

WARNDON PARISH COUNCIL

THE ANNUAL MEETING OF THE PARISH COUNCIL will be held on
Monday 8th May 2017 at Lyppard Hub commencing at 7.30pm

AGENDA

1. Election of Chairman and signing of Declaration of Office
2. To consider apologies and approve reasons for absence
3. Election of Vice Chairman
4. Declarations of Interest & consideration for requests for Councillor Dispensations in line with s33 of the Localism Act 2011:
 - Councillors are reminded to update their Registers of Interest if required
 - To declare any personal or prejudicial interests on items on this agenda
5. To note Standing Orders and to consider reviewing them at the next meeting
6. To note the Code of Conduct
7. To consider Schemes of Delegation and to appoint Members to the following:
 - Urgent Business Committee
 - Planning Committee
 - Finance Working Group
8. To review the Council's financial regulations, risk assessments and insurance
(The Council may wish to delegate this to the Finance Working Group to report back to a future meeting)
9. To appoint individual Councillors to the following roles/responsibilities:
 - Finance Portfolio Holder
 - Environment Portfolio Holder
 - Planning & Rights of Way Portfolio Holder
 - Leisure & Community Affairs Portfolio Holder
 - Newsletter co-ordination
 - Website development
 - Neighbourhood Planning
 - Allotments
10. To appoint Councillors to each of the following outside bodies:
 - Two Councillors to the Worcs CALC Area Meeting
 - One Councillor to serve on the Worcs CALC Executive
 - Lyppard Hub Management Board
 - Worcester City Standards Committee

(The meeting may be suspended at this point to allow
Members of the Public to address the Council)

11. To approve the Minutes of the previous Parish Council meeting held 3rd April 2017 and discuss any matters arising.

12. To receive reports from:

- Police including VAS stats and mini motos issues.
- County Councillor
- Ward Councillors

13. To receive Environmental reports from:

- Councillors
- Parish Warden

14. Financial & Governance Matters

- Audit 2016/17– approval of end of year accounts for audit.
- Statement of accounts 2017/18
- Insurance renewal 2017/18

15. Planning & Rights of Way Matters

- Current applications / decisions
- Neighbourhood Planning including formation of the Steering Group

16. Leisure & Community affairs

- Reminder re the Annual Parish Meeting 31st May
- Village Fete

17. To receive reports from outside bodies:

- Lyppard Hub Management Board
- Worcester City Standards Committee
- CALC updates which affect the Parish

18. Councillors reports and items for future agendas

19. Report of the Clerk:

Approval of accounts for payment

- £406.07 Clerks salary
- £38.40 C.W. Joyner allotments plumbing repair work
- £1376.95 Worcs CALC subs / NALC affiliation fee 2017/18
- £845.21 Came & Co insurance policy renewal
- £139.20 Rialtas software annual support

Income - £2431.25 Worcs CC Lengthsman scheme

Date of Annual Parish Meeting: 31st May 2017 at 7.30pm

Date of next Parish Council meeting: 5th June 2017 at 7.00pm

M. Alexander
Clerk