

Grimley Parish Council

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Clerk: Mrs Lisa Stevens
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Tues 13th March 2018

Dear Councillor, Notice is hereby given that a Meeting of Grimley Parish Council will be held on **Monday 19th March 2018 at 7.30pm** in The Peace Hall, Sinton Green when the business set out in the agenda below will be transacted. Your attendance at the meeting is requested. Yours faithfully, Lisa Stevens, Clerk & Responsible Financial Officer

The press and public are also cordially invited to attend this meeting to address the Parish Council on matters concerning the Parish (at the allotted point in the agenda), observe proceedings or to inspect draft minutes of previous meetings.

1	To consider any apologies for absence.
2	<p>Declarations of interest.</p> <p>a. Register of interests: To note any updates received. b. To declare any Disclosable Pecuniary Interests relevant to the agenda. c. To declare any Other Disclosable Interests relevant to the agenda. d. To declare any additions to the Register of Gifts & Hospitality. e. To consider written requests from Councillors for the Parish Council to grant a Dispensation (S33 of the Localism Act 2011). Motion to approve requests. f. Check that all have submitted Register of Interests to Malvern Hills District Council.</p> <p>Councillors are reminded to update their register of interests. Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest (para 12(4)(b) Code of Conduct), must leave the room for the relevant items unless a dispensation has been granted.</p>
3	<p>Minutes of previous meetings – Motion to approve previous minutes.</p> <p>a. 19th February 2018</p>
4	<p>Public question time.</p> <p>Standing orders to be suspended to allow the public present to address the Parish Council on any matters relating to Grimley Parish. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration. This item to be limited at the discretion of the Chair.</p>
5	<p>To Receive the Report of the County Councillor – Phil Grove.</p> <p><i>Limited to three minutes please.</i> (Items raised for decision will appear on the agenda for the next meeting)</p>
6	<p>To Receive the Report of the District Councillor – Dean Clarke.</p> <p><i>Limited to three minutes please.</i> (Items raised for decision will appear on the agenda for the next meeting)</p>
8	<p>Planning - to consider, comment and resolve to respond to the following applications.</p> <p>a. Update on progress by Malvern Hill District Council on current enforcement actions.</p>
9	<p>Monkwood Green - To discuss updates and formulate Motions not requiring written notice.</p> <p>a. Feasibility study – update on interim report from Footprint. b. Service road repairs - update.</p>
10	<p>Sinton Green – To discuss updates and formulate Motions not requiring written notice.</p> <p>a. Damage to Common at The Forge – update. b. Assets of Community Value – update. c. Sinton Common mowing contract 2018/19 – to assess quotations and motion to accept one, subject to it being under threshold of £80 per cut. d. To re-address issue of play equipment for Sinton Green. e. Sinton Common ditches – update on progress obtaining quotations for maintenance.</p>
	<p>Grimley village - To discuss updates and formulate Motions not requiring written notice.</p> <p>a. Visibility splay obstruction & fly tipping, Stonewall cottages – update. b. Slabs under bin Grimley village – update.</p>

11	<p>Parish facilities – To discuss updates and formulate Motions not requiring written notice.</p> <p>a. “We don’t buy crime” smart-water project - update.</p> <p>b. To re-address issue of provision of defibrillator equipment.</p> <p>c. Post of parish path warden: a voluntary position, working with WCC Countryside Service to help maintain, improve and promote Worcestershire's public rights of way network, using their local knowledge.</p>
12	<p>Lengthsman – to welcome Mr Simon Skeys and to discuss updates.</p> <p>a. Motion to receive and approve future items of work. To discuss additional equipment required.</p>
14	<p>Reports from Representatives - To discuss updates and formulate Motions not requiring written notice.</p> <p>a. Peace Hall Management Committee.</p> <p>b. Tarmac Quarry Liaison Committee.</p> <p>c. Grimley Smaller Charities.</p>
15	<p>General Finance and Administration - To discuss updates and formulate Motions not requiring written notice.</p> <p>a. To consider and motion to approve the payment of outstanding accounts.</p> <p>b. To receive and motion to accept latest Bank Reconciliation.</p> <p>c. New signatories for bank account and for online banking – completion of form.</p>
16	<p>Correspondence not dealt with elsewhere - To note and discuss as required correspondence already circulated to Cllrs, or available for inspection at the meeting.</p>
17	<p>Dates for diary, any other business and items for future agenda - Cllrs may use this opportunity to report minor matters of info not included elsewhere on the agenda and to raise future items.</p>
18	<p>Date of Next Scheduled Meeting – ANNUAL PARISH MEETING 23rd April 2018 7.00pm, Peace Hall, Sinton Green. The press and public are cordially invited to attend this meeting.</p>

Appendix 1: Items for payment.

Worcestershire CALC	Clerk training 12 th Feb 2018. ICO standards. Information required by law to be published in order to meet Transparency code, FofI, data protection and Local council award scheme.	£25.00	£5.00 VAT
ARF Highway Services (Rural Highways Worcestershire)	Site meeting ref service road repairs Monkwood Green Common. Invoice no: 2018-00001/WRH GRPC.	£25.00	£4.17 VAT
Parish Magazine Printing	Invoice no: 2837. Smart water leaflets x 400 (£49.00) and Monkwood leaflets x 400 (£20.00)	£69.00	VAT nil
Office Furniture Online	2 x Tamper proof noticeboards for bus shelters. <i>NOTE: May end up being a reimbursement to Clerk who may need to pay this on her credit card.</i>	£139.20	£23.20 VAT
Lisa Stevens	Clerk wages [Feb 2018]	£365.44	VAT nil
Lisa Stevens	Expenses. GPC201703.	£63.72	VAT under calculation
Lisa Stevens	Additional work (19 hours) outside contractual hours for Monkwood Green Management group. GPC201704.	£216.98	VAT nil