



For And On Behalf Of
Hill Croome Parish Council
Clerk - Michael Brooks
Vine Cottage Baughton Earls Croome WR8 9DQ

To Members of Hill Croome Parish Council

You are duly summoned/required to attend the Annual Parish Council meeting of Hill Croome Parish Council to be held at Earls Croome Village Hall on Tuesday 8th May 2018 at 19.30 hrs.

AGENDA

1. Election of Chairman and signing of Declaration of Acceptance of Office

2. **Apologies:** to receive apologies and to approve reasons for absence

3. **Declarations of Interest:**

- a) Register of Interests: Councillors are reminded of the need to update their register of interests
- b) To declare any Disposable Pecuniary Interest in the items on the agenda and their nature
- c) To declare any other Disclosable Interests in items on the agenda and their nature
- d) Written requests for the Council to grant dispensation (s33 of the Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or any other Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, must leave the room for the relevant items.

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The meeting will be adjourned for Public Question time

The time allocated is to be determined by the council/chairman. Residents are invited to give their views and question the parish council on issues on the agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public shall not take part in the parish council meeting itself. This period is not part of the formal meeting and brief notes shall be appended to the minutes as an aide memoire.

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4. **To note standing orders** (circulated by email) – consider review following recent update in National Guidelines at next meeting.

5. **To note Code of Conduct** (circulated by email)

6. **To review Councils' Financial Regulations, risk assessment and insurance requirements for report at next meeting**

7. **Minutes:** To consider the approval of the minutes of the last meeting of the Council – 9th April 2018 – (copy attached for Councillors)

8. **Long Service Presentation** – to recognise the long service of Councillor Kath Smith who is retiring from the Council

9. **Progress reports:** for information only

1. **Highways update**
2. **Data Protection Regulations**
3. **Village Green project**

10. **PLANNING** – current applications, for information only

Chairman - Phillippe Smith Vice Chairman – Michael Brooks
Clerk - Michael Brooks

Contact Details: email - hillcroomepc@btinternet.com Telephone: 01684 594471

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11. **FINANCE** – a) to receive details of receipts and payments since last meeting
b) to receive full Bank reconciliation for previous year
c) to determine the funds to be allocated to reserves
12. **District and County Councillors Reports:** for information – items raised for decision to appear on agenda for next meeting
13. **Correspondence for Information:**
14. **Councillors' reports and items for future agenda:**
15. **Date of next meeting:**

Signed: **M. Brooks**
Clerk to Hill Croome Parish Council

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