

RUSHWICK PARISH COUNCIL

**YOU ARE DULY REQUIRED TO ATTEND THE NEXT MEETING OF
RUSHWICK PARISH COUNCIL TO BE HELD ON
WEDNESDAY 10th MAY 2017 AT 7.00 PM IN THE VILLAGE HALL
TO CONCLUDE NO LATER THAN 7.55PM
where the business set out in the agenda below will be transacted.**

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting.

S BAXTER
Clerk & Responsible Finance Officer
Tel: 07815 468928
28th April 2017

A G E N D A

1. Election of Chairman (Signing of Declaration of Office)
2. Apologies: To receive apologies and approve reason for absence
3. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

4. To Consider written requests from Councillors for the Council to Grant a Dispensation (S33 of The Localism Act 2011) written requests to be with the clerk prior to the meeting

The meeting will be adjourned for Public Question Time
The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

5. Minutes: To consider the adoption of the minutes of The Parish Council meeting of 12.04.17
6. To elect / appoint the following Officers/representatives -
 - Vice Chairman
 - School Representative
 - Village Hall Committee representative
 - Playscape representative
7. To appoint members to the following:
 - a) Staffing Committee
 - b) Planning Committee
8. Progress Reports: Matters arising from previous minutes and review of Action Plan

9. Parish Lengthsman Scheme: Update
10. Finance
 1. To authorize payment of accounts as per schedule
 2. To review/update asset register
 3. To approve Bank Reconciliation Statement to 31.03.17
 4. Budget Monitoring to 31.03.17 – For Information Only
 5. Proposal to approve Section 1 – Annual Governance Statement 2016/17
 6. Proposal to adopt and sign Section 2 of Annual Return 2016/17
 7. Appointment of Internal Auditor 2017/18 and Terms of Reference
11. To review Standing Orders and Financial Regulations
12. Dates of Council meetings for the year ahead.
13. Planning: Cllrs are reminded to view MHDC website.

Planning Application No: 17/00321/FUL
Proposal: The erection of two detached dwelling houses and detached garages
Location: Land adj. to the Nursery, Upper Wick Lane, WR2 5SN
14. Correspondence for Information
15. Councillors' reports and items for future agendas
16. **Date of next meeting – 14th June 2017 at 7.30 pm in Rushwick Village Hall**