

# **ELDERSFIELD PARISH COUNCIL**

## **THE ANNUAL MEETING OF THE COUNCIL**

**will be held at Eldersfield Lawn School**

**at 7.40 pm on Tuesday 8<sup>th</sup> May 2017**

or immediately after the Annual Assembly if later

### **AGENDA**

- 1. To elect a Chairman**
- 2. To elect a Vice Chairman**
- 3. Apologies for absence**
- 4. Members to declare interests**
- 5. To adopt the Minutes of the meeting of Monday 3rd April 2016**
- 6. Matters arising** from the Minutes (and not otherwise appearing on the agenda)
- 7. Reports from District and County Councillors**
- 8. Public Comment:** an opportunity for members of the public to make their views known.
- 9. Planning matters:** *vide* Report of Pending and Determined applications circulated separately.
- 10. Accounts:** To approve and adopt as the Accounts of the Council the accounts circulated by the Clerk prior to the meeting.
- 11. Accounts:** To note the report of the Internal Auditor for the Financial Year ended 31<sup>st</sup> March 2016 as circulated by the Clerk prior to the meeting
- 12. Accounts:** To approve Section 1 of the Annual Return for the Financial Year ended 31<sup>st</sup> March 2016 as circulated by the Clerk prior to the meeting
- 13. Accounts:** To approve Section 2 of the Annual Return for the Financial Year ended 31<sup>st</sup> March 2016 as circulated by the Clerk prior to the meeting
- 14. Investment Policy:** To review and, if thought fit, confirm the Council's Investment Policy. (At its meeting on 11<sup>th</sup> May 2006, item 15, the Council adopted as its investment policy that all funds be maintained in a current account and resolved that this Policy be reviewed annually).
- 15. Risk Assessment:** To consider the Council's existing Risk Assessment (adopted on 14<sup>th</sup> July 2011) and to decide what modifications, if any, be now implemented.

**16. Committed Funds:** To note the statement of Committed Funds (circulated separately)

**17. Lengthsman:** To receive a report from the Clerk on the services provided by the Lengthsman since the last meeting and to authorise payment of his invoices submitted.

**18. Parking Improvements:** To note the proposals to improve parking for parents near the school and to decide whether or not to make a financial contribution and, if so, under what conditions.

**19. Insurance:** To consider any offer by the Council's current insurer Zurich Municipal to renew the insurance for the year commencing 1<sup>st</sup> June 2017 and to decide what action, if any, to take.

**20. CALC:** To renew the Council's membership of Worcestershire CALC for the year commencing 1<sup>st</sup> April 2017 at a price of £340.87 (2016: £292.59).

**21. Authorisation of Disbursements:** To authorise that the following disbursements be made:

£ 234.09	J L Gabbott
£149.60	HMRC
£340.87	CALC
£290.00	Martin Reeves (MPR Handyman Services, re telephone kiosk)
£25.47	WCC (hire of hall 8 <sup>th</sup> May 2017)

**22. Correspondence: To note the following correspondence:**

**Received:**

- St John the Baptist Church: letter of thanks for grant

**23. Future Meetings:** To decide the date of the next meeting.

**24. Any other business:** as legally permitted by the Chairman.

## THE PUBLIC ARE WELCOME TO ATTEND

Joseph Gabbott  
*Clerk to the Council*

30<sup>th</sup> April 2017

12 Harbourside  
Tewkesbury  
GL20 5DT

Telephone 0121 286 1988  
email: [eldersfieldpc@yahoo.co.uk](mailto:eldersfieldpc@yahoo.co.uk)