

ABBOTS MORTON PARISH COUNCIL.

Clerk to the Parish Council Mrs. N. Holland –Tel: 01386 793050.

Email: abbotsmortonpc@gmail.com

Website: <http://e-services.worcestershire.gov.uk/myparish/>
<http://www.abbotsmorton.info/>

You are hereby summoned to attend a Full Parish Council Meeting on Thursday February 2nd 2017 at 8pm in Abbots Morton Village Hall. Please inform the Clerk if you are unable to attend.

The meeting is open to all members of the public and the press.

Residents are welcome to attend and can address the meeting during Public Question Time.

AGENDA.

1.	To consider apologies and to approve reasons for non- attendance.
2.	Declaration of Interests: with reference to items on the agenda members are reminded of their responsibility to declare interests as defined in the Code of Conduct and to update their Register of Interests as required.
3.	Dispensations: to consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote. Requests to be with the Clerk at least 4 clear days prior to a meeting. (S33 of the Localism Act 2011).
4.	Casual vacancies: a) Two resignations received from Ms Owen and Mr. O'Boyle - no bye-election called, notice out for co-option. b) Further resignation received from Mr. Smith - notice placed re bye-election. c) To consider applications received for co-option.
5.	To confirm members appointed to following posts due to resignation: Staffing Committee and Finance Working Group - Cllrs. Mr. Hill and Mr. Whitlow. Other vacancies to be filled when new councillors are in post.
6.	To receive reports from County, District Cllrs. and Police.
The meeting will be adjourned for Public Question time. At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.	
7.	To consider the adoption of the minutes of the Full Parish Council meeting held on 24.11.16. Draft minutes of meeting held on 05.01.17 circulated to members for information.
8.	Clerk's report: <u>New Homes Bonus</u> – currently available £583. <u>Parish Paths Warden</u> – Mr. Smith has resigned from the post which is now being advertised.
9.	Financial Matters.
9.1	To approve the 'Schedule of Payments' and bank reconciliation to 30.12.16.
9.2	To receive the Finance Working Group January meeting notes and to consider the following: a) Adoption of a Balances and Reserves Policy.

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	b) Budget to form the precept requirement for 2017-18.
9.3	To agree new signatory for the accounts.
9.4	To review the Internal audit of effectiveness.
9.5	To consider renewal of contracts for 2017-18: a) Internal Auditor. b) Parish Lengthsman.
9.6	Appointment of new Clerk.

10.	Abbots Morton Parish matters for discussion/decision.
10.1	To consider adopting a Retention of Records/Data Policy.
10.2	To receive an update on circulating the smart water kits and the signage.
10.3	Defibrillator: a) To confirm responsibilities required in the Memorandum of Understanding between the Parish council and the West Midlands Ambulance Service NHS Foundation Trust. b) To receive quotes for unit to be placed on the external wall of the Village Hall to electric supply.
10.4	To consider earlier start time for meetings.

11.	Planning.
11.1	To consider planning delegation policy for applications submitted in between meetings.
11.2	To consider commenting of the following consultation documents: a) Worcestershire Minerals Local Plan: third stage consultation including third call for sites. www.worcestershire.gov.uk/minerals

12.	To consider date and format of Annual Parish Meeting.
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13.	Parish Councillors report and items for future agendas.
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14.	To consider the exclusion of the public and press in the public interest for consideration of the following items: a) To consider payment to the Clerk for extra hours worked.
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Circulation: All members of the Parish Council; District and County Councillors.

Dated: 26th January 2017. Signed: Mrs. N. Holland (Clerk)

Correspondence circulated.
Clerks & Councils Direct – January 17 issue.
Worcestershire Road works Report – weekly. Circulated to members via email.
CALC weekly updates.
WDC - Council tax referendum principles for 2017-18. Following the increase in the average band D council tax level of 6.1% set by parishes in 2016-17, the recent technical consultation proposed an extension of referendum principles to larger, higher-spending town and parish councils. Following careful consideration of responses, the Government has decided to defer the setting of referendum principles. However, the Government has issued a challenge to town and parish councils to demonstrate restraint when increasing precepts that are not a direct result of taking on additional responsibilities.
New Homes Bonus: In December, the Secretary of State for Communities and Local Government made some announcements about New Homes Bonus in his statement to parliament on the provisional local government

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finance settlement for 2017/18. These included confirmation that the Government will implement its preferred option of reducing the number of years for which New Homes Bonus payments are made from six years to five years in 2017/18, and from six years to four years from 2018/19. This will affect how much Years 2 to 5 New Homes Bonus that WDC will receive and therefore, the amount we are able to pass on to you. This means that parishes and towns with Years 2 to 5 allocations will not get the final year of payments for Years 2 and 3 and the final two years of payments for Years 4 and 5. These changes do not affect any New Homes Bonus that you currently have available to draw down, but they will affect your balance for future years. WDC have some work to do to recalculate what this means in monetary terms for each parish and town in Wychavon before we publish the updated the figures on our website. This will be done in the next week or so and we will let you know when the updated figures are available. You will see that New Homes Bonus scheme is set to continue with a number of changes. In the coming months we will start to look at options for spending Year 6 and Year 7 New Homes Bonus* and will develop a new New Homes Bonus Protocol, which we will let you know about in due course. *Year 6 is for homes completed and occupied between October 2014 and October 2015. Year 7 is for homes completed and occupied between October 2015 and 2016.

Worcestershire County Council Local Transport Plan is available on line and is open to consultation until 17th MARCH, 2017. All details can be found here: www.worcestershire.gov.uk/LTP

Supporting notes to agenda for meeting February 2nd 2017.

Min: No:	Update.	Position
237/11.4	Woodfield, Morton Speart – owner being advised that planning permission will be required for steel type frame building.	On going.
Agenda No: 7	Minutes of November Parish Council meeting attached. Draft Staffing Committee minutes circulated for information.	For approval. For information.
Agenda No: 9.1	Schedule of payments, expenses, Bank statement and summary of accounts.	For approval.
Agenda No: 9.2	Notes from Finance Group, Balances & Reserves Policy and Budget x 3 papers enclosed.	For consideration.
Agenda No: 9.4	Internal review document enclosed.	For consideration.
Agenda No: 10.1	Retention of Data/Record policy enclosed	For consideration.
Agenda No: 11.1	Planning delegation policy enclosed.	For consideration.
Agenda No: 11.2	WORCESTERSHIRE MINERALS LOCAL PLAN: THIRD STAGE CONSULTATION (INCLUDING THIRD CALL FOR SITES) CONSULTATION ON DRAFT PROPOSALS, POLICIES AND SUBMITTED SITES FOR MINERAL EXTRACTION IN WORCESTERSHIRE: 14TH DECEMBER 2016 – 8TH MARCH 2017. The consultation document is more detailed than in the previous consultations and sets out proposed policy wording and site allocations to enable you to comment on the principles of the plan and the specific issues it seeks to address. The consultation document includes policies to: <ul style="list-style-type: none">• identify "strategic corridors": Broad locations	For consideration.

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	<p>where proposals for mineral development will be viewed favourably have been identified, and the Third Stage Consultation sets out how these strategic corridors have been derived;</p> <ul style="list-style-type: none">• identify "specific sites" and "preferred areas": <p>As part of the development of the plan, landowners and operators have submitted potential minerals extraction sites, these have all been considered through a "deliverability assessment" and the most deliverable are proposed as site allocations. This does not replace the need for these sites to apply for planning permission;</p> <ul style="list-style-type: none">• protect and enhance health, well-being and the natural and historic environment; and• safeguard important mineral resources and mineral infrastructure for the future. <p>The strategic corridors, specific sites and preferred areas are set out in the consultation document and can be viewed in more detail on the interactive mapping tool available at www.worcestershire.gov.uk/minerals.</p> <p>All of the sites which have been proposed by landowners and mineral operators during the development of the plan can be viewed in the "Deliverability Assessment" available at www.worcestershire.gov.uk/mineralsbackground. Copies of the consultation document and questionnaire are available to download on the Council's website, www.worcestershire.gov.uk/minerals or we can provide paper copy on request.</p>	
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