

**THE SHELSLEYS PARISH COUNCIL  
AGENDA**

Clerk to the Council: Mrs. J E Speyer Barrel Heald Farm, Shelsley Beauchamp  
**01886 812444**

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**To members of The Shelsleys Parish Council. You are duly summoned to attend The Shelsleys Parish Council is to be held on Tuesday November 7<sup>th</sup> at 7.00pm in the Village Hall.**

- 1 **Apologies:** To consider the acceptance of apologies for absence from Councillors. Councillors are reminded that apologies should be emailed and a reason given.
- 2 **Declarations of Interest:**
  1. Register of Interests: Councillors are reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any other Disclosable Interests in items on the agenda and their nature.Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4)b of the code of conduct must leave the room for the relevant items.  
*Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.*
- 3 **Minutes:** To consider the adoption of the minutes of the last meeting of the Council held on September 12th 2017  
  
The meeting will be adjourned for **Public Question Time**  
The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire
- 4 **District and County Councillors' Report:** For information only.
- 5 **Affordable Housing:**  
To receive information.
- 6 **Highways Footpaths and Lengthsman:**  
To receive Lengthsman's Report and to inspect worksheets.  
WCC reports on highways matters.  
New WCC Lengthsman Manager and details of payment.  
Winter Newsletter  
Pard House Lane closure 4<sup>th</sup> December 2017
- 7 **Planning:**  
To discuss any outstanding planning applications.  
To report on MHDC decisions.  
WCC planning validation document review by 10<sup>th</sup> November
- 8 **Report on urgent decisions since the last meeting:**

None.

9 **Correspondence and Consultations:**

All relevant information circulated by email to the councilors to include.  
Worcestershire Minerals Local Plan, comments by January 26th  
Smart Water Initiative.

10 **Progress Reports:**

To receive any relevant progress reports from the clerk.

11 **Budget:** To receive information as an aide to determining the precept. Circulated prior to the meeting.

12 **Finance:**

To receive reports of payments made and to consider payments to be made in respect of outstanding invoices and requests for payment including:

Lengthman's invoice.

HMRC PAYE

Clerk pay and expenses

Information Commissioner Annual Payment £35.00

Change of Bank Progress report from the Chairman

External Auditor's Report

Monies received.

Precept payment.

13 **Village Hall Management Committee:** To receive information from liaison councillor re VHMC meetings

14 **CALC:** to consider Councillor Training. Update to discuss relevant information.  
CALC AGM November 15<sup>th</sup> 6.30 County HALL

15 **Councillors' reports and items for future agenda:**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

16 **To confirm meeting dates for 2018:**

January 9<sup>th</sup>. March 13<sup>th</sup>. May 8<sup>th</sup>. July 10<sup>th</sup>. Sept 11<sup>th</sup>. Nov 12<sup>th</sup>.

17 **Date of next meeting:** November 7<sup>th</sup> 2017

Jan Speyer

Clerk to the Shelsleys' Parish Council.

November 1st 2017