

# SUCKLEY PARISH COUNCIL

Clerk: Mrs Diana Taylor – 9 – Lambourne Avenue – Malvern Link – Worcs WR14 1NL  
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## ANNUAL PARISH COUNCIL MEETING – 8<sup>th</sup> May 2017 AGENDA

1. Election of Chairman & signing of Acceptance of Office for Chairman  
(currently Cllr P Whatley)
2. Apologies for absence
3. Election of Vice-Chairman - (currently Cllr J Green)
4. **Declarations of Interests**
  - (a) Cllrs are reminded of the need to complete/update their Register of Interests form.
  - (b) To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.
  - (c) To declare any Other Disclosable Interests in items on the Agenda and their nature.

**Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of para 12(4)(b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.**

5. To consider Written Requests from Councillors to Grant a Dispensation (S33 of the Localism Act 2011) relating to items on the Agenda.

**The Meeting will be adjourned for Public Question Time/Participation. (The time allocated is at the discretion of the Council/Chairman). Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council Meeting itself.**

*Candidates for the vacancy of Parish Councillor will be invited to say a few words to the Council in support of their application – voting by paper ballot will take place later in the meeting.*

6. The Chairman will invite members of the public present to make a short presentation to the Council.
  - (a) Public presentation(s)
  - (b) Report from County Councillor
  - (c) District Councillor(s) Report
  - (d) Lengthsman Report (Clerk & Cllr J Green)
  - (e) Footpaths Report (Clerk/H Philpotts to report)
  - (f) Local Police Report – crime stats (Cllr P Whatley)

### **The Chairman re-opens the Meeting**

7. To note and/or review Model Standing Orders (adopted November 2014)
8. To note and/or review the Code of Conduct (adopted June 2012)



Hall Hire – Suckley Village Hall (to be advised); Worcs Calc subscription & Nalc Affiliation Fees 2017/18 £332.49

**Playing Fields** - John Hicks - Play equipment inspection in Playing Fields & Report - £68.40; Npower (Pavilion) Playing Fields - £83.61

**Discretionary Rate Relief 2017/18**

- (b) Cross Keys Inn, Suckley (to be advised)
- (c) Tan House, Longley Green, Suckley (to be advised)

**Grants/Donations**

- (d) Suckley PCC – maintenance of graveyards (2017/18) £400.00
- (e) Suckley Playing Fields – Grant 2017/18 - £600.00
- (f) Consider & Approve year end Accounts to 31<sup>st</sup> March 2017 (these to be signed & dated by the Clerk & Chairman)

- 19. **ANNUAL AUDIT RETURN 2016/17 – Approval of Section 1 – Annual Governance Statement**
- 20. **ANNUAL AUDIT RETURN 2016/17 - Approval of Section 2 – Accounting Statement**
  
- 21. **PLAYING FIELD COMMITTEE**  
*(Cllr C Luton/Cllr J Green to report)*
  - (a) Annual Inspection – report from Mr J Hicks (e-mailed to Cllrs)
  - (b) Playing Field Report *(Cllr C Luton/ Cllr J Green to report)*
- 22. **RISK ASSESSMENT**
  - (a) Report on any negative inspections of Bus Shelters, Playground Equipment, Skateboard Facility, Sports Equipment, Trees & Memorial site in Quarry, Map Board - *(Cllr J Green to report)*
- 23. **CO-OPTION BALLOT**
- 24. **SUCKLEY CHURCH**  
*(Cllr A Lewis/Cllr L Devenish to report)*
- 25. **SUCKLEY SCHOOL**  
*(Cllr L Devenish to report)*
- 26. **ANNUAL PARISH MEETING – 22<sup>nd</sup> May 2017**
- 27. **MATTERS FOR FUTURE AGENDA**
- 28. **CORRESPONDENCE** - All correspondence is available for viewing from 6.45 pm (if not previously e-mailed)

**Annual Parish Meeting – Monday 22<sup>nd</sup> May at 7.30 pm - Suckley Village Hall**

**Future Meeting dates – 24<sup>th</sup> July – 11<sup>th</sup> September – 13<sup>th</sup> November**