

# West Malvern Parish Council

**The Annual Meeting of West Malvern Parish Council will be held on  
Monday 8<sup>th</sup> May 2017 in West Malvern Village Hall at 7:45pm**

## AGENDA

Before the commencement of the formal business of the meeting, the Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration

- 1. Election of Chairman**
- 2. Apologies**  
*To consider acceptance of apologies for absence from Councillors*
- 3. Interests**
  - i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda.*
  - ii. Notification of changes to the register of interests.*
  - iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting.*
- 4. Election of officers, committees, working groups and Parish Council representatives**
  - Vice Chairman
  - Community Woodland Working Group
  - Playing Fields Working Group
  - Tree Wardens
  - Footpaths Warden
  - Allotment Wardens
  - Allotment Association representative
  - Playground Inspector
  - Village Hall Representative
- 5. Reports from other representatives**  
To receive reports from County and District Councillors, Malvern Hills Conservators, Tree and Footpath Wardens.
- 6. Minutes**  
*To consider for adoption the minutes of the last Parish Council meeting held on 10<sup>th</sup> April 2017*
- 7. Progress Reports and other matters arising from these minutes**
- 8. Planning**
  - i. To consider a response to the following and any late submitted applications:*

Application No	From	Details
17/00328/HP	Mr Chris Marks Spring Cottage 246 West Malvern Road	Two storey extension
17/00401/HP	Catherine Adams 24 Croft Bank	Gazebo
  - ii. Decisions notified*
- 9. Playing Fields**  
Matters for report
- 10. Allotments & Community Woodland**  
Matters for report
- 11. Highways & Footpaths**  
Matters for report
- 12. Finance**
  - i. To consider payment of invoices presented*
  - ii. To confirm appointment of internal auditor*
- 13. Correspondence**  
*To consider correspondence previously circulated*
- 14. Councillors' items for Report**  
To report information and raise items for future consideration
- 15. Next Meeting**  
Monday 12<sup>th</sup> June 2017 in the Fisher Hall.

The Public and Press are invited to attend