

# Wyre Piddle Parish Council

Clerk: David Taverner

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18th May, 2017

## To: All Members of the Parish Council

Dear Councillor,

**The Annual General Meeting and Annual Parish Meeting** of the Council will be held **on Thursday, 25th May 2017 at 7 30 pm in The Village Hall.**

The business set out in the agendas below will be transacted.

Yours faithfully

*David Taverner*

**Clerk & Responsible Financial Officer**

### **Annual Parish Meeting Agenda**

- 1 To elect a Chairman for the meeting
- 2 To approve minutes of the Annual Parish Meeting held on 26th May 2016
- 3 Parish Council Annual Review
- 4 District and County Councillor Report – Cllr Liz Tucker
- 5 Local Community Police Officer report
- 6 Report from Village Hall Committee
- 7 Reports from Village Organisations
- 8 Open Public Forum

### **Annual General Meeting Agenda**

- 1 Election of Chairman of the Council for 2017/18 and signing of The Declaration of Acceptance of Office
- 2 To Consider Apologies for Absence
- 3 To Record: a) Declarations of Interest for the Meeting (Personal & Prejudicial) and b) Any Changes to be Notified to the Register of Interests, Gifts & Hospitality

- 4 Election of Vice-Chairman of the Council for the ensuing municipal year
- 5 Parish Council Member Vacancies
- 6 Election of members to serve on the Staffing Committee
- 7 Appointment of Members to represent the Council on the following bodies:
  - a) Village Hall Committee
  - b) Waste Liaison Committee
  - c) General Purposes Committee for urgent business
  - d) Planning Committee
- 8 To consider the list of Member Responsibilities (to be circulated)
- 9 To Appoint/Confirm the Bank Signatories
- 10 To approve the 2016/17 final accounts and Annual Audit Return (accounts to be presented by the Clerk)
- 11 Other urgent business
  - (a) To consider any planning applications received from Wychavon District Council for comment
  - (b) To approve any payments due
- 12 To confirm the dates of future meetings of the Council: -  
**At 7 30 pm in the Village Hall on: -**  
**2017**  
Thursday 29 June  
Thursday 27 July  
Thursday 28 September  
Thursday 26 October  
Thursday 30 November (Precept Setting)  
**2018**  
Thursday 25 January  
Thursday 22 March  
Thursday 24 May (AGM and Annual Parish Meeting)

- 13 **Confidential item – appointment of Clerk & Responsible Finance Officer.** At this stage of the meeting the Committee will be asked to consider passing the following resolution: -

*"That, pursuant to the Public Bodies Admission to Meetings Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press should be excluded from the remainder of the meeting. The reason being the consideration of the appointment of staff*

**THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE OPEN PART OF THE MEETING**