

BAYTON PARISH COUNCIL
Chairman Bob Blount, Vice Chairman Christine Clarke, Kate Taylor,
Glenice Carver, Lester Miles, Richard Adams

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held on
Tuesday 14th MARCH 2017 in **Bayton Village Hall** at **7.30pm**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
4. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **Minutes:** To consider adoption of the minutes of the Parish Council Meeting held on 7th February 2017 (attached).
6. **County/District Cllrs Reports.**
7. **Progress reports** for information.
 - a. **Vacancy on Parish Council** – update.
8. **Reports on Meetings attended by Clerk or Councillors:**
Clerks Gathering – 6th March
9. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. **Bank Reconciliation** – January/February 2017 – to agree and sign.
 - d. **HSBC Bank Account** – to agree to close account, balance of £3761.19 to be paid into Lloyds Bank Account.
 - e. **Internal Audit Review** (circulated) – to confirm all matters are being dealt with.
 - f. **Internal Auditor** - To agree Auditor for 2016-17 Accounts.
 - g. **Clerks Salary** (circulated) – to agree National increase from 1st April 2017.

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- 10. Planning:**
 - a. Plans circulated since last meeting – None
 - b. Decisions received since last meeting –
16/01709/FUL– Shrub Hill Villa, Clows Top DY14 9HR – Erection of two semi-detached dwellings.
17/00092/LBC – Audoll Cottage, Bayton DY14 9LL – Part demolition of existing garden wall, erection of rear facing garden room extension.
 - c. **Plans for comment on tonight – None**
 - d. **Tree Works – 17/00227/CAN – Wheatsheaf Cottage, Bayton DY14 9LY – To fell one silver birch tree.**
 - e. **Wolverhampton Halfpenny Green Airport** – Consultation regarding changes to flight path.

- 11. Road report:**
 - a. **Lengthsman** –Monthly progress report.
 - b. Any problems to report.
 - c. **Pavement Clows Top** – resurfacing issues
 - d. **Clows Top Road, Bayton** – blocked drain

- 12. BT Boxes lighting** – to agree to replace light fittings in all boxes. Cost to be advised at meeting.

- 13. Parking in Bayton** (letter sent 28th February 2017) – to note comments from one resident.

- 14. Newsletter May 2017 and Annual Parish Meeting** – to discuss.

- 15. Correspondence for Information:**

A list of items will be available at the meeting.
MHDC Health & Wellbeing Workshop – 17th March - 10.30-1.30pm
CALC Area Meeting – 3rd April – 7.30pm
MHDC Conference – 24th April – 6.00-8.30pm
Clebury Crime Reduction Meeting – 24th April - 11am.
CALC Spring Training Dates as circulated.

- 16. Clerks report on Urgent Decisions since last meeting. None**

- 17. Councillors reports and items for the next agenda.**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

- 18. Date of next meeting: - TUESDAY 11th April 2017 - 7.30pm**

- 19. Cllrs to agree to close meeting to the Public due to the confidential nature of the business to be discussed.**

- 20. Mowing Contract Severne Green 2017-2019** – to agree contractor for 2017/18.
- 21. Lengthsman Contract 2017-18** (subject to WCC agreeing funding) – to discuss.
- 22. Coronation Corner Wall improvements** – to discuss costs.
- 23. Meeting Closed.**

Signed **Sue Burrows**
Clerk Sue Burrows

Date 9th March 2017