

Grimley Parish Council

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Clerk: Mrs Lisa Stevens

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Wednesday 12 July 2017

Dear Councillor,

Notice is hereby given that a Meeting of Grimley Parish Council will be held on **Monday 17th July 2017 at 7.30pm** in The Peace Hall, Sinton Green when the business set out in the agenda below will be transacted. Your attendance at the meeting is requested.

Yours faithfully, Lisa Stevens, Clerk & Responsible Financial Officer

The press and public are also cordially invited to attend this meeting to address the Parish Council on matters concerning the Parish (at the allotted point in the agenda), observe proceedings or to inspect draft minutes of previous meetings.

Agenda

REPUBLISHED

1	To consider any apologies for absence.
2	<p>Declarations of interest.</p> <ul style="list-style-type: none"> a. Register of interests: To note any updates received. b. To declare any Disclosable Pecuniary Interests relevant to the agenda. c. To declare any Other Disclosable Interests relevant to the agenda. d. To declare any additions to the Register of Gifts & Hospitality. e. To consider written requests from Councillors for the Parish Council to grant a Dispensation (S33 of the Localism Act 2011). Motion to approve requests. <p><small>Councillors are reminded to update their register of interests. Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest (para 12(4)(b) Code of Conduct), must leave the room for the relevant items unless a dispensation has been granted.</small></p>
3	<p>Minutes of previous meetings – Motion to approve previous minutes.</p> <ul style="list-style-type: none"> a. 12th June 2017
4	<p>Public question time.</p> <p>Standing orders to be suspended to allow the public present to address the Parish Council on any matters relating to Grimley Parish. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration. This item to be limited at the discretion of the Chair.</p> <p>Please note: This may be the only opportunity for members of the public to address the Parish Council, at the discretion of the Chair. Members of the public may not take part in the Parish Council meeting itself, unless specifically invited to do so by the Chair. Correspondence sent to the Parish Council will not be read out in lieu of attendance.</p>
5	<p>To Receive the Report of the County Councillor – Phil Grove. <i>Limited to three minutes please.</i> (Items raised for decision will appear on the agenda for the next meeting)</p>
6	<p>To Receive the Report of the District Councillor – Dean Clarke <i>Limited to three minutes please.</i> (Items raised for decision will appear on the agenda for the next meeting)</p>
7	<p>Planning – to consider, comment and resolve to respond to the following planning applications</p> <ul style="list-style-type: none"> a. Notice of Decision. Appeal: APP/J1860/C/16/3162209 & Appeal: APP/J1860/C/16/3162210, Holywards Farm, Moseley Road, Hallow, WR2 6NL. b. Notice of Decision. Appeal: APP/J1860/W/16/3165296, Holywards Farm, Moseley Road, WR2 6NL. c. 17/00811/HP. Willows, Grimley, Worcester, WR2 6LU. Proposed conservatory, conversion of existing garage into habitable accommodation. Mrs Katharine Boath.

8	<p>Monkwood Green – To receive and discuss updates and formulate Motions not requiring written notice. <u>Option for public contributions at this point.</u></p> <ul style="list-style-type: none"> a. Clerk general update. b. Feasibility Study to further develop management options for the Common and SSSI. c. Well and culvert repairs, to discuss progress. d. Service road repair update. e. Deed of grant of right of way Moorlands, subject to update being received from Solicitor.
9	<p>Grimley Village – To receive and discuss updates and formulate Motions not requiring written notice.</p> <ul style="list-style-type: none"> a. To discuss requirement for and specification of additional bollards* either end of the knee rail face, Grimley approach road. <i>*Reflective zebra verge protectors.</i> b. To re-consider requirement for bollards outside The Pleck, Grimley village. c. State of hedges in Camp Lane.
10	<p>Parish wide facilities – To receive and discuss updates and formulate Motions not requiring written notice.</p> <ul style="list-style-type: none"> a. To discuss requirement for a Parish wide tree survey** – Update from Cllr Marsh. <i>**on parish council land and main areas of public land/verges only.</i> b. Progress with phone booth adoption and ideas for usage (Booths located in Grimley village and Monkwood Green). Public ideas would be welcome at any time. c. Fish ponds’ public right of way track repair.
11	<p>Lengthsman - To receive and discuss updates and formulate Motions not requiring written notice.</p> <ul style="list-style-type: none"> a. Motion to receive and approve future items of work. <i>Items already noted; strimming knee rail fence Grimley approach road; verges in Grimley village and; tidy up of verge outside Sinton Green Inn.</i> b. To discuss Cllr concerns relating to general availability, ability to contact the Lengthsman and of the need for the Lengthsman to update his risk assessment.
12	<p>Reports from Representatives - To receive and discuss updates and formulate Motions not requiring written notice.</p> <ul style="list-style-type: none"> a. Peace Hall Management Committee b. Tarmac Quarry Liaison Committee. c. Grimley Smaller Charities.
13	<p>General Finance and Administration.</p> <ul style="list-style-type: none"> a. To consider and motion to approve the payment of outstanding accounts. b. To receive and motion to accept the Bank Reconciliation and Quarterly report (Q1). c. Review of Parish Council regulations/standing orders/code of conduct. To receive feedback from each Cllr regarding their section/document and to agree amendments where necessary. d. To discuss and motion concerning the kind offer from Auditor for a reduced annual fee in relation to Internal Audit. e. To consider potential funding for a fit for purpose Parish Council website. f. To recommit to previous permission for Clerk to undertake cilca training. g. To note that the Clerk is in the process of setting up a new utilities account for the water trough on Monkwood Green, with service providers Water Plus (Dedicated business section of Severn Trent).

14	<p>Items for future agenda. Cllrs may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise future items.</p> <ol style="list-style-type: none"> Grimley car park for twitchers. A number of options are being explored. Verge protection on Walton Lane. Signs on Monkwood Green (with ref to service roads and loose livestock). Velo route.
15	<p>Correspondence not dealt with elsewhere - To note and discuss as required correspondence already circulated to Cllrs, or available for inspection at the meeting.</p> <ol style="list-style-type: none"> Correspondence from Natural England relating to mowing of Monkwood Green. Grant Thornton acknowledgement of receipt of annual return. CPRE Worcs Branch Newsletter and annual report 2016/17. Contains details of annual best kept churchyard competition, prize £100 plus a tree to plant. Clerks & Councils direct July 2017 issue 112. WCC highways correspondence confirming that pothole near The Whitehouse, Monkwood Green has been filled. Correspondence from resident Monks Barn, Monkwood Green. Consultation: WCC Rail Investment Strategy, making a strong case for better County-wide rail connectivity. This Strategy is now available online and is open to consultation until 5:00pm on 11 August 2017. www.worcestershire.gov.uk/LTP
16	<p>Dates for diary and any other business.</p> <p>A reminder of the recent passing of Cllr Phil Bullock, who served Grimley Parish Council for many years. Parish Councillors express their sincere condolences to his family. Cllrs Woodhouse and Jones attended the funeral.</p>
17	<p>Date of Next Scheduled Meeting - 17th July 7.30pm, Peace Hall, Sinton Green.</p> <p>The press and public are cordially invited to attend this meeting.</p>

Appendix 1: Items for payment.

NB. Items previously approved on 22nd May 2017. Cheques could not be issued since accounts were with auditor

R.J.Poole	Mowing Monkwood Green Common and part SSSI. GPC201710.	£1000.00	VAT nil
Hallow Scout & Guide Group	Donation as agreed in 2017/2018 Budget Payment subject to whether Clerk can obtain cheque payment details in time for meeting.	£100.00	
Nora Parsons Day Centre	Donation as agreed in 2017/2018 Budget Payment subject to whether Clerk can obtain cheque payment details in time for meeting.	£200.00	
Lisa Stevens	Clerk wages [June] (£365.44 minus PAYE)	£352.24	VAT nil
Lisa Stevens	Expenses. Postage, phone bill, Ink Cartridges, envelopes, paper. 1 month.	£124.91	VAT under calculation
Lisa Stevens Added to agenda republished 12/07/2017	Reimbursement for purchase of Security pack from Smart Water via Mercia Discount offer. To be used to mark all Monkwood Green electric fence equipment and Clerk's laptop. This offer is available to all persons. https://shop.smartwater.com/ Enter promotional code WDBCRIME25 and a promotional household offer becomes visible/available to purchase for £25.00.	£25.00	VAT nil
Lisa Stevens	Additional work outside contractual hours for Monkwood Green Management group. 9 hours additional work at hourly wage £11.42 June 2017 for sheep grazing set up. (NB. Additional payment authorised 26th April 2016 minute ref 74/16 and reaffirmed August 2016.).	£102.78	VAT nil