

# ABBOTS MORTON PARISH COUNCIL.

Clerk to the Parish Council Mrs. N. Holland –Tel: 01386 793050.

Email: [abbotsmortonpc@gmail.com](mailto:abbotsmortonpc@gmail.com)

Website: <http://e-services.worcestershire.gov.uk/myparish/>  
<http://www.abbotsmorton.info/>

You are hereby summoned to attend a Full Parish Council Meeting on Thursday November 24<sup>th</sup> 2016 at 8pm in Abbots Morton Village Hall. Please inform the Clerk if you are unable to attend.

The meeting is open to all members of the public and the press.

Residents are welcome to attend and can address the meeting during Public Question Time.

## AGENDA.

1.	<b>To consider apologies</b> and to approve reasons for non- attendance.
2.	<b>Declaration of Interests:</b> with reference to items on the agenda members are reminded of their responsibility to declare interests as defined in the Code of Conduct and to update their Register of Interests as required.
3.	<b>Dispensations:</b> to consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote. Requests to be with the Clerk <b>at least 4 clear days prior to a meeting.</b> (S33 of the Localism Act 2011).
4.	<b>To receive reports from County, District Cllrs. and Police.</b>
<b>The meeting will be adjourned for Public Question time.</b> At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.	
5.	<b>To consider the adoption</b> of the minutes of the Full Parish Council meeting held on 29.09.16 and the Extraordinary meeting held on 20.10.16. Draft Staffing Committee meeting minutes circulated to members for information.
6.	<b>Clerk's report:</b> <u>New Homes Bonus</u> – currently available £1083. <u>CALC Wychavon Area Meeting</u> – 1 <sup>st</sup> December 2016 Civic Centre, Pershore at 7.30pm. <u>Community Fund</u> - Solarig have confirmed funding for the Village Hall projects.
7.	<b>To receive reports from representatives:</b> a) Rights of Way. b) Budget & Precept training session. c) Assets. d) Village Hall.
8.	<b>Financial Matters.</b>
8.1	To approve the 'Schedule of Payments' and bank reconciliation to 31.10.16.
8.2	To consider applying through the Transparency Code for office equipment.
9.	<b>Abbots Morton Parish matters for discussion/decision.</b>
9.1	<u>Defibrillator:</u> to consider information received from the Hereford & Worcester First Responder Charity

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	on the Defibrillator and Cabinet.
9.2	To consider nomination/s for The Chairman's Diamond Jubilee Community Recognition Award 2016/17.
9.3	<u>Smart Water</u> : to consider options on delivery to households of the smart water kits.
9.4	To consider commenting on the initial proposals for new parliamentary constituency boundaries in the West Midlands.

**10. To confirm the date of the Finance Working Group meeting to prepare the budget for 2017-18.**

**11. Parish Councillors report and items for future agendas.**

**12. To note dates for meetings 2017:** January 26<sup>th</sup>, March 23<sup>rd</sup>, May 25<sup>th</sup>, July 27<sup>th</sup>, September 28<sup>th</sup> and November 23<sup>rd</sup>.

Circulation: All members of the Parish Council; District and County Councillors.

Dated: 19<sup>th</sup> November 2016. Signed: Mrs. N. Holland (Clerk)

## **Correspondence circulated.**

**Clerks & Councils Direct** – November 16 issue.

**Worcestershire Road works Report** – weekly. **Circulated to members via email.**

**CALC weekly updates.**

**Notification of Consultation on the Wychavon District** and Malvern Hills District Draft Shop Front Design Guide Supplementary Planning Documents (September 2016). Comments welcome on the following planning documents: a) Malvern Hills District Draft Shop Front Design Guide Supplementary Planning Documents (SPD) (September 2016). The SPD has been amended to reflect the current policy position but the substantive design advice in the SPD remains. b) Wychavon District Draft Shop Front Design Guide Supplementary Planning Documents (SPD) (September 2016). A new SPD has been produced to update the guidance to reflect aspirations for shop front design and to reflect current South Worcestershire Development Plan (SWDP) policies, and nationally, the National Planning Policy Framework as well as current planning advice, with the aim of achieving attractive shopping streets that appeal to both locals and visitors. The above SPDs are being formally consulted upon for a six week period which will run from Monday 24 October until **5pm on Monday 5 December 2016.**

The draft SPD and response forms are available electronically on the SWDP website <http://www.swdevelopmentplan.org><[http://www.swdevelopmentplan.org/?page\\_id=13009](http://www.swdevelopmentplan.org/?page_id=13009)>. A link from the Wychavon planning website: [www.wychavon.gov.uk](http://www.wychavon.gov.uk)<<http://www.wychavon.gov.uk/consultation-on-the-draft-wychavon-shop-front-design-guide>> **Emailed to members 24.10.16. Any comments please inform the Clerk.**

**Traveller and Travelling Showpeople Site Allocations Development Plan Document (DPD** - The South Worcestershire Councils (Malvern Hills, Worcester and Wychavon) are preparing a Traveller and Travelling Showpeople Site Allocations Development Plan Document (DPD) that will identify land to meet the requirement to accommodate Travellers and Travelling Showpeople across south Worcestershire. As part of this process, the South Worcestershire Councils are undertaking a further 'Call for Sites' exercise which provides an opportunity for individuals, agents, landowners and developers to suggest sites that they consider might be suitable to allocate in the DPD. Further information about the Traveller and Travelling Showpeople Site Allocations DPD and an electronic copy of the Sites Submission Form are available on the following webpage - [http://www.swdevelopmentplan.org/?page\\_id=13097](http://www.swdevelopmentplan.org/?page_id=13097). **The deadline for suggesting potential sites is 9:00am on Monday 9th January 2017. Emailed to members 19.11.16.**

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### Supporting notes to agenda for meeting November 24<sup>th</sup> 2016.

<b>Min: No:</b>	<b>Update.</b>	<b>Position</b>
<b>237/11.4</b>	Woodfield, Morton Speart – owner being advised that planning permission will be required for steel type frame building.	On going.
<b>Agenda No: 5</b>	Minutes of September Parish Council meeting and Extraordinary meeting attached. Draft Staffing Committee minutes circulated for information.	For approval.
<b>Agenda No: 8</b>	Schedule of payments, expenses, Bank statement and summary of accounts to 31.10.16.	For approval.
<b>Agenda No: 8.2</b>	Transparency Code funding details attached.	For consideration.
<b>Agenda No: 9.1</b>	Memo WMAS attached.	For consideration.
<b>Agenda No: 9.2</b>	Letter attached re Community Award.	For consideration.
<b>Agenda No: 9.3</b>	Delivery options of SmartWater kits: a) Cadet available in January, not earlier due to all their commitments on the lead up to Christmas. Would be very happy to help out one Saturday. 24 of them assisted in Cropthorne, it worked really well especially with them all being in uniform and wearing high visibility jackets. b) Allocate certain houses to individuals to be responsible for issuing in their own time (within a 2 week period). Simon has 4 staff available plus himself along with 3 or 4 volunteers from the parish that would make each responsible for 10 properties.	For consideration.
<b>Agenda No: 9.4</b>	Proposed changes to boundary constituency attached.	For consideration.