

# Wyre Piddle Parish Council

**Clerk:** Carole Hirst

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20<sup>th</sup> May, 2018

The next meeting of **Wyre Piddle Parish Council** will be held **on Thursday 24<sup>th</sup> May 2018 at 7 pm in the Village Hall, Wyre Piddle.**

The business set out in the agenda below will be transacted.

**Carole Hirst**

**Clerk & Responsible Financial Officer**

## **Annual Parish Meeting Agenda**

- 1 To elect a Chairman for the meeting
- 2 To approve minutes of the Annual Parish Meeting held on 25th May 2017
- 3 Parish Council Annual Review
- 4 District and County Councillor Report – Cllr Liz Tucker
- 5 Local Community Police Officer report
- 6 Report from Village Hall Committee
- 7 Reports from Village Organisations
- 8 Open Public Forum

## **Annual General Meeting Agenda**

- 1 Election of Chairman of the Council for 2018/19 and signing of The Declaration of Acceptance of Office
- 2 To Consider Apologies for Absence
- 3 To Record:
  - a) Declarations of Interest for the Meeting (Personal & Prejudicial) and
  - b) Any Changes to be Notified to the Register of Interests, Gifts & Hospitality
- 4 Election of Vice-Chairman of the Council for the ensuing municipal year
- 5 Appointment of Members to represent the Council on the following bodies:
  - a) Village Hall Committee
  - b) Waste Liaison Committee
  - c) General Purposes Committee for urgent business
  - d) Planning Committee

e) PACT Member

6 Parishioners' comments:

**The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

The period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

- 7 To Appoint/Confirm the Bank Signatories
- 8 To note Standing Orders, Financial Regulations, Asset Register and to consider a schedule for their review (attached by email)
9. To appoint individual councillors to the following roles:  
a) Lengthsman liaison  
b) Grounds Maintenance Liaison  
c) Footpaths, Blidleways, Smiths Meadow
10. To approve the minutes of the previous Parish Council meeting held on Thursday March 22<sup>nd</sup> 2018
11. Matters arising from the Parish Council meeting of 22<sup>nd</sup> March 2018
12. Finance  
a) Current Balances and Bank Reconciliation to 24<sup>th</sup> May 2018  
b) Cheques for signing 24<sup>th</sup> May 2018  
c) Budget Review: 31 March 2018  
d) Audited accounts & Annual Return: 31<sup>st</sup> March 2018  
(i) Consider Internal auditor's report & recommendations (attached)  
(ii) Proposal to consider Section 1: Annual governance statement (attached)  
(iii) Proposal to consider Section 2: Accounting statements (attached)  
*Accounts & Audit regulations 2015*
13. Planning (See attached Schedule)
14. Correspondence
15. Reports  
a) County Councillor L. Tucker  
b) District Councillor
- 16 To confirm the dates of future meetings of the Council: -  
**At 7 30 pm in the Village Hall on: -**  
**2018**  
Thursday 26 July  
Thursday 27 September  
Thursday 29 November (Precept Setting)  
**2019**

Thursday 31 January  
Thursday 28 March  
Thursday 23 May (AGM and Annual Parish Meeting)

Date of next meeting – Thursday 26th July 2018

17. **EXCLUSION OF PUBLIC AND PRESS**

The council is asked to RESOLVE that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 7 of Schedule 12A of the Act.

- Staffing Matters
- Contract Matters

**THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE OPEN  
PART OF THE MEETING**