

PENSAX PARISH COUNCIL
Chairman Rob Gready, George Rudd,
Heather Weston, Alistair Keron, James Donnelly

To Members of Pensax Parish Council

You are duly required to attend **PENSAX ANNUAL Parish Council Meeting** to be held on
MONDAY 8th MAY 2017 in **Pensax Village Hall** at
7.30pm or following closure of Annual Parish Meeting if later.

Agenda

1. **Election of Chairman** – to elect new Chairman and to sign Declaration of Office.
2. **Apologies:** to receive apologies and to approve the reason for absence.
3. **Co option of Cllrs** – to consider applications received.
4. **Election of Vice Chairman**
5. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
6. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
7. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
8. **County/District Cllrs Reports**
9. **Standing Orders** – to review.
10. **Financial Regulations** – to review.
11. **Publication Scheme** – to review draft as agreed at March meeting.
12. **To consider the Council's Scheme of Delegation** and to adopt as drafted.
13. **To appoint Cllrs to the following:**
 - a. Staffing Working Party – for Clerk and Lengthsman.
 - b. Planning Working Party
 - c. Clerk's Finance Support Group
14. **Council's Risk Assessment (circulated)** – to review.
15. **To appoint volunteers to the following roles:**
 - b. Footpaths Officer
 - c. Tree Warden
16. **To consider appointment of representative to outside bodies:**
 - a. Pensax Village Hall Committee.
 - b. Worcestershire County Association of Local Councils Meeting Executive (2 Cllrs).

PENSAX PARISH COUNCIL
Chairman Rob Gready, George Rudd,
Heather Weston, Alistair Keron, James Donnelly

17. **Minutes:** To consider adoption of the minutes of the Parish Council Meeting held on 20th March 2017.
18. **Progress reports** for information
- a. **Defib/CPR Training** - update
19. **Reports on Meetings attended by Clerk or Councillors:**
MHDC Conference 24th April.
20. **Finances:**
- a. To consider payments to be made as on list presented at meeting.
- b. To report receipts since last meeting.
- c. To agree Bank Reconciliation for Current Account – March 2017.
- d. To agree to continue membership of Worcestershire County Association of Local Councils total cost £132.01.
- e. To agree Council are adhering to the requirements of the Annual Governance Statement as circulated.
- f. To agree end of year accounts and to agree to sign all relevant papers including Annual Return as circulated.
21. **Planning:**
- a. Plans circulated since last meeting – **None**
- b. Decisions received since last meeting –
17/00338/CLE – New Inn Farm, Worles Common, Stockton WR6 6XQ – Certificate of Lawful Development for the siting of a static caravan for use as ancillary residential accommodation for a period in excess of 10 years.
- c. Plans for comment on tonight – **None**
- d. **Appeal Decisions –**
15/01017/FUL – Land off Stockton Road, Stockton-on-Teme, Worcestershire WR6 6UT – Photo Voltaic Solar Energy Farm (5MW) and ancillary equipment.
- e. **14/01586/FUL – APP/J1860/W/15/3133352 – Ridding Coppice, Worles Common, Stockton – Update on Enforcement Action.**
22. **Road report:**
- a. Lengthsman - Progress report.
- b. Any problems to report.
23. **Pensax Village Hall** – to discuss future of hall.
24. **Correspondence for Information** - A list of items will be available at the meeting.
25. **Clerks report on Urgent Decisions since last meeting.**
Plans circulated to all by email on 4th April
17/00338/CLE – New Inn Farm, Worles Common, Stockton WR6 6XQ – Certificate of Lawful Development for the siting of a static caravan for use as ancillary residential accommodation for a period in excess of 10 years. (Cllr Keron declared an interest in this application and did not comment).
17/00387/HP Rowley Forge Cottage, 124 Pensax, Abberley WR6 6AG – Detached two storey double garage.
26. **Councillors reports and items for the next agenda.**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
27. **Date of next meeting:** - **17th July 2017 at OLD CHAPEL HALL, Menith Wood**
28. **Meeting Closed.**

Signed *Sue Burrows* Date **3rd May 2017**
Clerk Sue Burrows