

OFFENHAM PARISH COUNCIL

Chairman: *Cllr Lorraine Knight*
The Firs, Laurels Road
Offenham, Worcs. WR11 8RE

Clerk : *Mrs Diane Cox*
Merrivale Cottage, Friday Street
Weston Sub Edge. GL55 6QH

The Annual Meeting of Offenham Parish Council

is to be held on

Monday, 8th May 2017 at 7.30pm.

to be followed by

The Parish Council Meeting

at

Offenham Village Hall

Agenda for the Annual Parish Council Meeting

1. Apologies. To receive and approve the reason for absence
2. Election of Chairman. To formally consider the nominations and to elect a new chairman.
3. Election of Vice- Chairman. To formally consider the nominations and to elect vice-chairman.

Members of the public may address or put questions to the Parish Council during Open Forum on any matter connected with the Agenda, or for the inclusion on future agendas, and are welcome to stay after the conclusion of the Open Forum but not allowed to take any further part in the meeting.

The County and District Council representatives and the Local Policing Officer and/or Community Support Officer are invited to address the Parish Council during Open Forum on matters relevant to the parish.

Any Parish Councillor who has a prejudicial interest as defined by the Code of Conduct has the option of addressing the meeting on the matter relating to that interest during Open Forum, and will temporarily leave the meeting for the duration of any discussion and/or vote relating to the matter.

**Members are hereby summoned to attend the meeting of
OFFENHAM PARISH COUNCIL
on Monday 8th May 2017, 7.30 pm at Offenham Village Hall.**

AGENDA

1. To receive Apologies
2. To receive Declarations of Interest, updates to Members' Register and consider Dispensations if any required by councillors to participate in this meeting.
3. To adjourn the meeting for Open Forum.
4. To re-open the meeting to consider acceptance of the minutes of the meeting held on 3rd April 2017.
5. To be advised of any urgent matters not herewith included (at the Chairman's discretion)
6. To receive Clerk's report and progress updates on current issues.
7. To receive correspondence (circulated prior to and during meeting).
8. To consider renewal of membership of CALC
9. To consider acceptance of renewal insurance policy, please note that enhanced rates were approved 2015/16.
10. To consider any further requirements prior to the commencement of works in the recreation ground.
11. To consider actions in relation to CCTV after meeting with VHC.
12. To consider request from the Wake Committee for a donation towards insurance costs to hold village events.
13. To consider actions in relation to traffic calming in Offenham after meeting with WCC Highways.
14. **Member & committee reports:**
 - 14.1 Report from Footpath Warden
 - 14.2 Report updates on Rural Communities (if any)
 - 14.3 Neighbourhood Watch
 - 14.4 VHC
 - 14.5 PACT
 - 14.6 Disaster Emergency Plan (only if updates have taken place)
15. **Finance**
 - 15.1 To receive financial update and approve bills for payment etc.
 - 15.2 To receive confirmation from Cllr Ward that quarterly inspection of accounts has taken place.
 - 15.3 To receive report from Internal Auditor, Iain Selkirk
 - 15.4 To approve the Annual Governance Statement
 - 15.5 To approve Accounting Statements for 2016/17
16. To be advised of planning matters including:
Applications:
 - W/17/00325/FUL** – Norvals Bungalow, Three Cocks Lane, Offenham
Sub division of existing dwelling to create one additional dwelling with small extensions.
 - W/17/00787/FUL** – Land rear of Mill Field, Laurels Road, Offenham
Two detached houses and associated parking and external works.
 - W/17/00068/FUL** – Evesham Vale Growers, Blackminster, Offenham WR11 7TD
Demolition of glasshouse, erection of extension to existing packhouse.**Decisions:**
 - W/17/00104/FUL** - Westlands Nurseries Ltd, Station Road, Offenham
Extension to agricultural building. - **Approved**
17. To advise items for consideration at next meeting
18. To consider date & time of next meeting - at 7.30 pm on Monday, 5th June 2017