



NOTICE OF MEETING – ENVIRONMENT AND HIGHWAYS COMMITTEE

The Committee will meet
on **Thursday 8th December 2016 at 7:30pm**
at **Catshill Village Hall, Committee Room**
Golden Cross Lane, Catshill B61 0JZ

Committee members are summoned to attend this meeting.

The meeting is open to the public and the press, who are welcome to attend and raise questions or comment on agenda items during Public Question Time

AGENDA

1. Apologies for absence

2. Declarations of Interest (Members' Code of Conduct)

Committee members are expected to declare the interest if an agenda item relates to their entry on the Members' Register of Interests, and to declare any Other Disclosable Interests if pertinent to items on this agenda. In the event of a Disclosable Interest members are required to leave the meeting during discussion of that item unless granted dispensation to do otherwise.

3. To consider members' written requests for dispensation, if requested

4. Adjournment of meeting for Public Question Time

Members of the public are invited to speak on any agenda item. Time allowed up to 15 mins

5. To reconvene to consider approval of minutes of meeting held 15/09/16

6. Clerks report to include updates on:

- 6.1. Request for litter bin to be sited at the top of Milton Road
- 6.2. Other items reported to BDC/WCC
- 6.3. Progress with Assistant Clerk appointment

7. To consider the tender process following the expiration of the current gardens contract at the end of February 2017. To include discussion and agreement of:

- 7.1. Expectations for the Baptist Church Garden for addition to the contract
- 7.2. The specifications of the contract (document circulated)
- 7.3. The draft newspaper advert (draft document circulated)
- 7.4. Key dates for the process

8. To consider the addition of a further dog waste bag dispenser on the opposite end of the Meadow to the current siting, as per a request from District Councillor Shirley Webb

9. As per the request at the previous Environment and Highways Committee, opportunity to discuss:

- 9.1. Traffic Calming
- 9.2. Expectations of Commemorative Stones for Parish Gardens

10. To receive an update from Councillors regarding progress with the following:

Cllr M Ball:

- Contact with Social Club regarding the erection of Parish Council Notice Board in grounds **(letter from Social Club circulated)**
- Corresponding with parishioner regarding 'walk' around village to identify problem areas for traffic speed and crossing **(report circulated)**

- Organisation of volunteer party for litter picking, clearance of the brook and pathways at the lower half of the Catshill Brook (between The Crown and the Motorway bridge)

Cllr M Shepheard:

- Ordering trees from woodland trust free tree programme
- Consideration of further landscaping to Balance Pool area - research into hardcore path and wildflower planting
- Research into Emergency Plan with a view to the Parish Council providing a simplified version

Cllr P Masters:

- Obtaining quotes for commemorative name stones in Parish Council Gardens

Cllr O Sweeting:

- Evaluation of the bus shelter outside Catshill First School to establish if the peeling paint is a manufacturing fault

Cllr G Blackmoor:

- Co-ordination of documentation for submission to the next round of Tesco Bags Grant Funding, suggested previously to be a project related to 'Route 5'.

Current outstanding actions from the Clerk:

- Quote for two new Parish Council Notice boards
- Quote for place name signs for Catshill and North Marlbrook Parish
- Letter to Bromsgrove Hotel regarding steps near Miu Miu restaurant
- Bench at Ivy Cottage Gardens
- Investigations into adoption of land at end of Beehive Close

11. Date, time and venue of the next meeting 9th March 2017; 7:30pm, Committee Room Catshill Village Hall

Rebekah Powell
Clerk to the Council 02/12/16

Members: Cllrs M Shepheard (Chair), G Blackmoor (Vice Chair) M Ball, B McEldowney, P Masters, N Ward,
O Sweeting (ex officio)

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