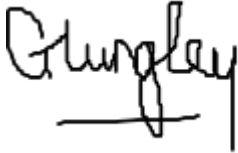


Barnt Green Parish Council

80 Hewell Road, Barnt Green, Birmingham, B45 8NF | tel: 0121 447 9893 | exec@barntgreen.org.uk

NOTICE OF MEETING

The Annual Meeting of Barnt Green Parish Council will be held on
Wednesday 3rd May 2017 at 7.00pm
at the Parish Council Office, 80 Hewell Road, Barnt Green, B45 8NF.



Gill Lungley
Executive Officer
27/04/2017

Agenda

- 69 Election of Chairman**
To elect the Chairman of Barnt Green Parish Council for the next twelve months; the elected member will sign the Declaration of Acceptance of Office.
- 70 Apologies**
To receive apologies and to approve the reason for absence.
- 71 Election of Vice-Chairman**
To elect the Vice-Chair of Barnt Green Parish Council for the next twelve months.
- 72 Declarations of Interest**
a) Councillors are reminded of the need to keep their Register of Interests form up to date.
b) To declare any Disclosable Pecuniary Interests in agenda items and their nature.
c) To declare any Other Disclosable Interests in items on the agenda and their nature.
d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be lodged with the clerk in advance of the start of the meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items unless granted a dispensation.
- 73 Adjournment of meeting to hear from:**
a) **Members of the public:** Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration time allocated is at the discretion of the chairman
b) **Reports from district and county council elected representatives**
- 74 Adoption of previous minutes**
To approve the minutes of the meeting held 5th April 2017
- 75 Chairman's Report**
To receive a report from the Chairman and to advise progress with prior business.
- 76 Delegation arrangements**
To review and agree delegation arrangements, as attached
- 77 Appointment of committees and nominations thereto**
To consider appointing committees and working parties to include: a) Planning committee, b) Personnel Committee, c) Neighbourhood Plan working party, d) Finance working party

78 Representation

To agree/confirm the following Parish Council's representatives:

- (i) Worcestershire CALC (Cllr R Cholmondeley & Cllr S Whitehand);
- (ii) Council for the Protection of Rural England (Cllr S Whitehand)
- (iii) St Andrew's School (Cllr J Jellie)
- (iv) Pensions Regulator (Cllr R Cholmondeley)

79 Governance

- (a) To be aware of the current vacant seat and procedure for filling it;
- (b) Annual review of:
 - i) Standing Orders
 - ii) Financial Regulations
 - iii) Members' Code of Conduct
 - iv) Asset Register
- (c) Confirmation of insurance arrangements
- (d) Review of annual subscriptions
- (e) Determine the date, time and place of all ordinary council meetings up to and including the next annual meeting of the council.
- (f) Approve the Grievance and Disciplinary Procedure (revised April 2017)

80 Executive Officer's report

Report on actions taken, notices received and events since the last meeting.

81 Finance report

- a) To review the council's financial position to 30/04/2017
- b) To note all payments and authorise any outstanding payments
- c) To approve allocation of reserve funds following the financial year end, in line with policy
- d) To approve section 1 of the Annual Return, the Annual Governance Statement**
- e) To approve section 2 of the Annual Return, the Annual Accounting Statements
- f) To authorise removal of bank signatory from mandate and addition of new signatory
- g) To receive updated information relating to the request to provide funding towards the upkeep of St Michael's churchyard and decide whether to grant request
- h) To agree contractor for website re-vamp

82 Events

Update on progress of events and associated funding

- a) Barnt Green Fun Run 07/05/2017
- b) Barnt Green Motor Festival 02/07/2017
- c) Busking Festival 12/08/2017
- d) Community Walks – June (date tba) and 23/09/2017; Lights Switch-on 02/12/2017; Post Christmas Walk 27/12/17

83 Committee Meetings / working party / member representations

- a) Village Improvements 12/04/2017
- b) Neighbourhood Plan 25/04/2017
- c) Annual Parish Meeting 26/04/2017

84 Environment and Community Well-being

- a) To receive the annual RoSPA report on play equipment

85 Planning

To comment on the following consultation:

Log066	App ref. 17/0243	17 Orchard Croft	Two storey side extension
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86 Items for consideration at future meetings

- 87 Date, time and venue of next meeting** To be agreed