

# Grimley Parish Council

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**Tuesday 27<sup>th</sup> November 2018**

Dear Councillor, Notice is hereby given that a Meeting of Grimley Parish Council will be held on **Monday 3<sup>rd</sup> December 2018 at 7.30pm** in The Peace Hall, Sinton Green when the business set out in the agenda below will be transacted. Your attendance at the meeting is requested. Yours faithfully, Lisa Stevens, Clerk & Responsible Financial Officer  
**The press and public are also cordially invited to attend this meeting** to address the Parish Council on matters concerning the Parish (at the allotted point in the agenda), observe proceedings or to inspect draft minutes of previous meetings.

1	To consider any apologies for absence.
2	<p><b>Declarations of interest.</b></p> <p>a. Register of interests: To note any updates received. b. To declare any Disclosable Pecuniary Interests relevant to the agenda. c. To declare any Other Disclosable Interests relevant to the agenda. d. To declare any additions to the Register of Gifts &amp; Hospitality. e. To consider written requests from Councillors for the Parish Council to grant a Dispensation (S33 of the Localism Act 2011). Motion to approve requests. f. Check that all have submitted Register of Interests to Malvern Hills District Council.</p> <p>Councillors are reminded to update their register of interests. Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest (para 12(4)(b) Code of Conduct), must leave the room for the relevant items unless a dispensation has been granted.</p>
3	<p><b>Minutes of previous meetings – Motion to approve previous minutes.</b></p> <p>a. Monday 21<sup>st</sup> November 2018 – Monthly meeting of Grimley Parish Council.</p>
4	<p><b>Public question time.</b></p> <p>Standing orders to be suspended to allow the public present to address the Parish Council on any matters relating to Grimley Parish. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration. This item to be limited at the discretion of the Chair. <b>Residents to confirm name and address please prior to speaking.</b> Your name may be recorded in the minutes of the meeting, unless you ask for this not to occur. Please speak to the Clerk if you have any concerns. The Council reserves the right not to allow questions from any person/s who do not confirm their residency/association with the parish.</p>
5	<p><b>To Receive the Report of the County Councillor – Phil Grove.</b> <i>Limited to three minutes please.</i> (Items raised for decision will appear on the agenda for the next meeting)</p>
6	<p><b>To Receive the Report of the District Councillor – Dean Clarke.</b> <i>Limited to three minutes please.</i> (Items raised for decision will appear on the agenda for the next meeting)</p>
7	<p><b>Planning - to consider, comment and resolve to respond to the following applications.</b></p> <p>a. Footpath diversion consultation Holywards Farm.</p>
8	<p><b>Reports from Representatives - To discuss updates and formulate Motions not requiring written notice.</b></p> <p>a. Monkwood Green Road repairs update – Clerk and Cllr Weaver. b. Play Equipment Working Party. c. Rural Crime – discussion based on West Mercia Police report d. Peace Hall Management Committee. e. Tarmac Quarry Liaison Committee. f. Grimley Smaller Charities. g. Lengthsman - Motion to receive and approve future items of work. h. Footpath Warden/s.</p>

9	<p><b>General Finance and Administration-</b> To discuss updates and formulate Motions not requiring written notice.</p> <p>a. To consider and motion to approve the payment of outstanding accounts.</p> <p>b. To receive and motion to accept latest Bank Reconciliations, October.</p> <p><b>c. To confirm budget and precept raise of 2.5% for 2019/2020 financial year.</b>  <i>Standing orders will be suspended to allow the public to speak at this item.  See Appendix 2 for further details.</i></p>
10	<p><b>a. Correspondence</b> not dealt with elsewhere - To note and discuss as required correspondence already circulated to Cllrs, or available for inspection at the meeting.</p> <p><b>b. Dates for diary.</b></p> <p><b>c. Items for future agenda</b> - Cllrs may use this opportunity to report minor matters of info not included elsewhere on the agenda and to raise future items.</p>
11	<p><b>Date of Next Scheduled Meeting – 21<sup>st</sup> January 2019 7.30pm, Peace Hall, Sinton Green.</b> The press and public are cordially invited to attend this meeting.</p>

### Appendix 1: Items for payment.

Sinton Tree & Landscapes	Emergency call out oak tree Worlds End. Invoice: 590. GPC201875. Invoice dated 20/09/18. Invoice received 25/11/18.	£90	VAT £15.00
LexisNexis	Office manual: ARNOLD BAKER LOCAL COUNCIL ADMINISTRATION 11 <sup>th</sup> Edition. Invoice: I0397838X. GPC201829.	£110.99	Vat nil
SmartWater	<del>Order 124 SmartWater kits. Police Crime Commissioner will contribute an additional 41 kits. This project has enabled these purchases to be made at £8.90 per pack plus VAT. Rather than the usual £25.00 per pack. Residents that have signed up to this scheme will received information through the post shortly. GPC201830.</del>  Invoice not received in time	<del>£1324.32</del>	<del>VAT £220.72</del>
Lisa Stevens	Clerk wages [November 2018] As per new contract of <u>12 hours</u> per week, rate of £12.01 per hour.	£576.48	VAT nil
Lisa Stevens	Expenses. GPC201703. Includes mileage and ink cartridges black and colour.	£67.84	VAT under calculation

### **Appendix 2 – briefing to residents, distributed via Facebook**

Increasing the parish council precept by 2.5% adds £1.50 to the council tax bill payable to the District Council each year (Band D property). This raises an additional £424 for the Parish Council to put towards the following projects:

- Save and contribute towards **defibrillator installation** costs, once further fund raising by residents has added to the £500 grant given by County Councillor Phil Grove. Further fund-raising ideas will be very welcome. Contact Cllr Taft for further info.
- Informal **book lending library** in Monkwood Green and Grimley Village **adopted phone booths**. Shelving units are being sourced, as is a supply of books. The option of providing very basic first aid supplies for ramblers is also being explored (would contain no drugs, solvents or sharp implements). (Nb. The Parish Council owns the

booths but not the electricity supply within and a resolution to this 'barrier' is being sought).

- Put aside a small saving towards **play area equipment in the parish**, should this project go ahead. Consultation is ongoing. Residents have expressed valid concerns about child safety and speeding alongside Sinton Village Common. These comments are taken seriously and have caused Cllrs to amend their discussions. The Resident Play Area Working Party is looking for members and also for persons to come forward offering a small plot of land that could be rented by the Parish Council for play equipment. Contact the Clerk for further information.
- **Ditch clearance Sinton Green Village Common.** A Local contractor have kindly provided a quotation of £1224.00 towards which the Parish Council is saving. This quotation includes two new ditches which are needed on the Village Common alongside the bungalows.
- Continue annual donation to the Nora Parsons Day Centre. **Nora Parsons Day Centre** is based in Wichenford and is totally operated by volunteers, providing day care facilities two days per week for isolated and lonely persons living in 21 surrounding villages.
- **Other projects that your Parish Council portion of council tax pays for (in no particular order):**
  - £5300: Mowing, maintenance (and grazing) of Monkwood Green and Sinton Green Commons (including SSSI land which has strict requirements of care by law)
  - Clerk wages: 12 hours per week (an increase from 8 hours in previous years).
  - Peace Hall hire for council meetings
  - £300: Emergency funding for Peace Hall contingencies.
  - £3500: Insurance, subscriptions, elections, training and other legislative requirements that cannot be avoided. Also included solicitor fees where required.
  - £600: Donations towards scouts and other local causes/events.
  - £2700: General Parish Projects (bus shelters, bins, grit bins, noticeboards, bollards, phone booths, emergency tree care, replacement signage, care of the general environment).
  - £2500: Lengthsman scheme.
  - (the Lengthsman is a contractor hired by the Parish Council to: clear drains and headwalls; clear visibility splays at junctions; clear drain tops; clear footpaths; cut hedges where possible; clear footpaths where permitted; other sundry items arising – strimming nettles, repairing bollards emergency tree branch clearance). (Nb. the Lengthsman by law is not permitted to clear ditches).
  - £180: Water supply on Monkwood Green (cattle trough).
  - Parish Cllrs take no wage and claim no expenses/allowances.

-End-