

ROUS LENCH PARISH COUNCIL.

Clerk to the Parish Council: Mrs N. Holland. Tel: 01386 793050.
Morton Wood Farmhouse, Morton Wood Lane, Abbots Morton. WR7 4LU.
Email: rouslenchpc@gmail.com
Website: <http://e-services.worcestershire.gov.uk/myparish/>

You are hereby summoned to attend a Full Parish Council Meeting on Monday January 23rd 2017 at 7.30pm in Rous Lench Village Hall. Please inform the Clerk if you are unable to attend.

The meeting is open to all members of the public and the press.

Residents are welcome to attend and can address the meeting during Public Question Time.

AGENDA.

1.	To consider apologies and to approve reasons for non- attendance
2.	Declarations of Interest: with reference to items on the agenda members are reminded of their responsibility to declare interests as defined in the Code of Conduct and to update their Register of Interests as required.
3.	Dispensations: to consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.
4.	Co-option: to receive an update.
5.	To receive reports from County, District Cllrs. and Police.
The meeting will be adjourned for Public Question time.	
6.	Minutes: to consider the adoption of the minutes of the Full Parish Council Meeting held on 28.11.16.
7.	Clerk's report: <u>New Homes Bonus</u> – currently available £1488.
8.	Financial matters.
8.1	To approve the 'Schedule of Payments', summary of accounts and bank reconciliation to 30.11.16.
8.2	To receive the External Audit report.
8.3	To consider renewal of contracts for 2017-18: a) Internal Auditor. b) Parish Lengthsman. c) Inspection of Assets.
8.4	To receive notes from the Finance Working Group and to consider the following: a) Adoption of Balances and Reserves Policy. b) The budget to form the Precept for 2017/18.
9.	To appoint representative for Village Hall Committee.
10.	Planning.
10.1	To consider the following applications:

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	a) W/16/02925/PP - Court Hill House, Rous Lench. Proposal: Construction of two storey entrance extension with bedroom over, single storey kitchen extension and new detached garage with room over.
10.2	To note correspondence received from the Planning Authority: a) <u>W/16/3153402</u> - Depot Site, Low Road, Rough Hill, Church Lench and Application W/15/01971/PN - Land and Access opposite, Weatheroak, Low Road, Church Lench. Appeal dismissed. b) <u>W/16/02055/PN</u> - The Poultry Buildings, Mill Lane, Radford. Permission granted with 9 reasons/conditions. c) <u>W/16/02610/PN</u> - Thorn Farm, Evesham Road, Inkberrow. Application referred to Planning Committee. d) <u>The Caravan, Radford Road</u> – Report from Enforcement Officer following issues raised at the last Parish Council meeting: i) W/16/00245 varied the condition and allowed the fence to remain in place for 18months. This decision was made due the fence having been erected under permitted development. ii) Enforcement officers are in regular contact with the occupants of the caravan; the gentleman named on the application under two names is the same person and at present does not reside at the Caravan. iii) Re: Common Law - Officers have confirmed that this piece of legislation had been consulted on. iv) The 2nd touring caravan is to be removed. v) Re: living accommodation in the stables, this was not part of the application so could not be considered with this application.
10.3	To consider adopting planning delegation policy for applications presented to Council n between meetings.
10.4	To consider commenting of the following consultation documents: a) Worcestershire Minerals Local Plan: third stage consultation including third call for sites. www.worcestershire.gov.uk/minerals
11.	Rous Lench & Radford Parish matters for discussion/decision.
11.1	Superfast Broadband – future cover in the Parish.
11.2	Rural Communities Programme: to consider where to place the Community Folder.
12.	To consider adopting the following policies: a) Retention of Records Data Policy. b) Staffing Committee.
13.	Parish Cllrs. report and items for future agendas.
14.	To consider the exclusion of the public and press in the public interest for consideration of the following items: a) Applications received for the post of Clerk and Responsible Finance Officer. b) Staffing Committee meeting to be arranged for interviews to appoint Clerk/RFO.

Circulation: All members of the Parish Council; District and County Councillors.

Dated: Signed: Mrs. N. Holland. (Clerk)

NB: Those in Finance & Staffing Group will already have some of the papers listed in supporting notes.

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Supporting notes to agenda for meeting January 23rd 2017.

Agenda No:	Update.	Position
Min: 27/16	Update on land issue Alcester Road.	Ongoing
Min: 27/16	Update re: Footpath sign, Little Lane.	Ongoing
4.	Co-option – no applications received to date.	Re-advertise.
6.	Minutes of November Parish Council meeting.	For approval.
8.1	Schedule of payments, expenses, bank statement/summary enclosed.	For consideration.
8.2	External audit report enclosed.	For consideration.
8.4	Notes from Finance & Staffing Group, Balances & Reserves Policy and Budget x 3 papers enclosed.	For consideration.
10.3	Planning delegation policy enclosed.	For consideration.
10.4	<p>WORCESTERSHIRE MINERALS LOCAL PLAN: THIRD STAGE CONSULTATION (INCLUDING THIRD CALL FOR SITES) CONSULTATION ON DRAFT PROPOSALS, POLICIES AND SUBMITTED SITES FOR MINERAL EXTRACTION IN WORCESTERSHIRE: 14TH DECEMBER 2016 – 8TH MARCH 2017. The Council's current policies are set out in the 1997 Hereford and Worcester Minerals Local Plan, which is dated and needs replacing. The consultation document is more detailed than in the previous consultations and sets out proposed policy wording and site allocations to enable you to comment on the principles of the plan and the specific issues it seeks to address. Responses will be taken into account in the preparation of the Proposed Submission Version of the Minerals Local Plan.</p> <p>The consultation document includes policies to:</p> <ul style="list-style-type: none"> • identify "strategic corridors": Broad locations where proposals for mineral development will be viewed favourably have been identified, and the Third Stage Consultation sets out how these strategic corridors have been derived; • identify "specific sites" and "preferred areas": As part of the development of the plan, landowners and operators have submitted potential minerals extraction sites, these have all been considered through a "deliverability assessment" and the most deliverable are proposed as site allocations. This does not replace the need for these sites to apply for planning permission; • protect and enhance health, well-being and the natural and historic environment; and • safeguard important mineral resources and mineral infrastructure for the future. <p>The strategic corridors, specific sites and preferred areas are set out in the consultation document and can be viewed in more detail on the interactive mapping tool available at www.worcestershire.gov.uk/minerals.</p> <p>All of the sites which have been proposed by landowners and mineral operators during the development of the plan can be viewed in the</p>	For consideration.

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	"Deliverability Assessment" available at www.worcestershire.gov.uk/mineralsbackground . Copies of the consultation document and questionnaire are available to download on the Council's website, www.worcestershire.gov.uk/minerals or we can provide paper copy on request. The consultation document and questionnaire includes questions about the plan's vision, objectives, policy framework and monitoring indicators alongside a further "call for sites".	
12a	Retention/Record policy enclosed.	For consideration.
12b	Staffing Committee policy enclosed.	For consideration.

Correspondence for distribution that does not require decision unless requested.

1.	Clerks & Councils Direct – January 2017.
2.	Worcestershire Road works weekly report.
3.	Weekly CALC Updates.
4.	<p>Council tax referendum principles for 2017-18. The Government has decided to defer the setting of referendum principles; however, the Government has issued a challenge to town and parish councils to demonstrate restraint when increasing precepts that are not a direct result of taking on additional responsibilities.</p> <p><u>New Homes Bonus:</u> In December, the Secretary of State for Communities and Local Government made some announcements about New Homes Bonus in his statement to parliament on the provisional local government finance settlement for 2017/18. These included confirmation that the Government will implement its preferred option of reducing the number of years for which New Homes Bonus payments are made from six years to five years in 2017/18, and from six years to four years from 2018/19. This will affect how much Years 2 to 5 New Homes Bonus that we will receive and therefore, the amount we are able to pass on to you. This means that parishes and towns with Years 2 to 5 allocations will not get the final year of payments for Years 2 and 3 and the final two years of payments for Years 4 and 5. These changes do not affect any New Homes Bonus that you currently have available to draw down, but they will affect your balance for future years.</p> <p>WDC have some work to do to recalculate what this means in monetary terms for each parish and town in Wychavon before we publish the updated the figures on our website. You will see that New Homes Bonus scheme is set to continue with a number of changes. In the coming months we will start to look at options for spending Year 6 and Year 7 New Homes Bonus* and will develop a new New Homes Bonus Protocol, which we will let you know about in due course.</p> <p>*Year 6 is for homes completed and occupied between October 2014 and October 2015. Year 7 is for homes completed and occupied between October 2015 and 2016. Circulated to members by email 04.01.17.</p>
5.	<p>Subject to securing funding Worcestershire County Council is currently exploring options to extend superfast broadband coverage for the benefit of more of Worcestershire's businesses. In order to identify eligible business premises, we are asking people whose main business premises or other sites important to them e.g. key employees home offices, are currently unable to receive superfast internet speeds to compete a short survey. This funding can only be spent on eligible business premises; however we are also investigating how residential premises can benefit from future deployments. http://tinyurl.com/jgdhmyf</p> <p>Responses should be returned by 5pm Monday 16th January 2017. Circulated by email 11.01.17</p>