

BAYTON PARISH COUNCIL

**Chairman Bob Blount, Vice Chairman Christine Clarke, Kate Taylor,
Glenice Carver, Lester Miles, Tony Edwards, Richard Adams**

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held on
Tuesday 13th SEPTEMBER 2016 in **Bayton Village Hall** at **7.30pm**

Agenda

- 1. Apologies:** To receive apologies and to approve the reason for absence.
- 2. Declarations of Interest:**
 - a. Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b.** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c.** To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 3. Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a.** To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
- 4. The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
- 5. Minutes:** To consider adoption of the minutes of the Parish Council Meeting held on 12th July 2016 (attached).
- 6. County/District Cllrs Reports.**
- 7. Progress reports** for information.
 - a. Defibrillator for Bayton Common** – to agree on whether to have locked box or unlocked box to hold defib.
- 8. Reports on Meetings attended by Clerk or Councillors:**
- 9. Finances:**
 - a.** To consider payments to be made as on list presented at meeting.
 - b.** To report receipts since last meeting.
 - c.** Bank Reconciliation for Current Account – July/August 2016 (circulated)
 - d.** Clerks Expenses 1st April 2015-31st March 2016 (circulated) – to agree payment
 - e. Budget 2016-17/Grant Policy** - to review due to increased grants paid this year (circulated)
- 10. Planning:**
 - a.** Plans circulated since last meeting – See item 13
 - b.** Decisions received since last meeting – None
 - c. Plans for comment on tonight –**
16/01092/HOU – Fortunes Green, Clows Top, DY14 9NJ – Single storey extension to dwelling house to provide ancillary family accommodation.

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11. Road report:

- a. Lengthsman –Monthly progress report.
- b. Any problems to report.
- c. Update on outstanding issues
- d. Complaint regarding speeding Clows Top (A456 and B4202)

12. Correspondence for Information:

A list of items will be available at the meeting.

13. Clerks report on Urgent Decisions since last meeting.

Payments made – 24th August 2016 - LM and External Audit fees

Plans circulated -

15th August - 16/01086/HOU – Rose Cottage, Clows Top DY14 9NY – Proposed double garage with utility area with office and storage area over.

23rd August - 16/01165/AGR - Carton Farm, Clows Top – Prior approval for a steel portal frame general purpose agricultural building.

24th August - 16/01170/CLE – 1 The Square, Bayton DY14 9LN – Application for a Lawful Development Certificate for the continued use of agricultural land and private vehicular parking.

14. Councillors reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

15. Date of next meeting: - TUESDAY 11th OCTOBER 2016 - 7.30pm

16. Meeting Closed.

Signed Sue Burrows Date 8th September 2016
Clerk Sue Burrows