

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next Meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 30th November 2017** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to membership**
 - a. To consider any changes to membership and applications for co-option as a Parish Councillor.
 - b. To approve co-option of Parish Councillors and completion of acceptance of offices.
- 3. Declarations of Interest**
 - a. Register of Interests: Re-elected Councillors are reminded of the need to update their register of interests and newly co-opted Councillors are required to complete and return the Register of Interests Form to the Monitoring Officer within 28 days of their co-option.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.
 - i. To consider granting dispensations up to the next ordinary election (May 2019) to newly appointed Parish Councillors, to enable participation in any discussion or vote on any matter concerning the setting of the council's budget and annual precept.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes (Chairman)**
 - a. To consider adoption of minutes of the Parish Council meeting held on 19th October 2017.
 - b. Minute action summary review.
- 5. Progress reports for information** **8.00pm**
 - a. District and County Councillor Report (Cllr. Adams)
 - b. Finance (Responsible Finance Officer)
 - i. Balances and s137 expenditure
 - ii. Monthly accounts and bank reconciliation to 31st October 2017
 - c. West Mercia Police and PACT (PCSO Pardoe/PCSO Tinkler/PC Acaster/Cllr. Mrs Ritter)
 - d. St. James the Great Church, Norton (Rev. Badger)
- 6. 2018/19 Budget and Precept** (Cllr. Fincher/Responsible Finance Officer) **8.10pm**
 - a. To consider the process, timescales and matters relating to production and agreement
 - b. To consider quotes received for 2018/19 Parish maintenance work.
 - c. To consider projects and other additional items of expenditure for inclusion in the 2018/19 budget
- 7. Planning** (Cllr. Richmond/Chairman) **8.15pm**

To consider report on current applications.
- 8. New Homes Bonus Funding (NHB)** (Cllr. Turvey) **8.20pm**

To consider suggestions for projects for funding by NHB.
- 9. Parish Hall** (Cllr. Fincher) **8.25pm**

To consider report from Parish Council representative, utilisation and release of remaining coffee shop/community hub NHB funding and actions.
- 10. Parish Hall Recreation Facilities and Outside Space** (Cllr. Dawson/Clerk) **8.35pm**

To consider development of outside space, bike racks, funding and accident reporting processes.
- 11. Norton Pre-school** (Cllr. Turvey/Cllr. Fincher) **8.45pm**
 - a. To consider review of existing lease and drafting of new lease.
 - b. To consider update regarding re-location of the Pre-school container and actions.
- 12. Worcester Parkway Station** (Cllr. Turvey/Cllr. Fincher) **8.55pm**

To consider update and actions.
- 13. Southern Link Road Works & Crossing Points** (Cllr. Turvey/Cllr. Fincher) **9.00pm**

To consider update, community feedback and actions.

- 14. Adoption/Maintenance of Development by Garden Centre** (Cllr. Turvey/Clerk) **9.05pm**
To consider update and actions regarding adoption/maintenance of open spaces and speed of traffic.
- 15. Neighbourhood Plans** (Cllr. Turvey) **9.10pm**
To consider update from steering group.
- 16. Employment Matters** (Chairman/Clerk) **9.15pm**
To consider update following Clerk annual review, any salary scale increase and benchmarking of the Clerk/Responsible Finance Officer role.
- 17. Allotments** (Cllr. Hughes/Clerk) **9.20pm**
To consider update and actions.
- 18. Field Tenancies** (Chairman/Cllr. Fincher/Clerk) **9.25pm**
To consider existing field tenancies.
- 19. Public Rights of Way** (Cllr. Turvey) **9.30pm**
To consider update and actions.
- 20. Bus Services and Bus Shelter Vandalism** (Cllr. Hughes/Clerk) **9.35pm**
To consider update regarding 382 services, measures to alleviate bus shelter vandalism and actions.
- 21. Parking in Littleworth at School Times** (Cllr. Mrs Ritter) **9.40pm**
To receive an update following the meeting with School and to consider actions.
- 22. The Norton Worcestershire Regiment Group** (Cllr. Turvey/Clerk) **9.50pm**
To consider update and any grant funding application for a WW1 soldier statue in the Parish.
- 23. Worcester Norton Sports Club** (Chairman) **9.55pm**
To consider any update and actions relating to WNSC redevelopment plans/associated matters.
- 24. Highways, Verges and Drainage Matters** (Chairman/Clerk) **10.00pm**
To consider updates/reports on highway, verge and drainage matters and actions including:
 - a. Consideration of extension of the Hatfield Bank 30mph speed limit to the Broomhall junction
 - b. Consideration of extension of the Norton Road 30mph speed limit to the Southern Link Road
 - c. Consideration of installation of signage along Hatfield Bank warning of pedestrians
- 25. Annual Parish Meeting (APM) Venue** (Clerk) **10.10pm**
To consider APM venue.
- 26. 'Battles Over'** (Cllr. Fincher) **10.15pm**
To consider supporting the 'Battles Over' commemoration of the centenary of the end of WW1.
- 27. War Memorial Insurance** (Clerk) **10.20pm**
To consider the need for War Memorial insurance and responsibility for this.
- 28. SWDP Consultation on Revised Statements of Community Involvement** (Chairman) **10.25pm**
To consider consultation and comments for submission (closing date 11th December)
- 29. Velo Birmingham** (Chairman) **10.30pm**
To consider response to proposals for an alternative to the Velo Birmingham cycling event.
- 30. Finance** (Chairman) **10.35pm**
 - a. To consider payments to be made/confirmed as on list attached.
 - b. To consider donation to The Poppy Appeal regarding the Remembrance Service wreath.
 - c. To consider renewal on annual Society of Local Council Clerks subscription at a cost of £147.
 - d. To consider grant funding application from the Broadwas Sports Association.
- 31. Correspondence for Information** (Chairman/Clerk) **10.40pm**
The attached appendix of items will be available for inspection at the meeting.
- 32. Clerk's report - Urgent Decisions & Expenditure Delegation since last meeting** (Clerk) **10.45pm**
- 33. Items for update to local M.P.** (Chairman)
To consider any items for communication and attendance of meetings by Nigel Huddleston MP.
- 34. Councillors' reports and items for future agendas** (Chairman)
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 35. Dates of next and 2018 meetings**
25th January, 15th February, 29th March, 26th April, 24th May (Annual Meeting), 28th June, 19th July, 27th September, 18th October and 29th November. Annual Parish Meeting 3rd May.

Signed

Jane Greenway

Mrs Jane Greenway, Clerk to Norton-Juxta-Kempsey Parish Council
24th November 2017

PLANNING APPLICATIONS – November 2017

Approvals

Cooksholme Farm, Wadborough Rd Littleworth. Ref W/17/00972/FUL (plus additional information) Conversion of 3 agricultural buildings to residential dwellings, erection of 4 new dwellings, change of use of agricultural land to residential use, partial demolition of agricultural buildings. Parish Council supports with comments/conditions.

Cooksholme Farm, Wadborough Rd Littleworth. Ref W/17/01582/LB It is proposed to convert 3 traditional agricultural buildings in to residential dwellings at Cooksholme Farm. The proposed works include demolition of a garage which adjoins Barn 3 and demolition of a Dutch barn. Listed Building Consent.

Refusals

Bevere Lodge, Church Lane, Norton Ref W/17/01308/OUT Outline application with all matters reserved for new build three bedroom, two storey dwelling, to include partial demolition of Bevere Lodge to facilitate plot width. Resubmission of 17/00235/OU. Parish does not support.

Bevere Lodge, Church Lane, Norton Ref: W/17/01308/OUT (amendment) Outline application with all matters reserved for new build single storey bungalow, to include partial demolition of Bevere lodge to facilitate plot width. Resubmission of W/17/00235/OUT. Parish supports subject to neighbours' views being fully considered.

Awaiting Decision

Land to the south of the City of Worcester, Bath Road. Malvern Hills DC Ref: W/13/00656/OUT Welbeck Land Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.

Land adjacent to Lobelia Close, Cranesbill Drive, Broomhall Green and the A4440 Broomhall Way Worcester City Ref: P13A0617 St. Modwen Developments Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

Middle Battenhall Farm Worcester City Ref: P13B0632 Miller Homes Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

Land at Woodbury Lane, Norton Ref: W/17/01934/FUL Erection of industrial building and associated infrastructure, car parking, access and landscaping. Parish does not support.

Hadfeld Orchard, Hatfield Lane, Norton. Ref: W/17/02191/HP Two storey rear extension, first floor side extension over kitchen & single storey extension to link main house with existing garage. Parish supports subject to conditions and neighbours' views being fully considered.

Internal Consultation - None

Other - None

Appeals - None