

# BENTLEY PAUNCEFOOT PARISH COUNCIL

Clerk & RFO To The Parish Council: Anne Dyson, The Old Timber Barn, Manor Road, Upper Bentley, B97 5TB

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To Members Of Bentley Pauncefoot Parish Council

11<sup>th</sup> May 2017

You are duly summoned to attend the Annual Parish Council Meeting of Bentley Pauncefoot Parish Council to be held at 7.30pm Tuesday 16<sup>th</sup> May 2017 at Bentley Village Hall.

**Democratic 10 Minutes / Public Question Time:** From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Ordinary Parish Council meeting at 8.00pm.

Members of the public may not take part in the Ordinary Parish Council meeting itself.

## AGENDA

1.	<b>Election of Chairman</b>
	Councillors to propose/second a Councillor as Chairman of the Parish Council for the following year. The existing Chairman then steps down.
	The new Chairman signs his declaration of acceptance of office.
2.	<b>Election of Vice Chairman</b>
	Councillors propose / second a Vice Chairman of the Parish Council for the next year.
	The new Vice Chairman signs his declaration of acceptance of office.
3.	<b>Election of New Councillor</b>
	The new Councillor signs his declaration of acceptance of office
4.	<b>Apologies</b>
	To receive apologies and to approve the reason for absence
5.	<b>Declarations of Interest</b>
	a) Register of Interests: Councillors are reminded of the need to update their register of interests
	b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
	c) To declare any Other Disclosable Interests in items on the agenda and their nature.
	d) Written requests for the clerk to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
6.	<b>Councils scheme of delegation</b>
	a) To consider the Council's scheme of delegation - who is responsible for what role within the PC?
	b) Foxlydiat planning application – is a dedicated team required?
7.	<b>Minutes</b>
	Minutes of the Last Annual General Meeting Held Tuesday 17 <sup>th</sup> May 2016 were approved on 19 <sup>th</sup> July 2016.
8.	<b>Chairman's Report on Parish Council achievements in 2016/2017</b>

Signed

Anne Dyson

Anne Dyson Clerk & RFO to Bentley Pauncefoot Parish Council

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