

OFFENHAM PARISH COUNCIL

Chairman: *Cllr Lorraine Knight*
The Firs, Laurels Road
Offenham, Worcs. WR11 8RE

Clerk : *Mrs Diane Cox*
Merrivale Cottage, Friday Street
Weston Sub Edge. GL55 6QH

The next meeting of
Offenham Parish Council
is to be held on
Monday, 6th February, 2017
7.30 pm
At
OFFENHAM VILLAGE HALL
MAIN STREET
OFFENHAM

Members of the public may address or put questions to the Parish Council during Open Forum on any matter connected with the Agenda, or for inclusion on future agendas, and are welcome to stay after the conclusion of the Open Forum but not allowed to take any further part in the meeting.

The County and District Council representatives and the Local Policing Officer and/or Community Support Officer are invited to address the Parish Council during Open Forum on matters relevant to the parish.

Any Parish Councillor who has a prejudicial interest as defined by the Code of Conduct has the option of addressing the meeting on the matter relating to that interest if prior notification has been received and approved by council, and may be required to temporarily leave the meeting for the duration of any discussion and/or vote relating to the matter dependant on the decision of council as detailed in the Localism Act 2011.

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Diane Cox, Parish Clerk

**Members are hereby summoned to attend the meeting of
OFFENHAM PARISH COUNCIL
on Monday 6th February 2017, 7.30 pm at Offenham Village Hall.**

AGENDA

1. To receive Apologies
2. To receive Declarations of Interest, updates to Members' Register and consider Dispensations if any required by councillors to participate in this meeting.
3. To receive presentation from David Wilson Homes followed by a short period to ask questions.
4. To adjourn the meeting for Open Forum.
5. To re-open the meeting to consider acceptance of the minutes of the meeting held on 9th January 2017.
6. To be advised of any urgent matters not herewith included (at the Chairman's discretion)
7. To receive Clerk's report and progress updates on current issues.
8. To receive correspondence (circulated prior to and during meeting).
9. To consider quotation to service to the Church Clock.
10. To consider actions in relation to the play area improvements including possible CCTV.
11. To consider request from WDC in relation to the naming of the new development off Laurels/Leasowes Road.
12. To consider action, if any, to address issues with PROW surfaces.
13. To consider options for traffic calming in Offenham.
14. To consider costs for grass cutting and ground care contract for 2017/18
15. **Member & committee reports:**

15.1 Report from Footpath Warden	15.2 Report updates on Rural Communities (if any)
15.3 Neighbourhood Watch	15.4 Parish Plan
15.5 VHC	15.6 Disaster Emergency Plan (only if updates have taken place)
15.7 PACT	15.8 Recreation Ground enhancement working party
16. **Finance**
 - 16.1 To receive financial update and approve bills for payment etc.
 - 16.2 To receive report from Cllr Ward after the quarterly inspection of accounts.
17. To be advised of planning matters including:

Applications:
W/17/00021/PP & W/17/00022/LB Half Thatch, Church Street, Offenham
Small rear extension to the rear of existing rear entrance lobby.

Decisions:
W/16/02889/PP Sandalwood, Boat Lane, Offenham
Construction of a detached garage and turning area. – **Approved**
18. To advise items for consideration at next meeting
19. To consider date & time of next meeting - at 7.00 pm on Monday, 6th March 2017 - Annual Parish Meeting followed by Ordinary Parish Council meeting.
Please note 7pm start time.