** (currently Cllrs Freeman and O'Donnell)
- g) **CALC Malvern Hills Area CALC** (currently Cllr Knibb)
- h) **Emergency Plan Liaison** (currently Cllr Burrage)

The Public and Press are cordially invited to attend the meeting