



Malvern Wells Parish Council

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23rd November, 2016

Notice is hereby given that a Meeting of **Malvern Wells Parish Council** will be held on **Wednesday 30th November ,2016 in the Village Hall, Wells Road commencing at 7.30pm.**

David Taverner

Clerk & Responsible Financial Officer

Agenda

1 To Receive and consider Apologies for Absence

2 Declarations of Interest

a) Register of Interests: Councillors are reminded of the need to update their register of interests.

b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an other disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested/granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3 To Consider **Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011)**

4 To consider and approve the **Minutes of the Parish Council Meeting held on **26th October, 2016****

5 **Matters Arising from those Minutes (if any) not listed elsewhere on the agenda**

Closure of the meeting to allow the public present to speak on any matters relating to the Parish. This item to be limited at the discretion of the Chairman

6 **Planning matters**

[\(a\) Planning application amended plans re 16/01286-2 Yew Tree Lane - proposed construction of four- bedroom dwelling](#)

(b) **Neighbourhood planning** – to consider the establishment of a Neighbourhood plan working group and its terms of reference

- 7 Chairman's Correspondence**
- a) To consider the request from the Upper Welland Action Group regarding the adoption of the old red telephone box situated at the junction of Upper Welland Road/Watery Lane**
 - b) A449 Wells Road- consultation from County Council on proposed double yellow, lines outside the Wyche Primary School**
- 8 Reports from Working groups**
- a) Gas Lamps working group**
 - b) Communications working group**
 - c) Open spaces working group**
 - d) Events working group**
 - e) Jubilee Gardeners working group**
 - f) Cemetery Working Group**
- 9 Financial Matters: -**
- a) To Approve the Schedule of Accounts Payable**
 - b) To receive the internal auditors interim audit report for the first half of the 2016/17 financial year**
- 10 Report from the Clerk on actions undertaken since last meeting: -**
- a) Remembrance Sunday Service review**
 - b) Wells News –production of Winter Edition**
 - c) Vehicle Activated speed signage – operational review**
 - d) Completion of Clerk's Portfolio for the Certificate in Local Council Administration (CILCA) submission**
- 11 To Receive a Report from the County Councillor –Cllr Mrs Lucy Hodgson**
- 12 To Receive a Report from the District Councillor – Cllr Mrs Chris O'Donnell**
- 13 To Receive a Report from the Elected Conservator – Mr S Freeman**
- 14 To Receive the Reports of Representatives on other bodies: -**
- a) Malvern Hills CALC – Cllr Knibb**
 - b) Malvern Wells Village Hall Management Committee – Cllr Black**
 - c) Malvern Hills CAB - Cllr Johnson**
 - d) The Wyche Institute – Cllr Knibb**
 - e) Three Counties Showground Liaison – Cllr Mrs Chris O'Donnell**
- 15 Confidential item**
- At this stage of the meeting the Chairman will be asked to propose that "In view of the confidential nature of the business about to be discussed it is advisable in the public interest that the public and press should be excluded, pursuant to the Public Bodies (Admission to Meetings) Act 1960". The reason being that an update being given on the potential use of amenity land may prove to be commercially sensitive.*

The press and public are cordially invited to attend the open part of the meeting