

Grimley Parish Council

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Monday 15th November 2018

Dear Councillor, Notice is hereby given that a Meeting of Grimley Parish Council will be held on **Monday 22nd January 2018 at 7.30pm** in The Peace Hall, Sinton Green when the business set out in the agenda below will be transacted. Your attendance at the meeting is requested. Yours faithfully, Lisa Stevens, Clerk & Responsible Financial Officer

The press and public are also cordially invited to attend this meeting to address the Parish Council on matters concerning the Parish (at the allotted point in the agenda), observe proceedings or to inspect draft minutes of previous meetings.

1	To consider any apologies for absence.
2	<p>Declarations of interest.</p> <p>a. Register of interests: To note any updates received. b. To declare any Disclosable Pecuniary Interests relevant to the agenda. c. To declare any Other Disclosable Interests relevant to the agenda. d. To declare any additions to the Register of Gifts & Hospitality. e. To consider written requests from Councillors for the Parish Council to grant a Dispensation (S33 of the Localism Act 2011). Motion to approve requests.</p> <p>Councillors are reminded to update their register of interests. Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest (para 12(4)(b) Code of Conduct), must leave the room for the relevant items unless a dispensation has been granted.</p>
3	<p>Minutes of previous meetings – Motion to approve previous minutes.</p> <p>a. Nov 17 & Dec 17</p>
4	<p>Public question time.</p> <p>Standing orders to be suspended to allow the public present to address the Parish Council on any matters relating to Grimley Parish. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration. This item to be limited at the discretion of the Chair.</p>
5	<p>To Receive the Report of the County Councillor – Phil Grove.</p> <p><i>Limited to three minutes please.</i> (Items raised for decision will appear on the agenda for the next meeting)</p>
6	<p>To Receive the Report of the District Councillor – Dean Clarke.</p> <p><i>Limited to three minutes please.</i> (Items raised for decision will appear on the agenda for the next meeting)</p>
7	<p>Co-option - filling one vacancy for Parish Councillor</p> <p>a. To discuss applications for the vacancy - questions from candidate/s and Councillors. b. Secret ballot of candidate/s, if applicable. c. As applicable, paperwork associated with new Parish Cllr, Declaration of Interests, Acceptance of Office and formal welcome from Chair. New members may join table.</p>
8	<p>Planning - to consider, comment and resolve to respond to the following applications.</p> <p>a. New street naming and numbering procedure. Nb. the role of proposing new street names is to be passed to relevant Parish or Town Council.</p>
9	<p>Monkwood Green - To discuss updates and formulate Motions not requiring written notice.</p> <p>a. Update on feasibility study tender process. As of 15/01/18 only one quotation has been received. Discussion and vote on whether or not to proceed, without NE funding (if applicable), to max of £6603.90 (inclusive of £1100.6 VAT – to be claimed back). b. Service road repairs update.</p>
10	<p>Sinton Green facilities – To discuss updates and formulate Motions not requiring written notice.</p> <p>a. To discuss and resolve to take preventative, remedial and legal action against residents who, without relevant permissions from the Parish Council, traverse (including creating new, illegal routes across the Common), damage and fly tip on parish council land (specifically Sinton Green Common and its associated verges, all owned by the Parish Council). Residents with information are asked to come forward in confidence.</p>

11	<p>Parish facilities – To discuss updates and formulate Motions not requiring written notice.</p> <p>a. “We don’t buy crime” project update, including: costs of leaflet printing, not above and beyond £0.25 per leaflet, and; vote to proceed with printing and distribution to parishioners seeking their support.</p>
12	<p>Lengthsman – to welcome Mr Simon Skeys and to discuss updates.</p> <p>a. Motion to receive and approve future items of work.</p>
13	<p>Reports from Representatives - To discuss updates and formulate Motions not requiring written notice.</p> <p>a. Peace Hall Management Committee.</p> <p>b. Tarmac Quarry Liaison Committee.</p> <p>c. Grimley Smaller Charities.</p>
14	<p>General Finance and Administration - To discuss updates and formulate Motions not requiring written notice.</p> <p>a. To consider and motion to approve the payment of outstanding accounts.</p> <p>b. To receive and motion to accept latest Bank Reconciliation & Quarter 3 report.</p> <p>c. General Data Protection Regulations. How they will affect Grimley Parish Council and debate on actions required, including scoping appointment of Data Protection Officer.</p>
15	<p>Correspondence not dealt with elsewhere - To note and discuss as required correspondence already circulated to Cllrs, or available for inspection at the meeting.</p> <p>a. Adobe annual subscription cancelled from Jan 2018 onwards – with value for money in mind, as updated version of WORD has PDF capability.</p> <p>b. Replacement right of way maps for parish noticeboards, received from County Hall.</p> <p>c. Clerks & Councils Direct Issue 715, January 2018.</p> <p>d. Confirmation from MHDC - receipt of tax precept request for £16,950 in 2018/19.</p> <p>e. CPRE membership renewal and membership card, valid until 31/01/2019.</p> <p>f. HMRC correspondence dated 27/12/17, regarding changes they are making to ‘Form VAT126’ (the form PCs use to claim back VAT) –NB. no action required at this time. VAT tax reclaim for 2016/17 will be delayed pending further correspondence.</p> <p>g. Monthly update to Register of Electors for Dec 2017.</p> <p>h. Posters from St Richard’s Hospice for parish noticeboards.</p> <p>i. The Clerk Magazine, Vol 49, January 2018, received from SLCC.</p> <p>j. The provisional 2018-19 local government finance settlement, Consultation Paper, email correspondence.</p>
16	<p>Dates for diary, any other business and items for future agenda - Cllrs may use this opportunity to report minor matters of info not included elsewhere on the agenda and to raise future items.</p> <p>a. Cllr Refresh Training, County Hall, 7pm, Wed 28th Feb 2018. All to attend please.</p> <p>b. Please note: Mr Derek Killingworth County Assoc Chair CALC, to attend on 19th Feb.</p>
17	<p>Date of Next Scheduled Meeting – 19th Feb 2018 7.30pm, Peace Hall, Sinton Green. The press and public are cordially invited to attend this meeting.</p>

Appendix 1: Items for payment.

Jake Bowdige	Sinton Tree & Landscapes – pollard willow Sinton Green	£200	VAT £40
Jake Bowdige	Sinton Tree & Landscapes – deadwood removal and removal of metal cages parish wide.	£420.00	VAT £70
Simon Skeys	Lengthsman monthly timesheet Dec 2017 Awaiting timesheet.	<i>Not more than £115.00</i>	VAT nil
CPRE	Annual Membership 2018/19	£36.00	VAT nil
Lisa Stevens	Clerk wages [December 2017]	£365.44	VAT nil
Lisa Stevens	Expenses. GPC201703.	£46.66	VAT under calculation.
Lisa Stevens	Additional work (7 hours) outside contractual hours for Monkwood Green Management group. GPC201704.	£79.94	VAT nil