

Dodderhill Parish Council

Councillors are summoned to a meeting of the Parish Council to be held at 7:30PM on Monday 2nd October 2017 at Wychbold Community Centre, School Road, Wychbold, WR9 7PU

Press and public are cordially invited to attend

Agenda

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of interest:** With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their register of interests as required.
3. **Dispensations:** To consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.
4. **To consider and adopt the minutes** from the Parish Council meeting on the 4th September 2017.
5. **Progress reports:**
 1. Grass management schedule
 2. Lighting column replacement, St Richards Close
 3. Oak trees, playing field
 4. A38 traffic concerns
 5. CCTV policy
6. **Open Session:**
 1. **To receive a report by the District Councillor**
 2. **To receive a report by the County Councillor**
 3. **Public participation (10 minutes):** The meeting will be adjourned for Public Question Time. At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.
7. **Co-option:** To receive an update.
8. **Planning:**
 1. **17/01192/HP** - Mill Cottage, Impney, Droitwich Spa, WR9 0BL. Proposed two storey extensions.
 2. **17/01816/HP** - Rivendell, Chapel Mews, Wychbold, WR9 7PD. Proposed Ground and First Floor side Extension.
9. **Lengthsman:** To consider the contract arrangements of the Lengthsman Scheme and the work schedule for the month ahead.
10. **Public Rights of Way:** To receive an update on the Parish Paths Warden Scheme and to consider any issues on the Rights of Way network.
11. **Remembrance Day:** To consider the arrangements for a Parish Council wreath.
12. **Allotments:** To consider the contractual arrangements and waiting list.
13. **Social media:** To consider adopting a social media policy.
14. **IT and software:** To consider the IT needs of the Parish Council.
15. **Neighbourhood Development Plan:** To consider whether to pursue an NDP.

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16. Village Hall Committee: To receive an update on the village hall and website.

17. Playing Field Improvements: To receive an update from the Steering Group.

18. Finance:

1. Clerks salary and expenses - £1002.88
2. HMRC PAYE - £32.23
3. Stoulton Groundcare (grass cutting June) - £325.08
4. Stoulton Groundcare (grass cutting July) - £325.08
5. B Clean Services (village hall cleaning) - £144.00
6. David Miles (Lengthsman) - £180.00
7. Maureen Addy (caretaker) - £100.00
8. Maureen Addy (handyman) – £85.00
9. Adam Joynes (village hall mobile phone) - £14.99
10. Grant Thornton (audit fees) - £360.00
11. Information Commissioner (registration) - £35.00
12. Wychavon DC (litter bin) - £616.98
13. Npower (gas supply) - £76.98
14. To note Direct Debit payment to BT (broadband services) - £98.00
15. To consider using Direct Debit for the Village Hall gas supply (Npower)
16. To consider the External Auditor's report

A resolution will be passed to exclude members of the public due to the confidential nature of the following item.

17. To consider the Clerk's salary following completion of CiLCA

19. Councillors' reports and items for the next agenda: Councillors may use this opportunity to report minor matters of information and to raise items for future agendas.

20. Date of the next meeting

Dated 27th September 2017



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Clerk and RFO

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