

# HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB

Tel: 01562 700479

Email: [hmhspc@gmail.com](mailto:hmhspc@gmail.com)

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Parish Councillors are duly summoned to attend the **Annual Parish Meeting**  
to be held at **7.00pm on Monday 19th March 2018** at the Committee Room, Salwarpe Village Hall  
This will be followed by the Parish Council Meeting.

**Members of the public and the press are entitled to attend.**

**Public Question Time** – This precedes the Council Meeting at **7.00pm** and residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

**Rights to Record Meetings** - Admission to meetings Act 1960 s.1 (9) allows for members of the public and the press to report on the proceedings of the meeting (details and limitations displayed at the meeting).

**Community Police** – Officers report to the Parish Council.

## AGENDA - ANNUAL PARISH MEETING

1. Apologies for Absence
2. To confirm Minutes of the 2017 Annual Parish Meeting held on 20th March 2017
3. To receive and consider the Presiding Chairman's Report and issues
4. To receive and consider the reports of parish path and tree wardens
5. **Public question time**

**PARISH COUNCIL MEETING CONVENED. - MEMBERS OF THE PUBLIC MAY NOT TAKE PART IN THE COUNCIL MEETING PROCEEDINGS.**

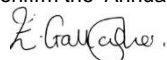
## AGENDA – COUNCIL MEETING

1. **Apologies:** To receive apologies and approve reasons for long-term absences
2. **Code of Conduct & Standing Orders**
  - a) To declare interests and dispensations
  - b) To note the Code of Conduct, right to record meetings and requirements of the Transparency Regulations
3. **Minutes**
  - a) To consider for approval the draft Minutes of the meeting of the Parish Council held on 15<sup>th</sup> January 2018
4. **Chairman/Clerk/ County & District Councillors**
  - a) Update on progress on relevant items from Minutes of 15<sup>th</sup> January 2018
5. **Reports of County & District Councillors**
  - a) New items for information (any items raised for decision will appear on the agenda for the next meeting)
6. **Presiding Chairman's Report**
  - a) Auditor Appointments and Announcements
  - b) Policies and Data Committee – To arrange meeting and confirm membership details
  - c) **Highway Issues**
  - d) **New Homes Bonus**
7. **Councillor Reports (New Items)**
  - a) **Congestion – Developing areas of concern (Cllr. Armitage/Cllr.Thawley)**
8. **Salwarpe Village Hall Committee Report (Council Representative - Cllr.J.Hill)**
9. **Finance**
  - a) Review of payments made and received since the last meeting (see Appendix 1)
  - b) Report on year to date expenditure compared to budget
  - c) Transparency Fund Grant Application
  - d) Recommendation to waive financial regulations relating to contracts in respect of maintenance and lengthsman contracts
  - e) Recommendation to accept maintenance and lengthsman contracts
  - f) Consideration of application for community event grant
10. **Planning Consultations**
  - a) Applications (see Appendix 2)
  - b) Enforcements and Appeals (see Appendix 3)
  - c) Temporary Granted Permissions (see Appendix 4)
11. **Correspondence**
12. **Councillors Reports & Items for Future Agenda's:**

To report matters of essential information and to raise items for future agenda's. Items for debate or decision will be deferred to the next meeting
13. **Date of next meeting**

To confirm the Annual Parish Council meeting to be held on Monday 21st May 2018, at Salwarpe Village Hall to commence at 7.00pm

Signed



Mrs E. Gallagher, Clerk to Hindlip, Martin Hussingtree & Salwarpe Parish Council

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**Appendix 1  
Payments and Receipts 7th January 2018 – 28th February 2018**

<b>Opening Balance Community Account</b>	<b>15,073.79</b>
<b>Less Payments</b>	<b>(3423.90)</b>
<b>Plus Receipts</b>	<b>729.71</b>
<b>Total Closing Balance</b>	<b>12379.60</b>

<b>Business Money Manager Deposit Account</b>	<b>9711.14</b>
<b>Interest</b>	<b>0</b>
<b>Closing Balance April BMM Account</b>	<b>9711.14</b>
<b>Closing Balance Community Account</b>	<b>12379.60</b>
<b>Total</b>	<b>22090.74</b>
<b>Less Ring-fenced grant – NHB Memorial fund</b>	<b>(857.76)</b>
<b>Less Ring-fenced additional mtnce - mowing yrs 18/19–20/21</b>	<b>(775.00)</b>
<b>Less maintenance provision grant - contribution to notice boards</b>	<b>(1,245.00)</b>
<b>Less ringfenced election costs received</b>	<b>(500.00)</b>
<b>Total Reserves</b>	<b>18712.98</b>

**Payments from 7th January 2018 – 28th February 2018**

13/01/2018	Room Hire	Meetings	120.00
13/01/2018	J Hughes	internal Audit 2016/17	100.00
04/02/2018	Clerk	January Salary & Expenses	527.67
05/02/2018	Comunicorp	Deputy Chair Magazine	12.00
06/02/2018	Top Cut Mowing Services	Lengthsman Jan 5665 & Contract 5664	669.12
06/02/2018	CALC	training 30/10/2017	10.00
28/02/2018	Clerk	February Salary & Expenses	443.11
28/02/2018	Top Cut Mowing Services	February Lengthsman 5657	1,542.00
		<b>TOTAL</b>	<b>3423.90</b>

**Receipts from 7th January 2018 – 28th February 2018**

30/01/2018	HMRC	VAT reclaim April - Dec 2017	729.71
		<b>TOTAL</b>	<b>729.71</b>

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PLANNING 7<sup>th</sup> January 2018 – 8<sup>th</sup> March 2018

## APPENDIX 2

NEW APPLICATIONS				
No	Location	Proposal	Parish	Decision
17/02588/HP	The Mill House, 2 Drury Court, Drury Lane, Martin Hussingtree, Worcester, WR3 8TD	Conservatory and porch to replace existing. Replacement windows and doors in main dwelling. Retrospective	Martin Hussingtree	Pending Comment due 25/1/2018. Response submitted 15.1.2018 Approved 15/02/2018
17/02527/FUL	Brookside Fruits, Worcester Road, Copcut	Subdivision of building in to four smaller units and subsequent change of use of one unit from A1 to A3 cafe	Salwarpe	Pending Comment due 5/2/2018 Comment sent 29/1/2018 Approved 15/02/2018
18/00082/RM	Land North Of Pulley Lane A	Application for Approval of Reserved Matters relating to Proposed Care Home for Older People with Associated Access and Parking and as Part of Approved Local Centre and pursuant to Outline Planning Permission Ref. No. W/11/01073/OU	Salwarpe	Pending Comment sent 13/2/2018
18/0018/HP	4 Woodside Cottages Hindlip	Alterations and amendments to existing dwelling erection of gabled side extension	Hindlip	Pending Comment submitted 14/02/2018
17/02584/HP	The Spinney, .adywood Road, Martin Hussingtree, /R3 7SX	Removal of chimney, replacement of windows, new timber cladding and rendering to exterior. New soffit and fascia board, various internal alterations, comprising modernization of layout, and improved disabled access for family member. New log burner flues and replacement of existing and new proposed velux rooflights	Martin Hussingtree	Pending Comment due 15/02/2018
18/00207/OUT	Land adjacent to Lydds Green Ladywood	Proposed construction of a single work/live unit with associated parking and landscaping with all matters reserved	Salwarpe	Pending. Comment submitted 14/2/2018
18/00103/CU	Hindlip Hall. The Drive	Temporary site for welfare portakabin on car parking facility (retrospective)	Hindlip	Pending Comment submitted 23/2/2018
18/00315/LB	Hindlip Hall. The Drive	Phase 2 Internal refurbishment and remodelling of public accessible areas such as main hall reception area and corporate meeting rooms	Hindlip	Pending Comment submitted 23/2/2018
18/00288/LB	Hindlip Hall, The Drive, HINDLIP, WR3 8SP	Like for like replacement of existing windows to a listed building	Hindlip	Pending Commentsubmitted 28/2/2018
18/00187/HP	The Old Rectory, Church Lane, Martin Hussingtree, Worcester, WR3 8TQ	Replace 2 single garage doors with one full width up and over type door.	Martin Hussingtree	Pending Comment sent 28/2/2018
17/02334/OUT	Casa Colina Newland	Residential development of land of up to 9 dwellings following the removal of the existing dwelling.	Droitwich/Salwarpe	Not Consulted comment sent 27/2/2018
NEW Applications in period 11				

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## AWAITING DECISIONS

No	Location	Proposal	Parish	Decision
17/00169/OU	Land North Of Pulley Lane And, Newland Lane, Newland, Droitwich  Persimmon Homes	Infrastructure & open space not in accordance with Condition 7 Part i.ii.iii. (Ref: W/12/02336/OU). Widening of Pulley Lane, A38 junction/Pulley Lane and pedestrian links to Tagwell Rd.Persimmon Homes	Salwarpe	Pending Comment due 16/03/2017 Response submitted 15/03/2017  Planning Committee 11/5/2017 Decision Deferred
W/16/02240/OU	Land North of Pulley Lane and, Newland Lane, Newland, Droitwich Spa	Access and infrastructure Pulley Lane, Newlands Rd (Ref:W/11/01073/OU). Condition 6 amended highway works.  Condition 5. Part ii). with regards to an increase in the occupation to the 90 <sup>th</sup> dwelling. Amendment..Removal of variation. 4/07/2017.  Condition 5 Part(i) Temporary Traffic Management Plan only to proceed.	Salwarpe	Original response submitted 1/11/2016  Material amendment to plans variation to highway condition. Redrow Homes. Response Submitted 15/03/2017  Planning Committee 11/5/2017  Variation to condition 5 (ii) Response due 20/07/2017 Response sent 20/07/2017
17/02458/RM	Court Farm, Hindlip WR3 8SS	Reserve Matters (Outline Permission W/13/01593/PN)Landscaping, Layout & scale for new office buildings(Class B1) Multifunctional building (ClassB1/D1/D2)	Hindlip	Pending comment due 2/01/2018
17/02453/CLE	Hindlip Stables,Pershore Lane, WR3 8TA	Certificate of Lawful Use existing for occupation of annexe as dwelling house.	Martin Hussingtree	Legal document of lawfulness, 07/12/2017. Delegated Planning Officer Decision.
17/05973 LICENCING APPLICATION	A38 Layby Droitwich Road	Street trading sale of plants	Salwarpe	Representations submitted 20/11/2017 Committee January 2018

## DECISIONS

No	Location	Proposal	Parish	Decision
17/02131/LB Associated 17/02130/CU	Cummins Farm, Hindlip Lane, HINDLIP, WR3 8ST	Conversion of Pigsty & Store into a Podiatry Clinic including a single storey extension	Hindlip	Comment sent 9/11/2017 Approved 2/2/2018
<b>Decisions in period (including new application decisions) 3</b>				

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## APPENDIX 3

ENFORCEMENTS				
Enforcement No.	Location	Description of alleged breach	Parish	Status
<b>New enforcements 0</b>				
APPEALS				
No.	Description	Parish	Decision	
IN/14/00299 APP/H1840/C/16/3150869	Pear Tree Inn Pear Tree Inn. Unauthorised Change of Use.Siting of marquee.Installing groundworks.Land restoration.	Hindlip	Refused 16/11/2016. Conditions: (1) Removal of Marquee. REMOVED (2) Removal of Groundworks Expiry date 17/5/2017. Implemented (3) Restoration of Land. Within six months of removal of groundworks. NO RESTORATION. (If groundworks not removed, restoration of land delayed 'ad infinitum'.	
APP/H1840/D/17/3173081	Erection of annex accommodation for applicants' elderly mother and orangery building for host property Orchard Cottage, Church Lane, Worcester, WR3 8TQ W/16/01810/PP	Martin Hussingtree,	Representation due 13 June 2017 Appeal decision pending 14.07.2017 Appeal Allowed 04/08/2017	
APP/H1840/W/17/3183313/ 17/00243/FUL	Proposed new dwelling and partial demolition of existing property and creation of new vehicular access Far Oaks Furlongs, Copcut Lane, Salwarpe, Droitwich Spa, WR9 7JB	Salwarpe	Appeal Start date 10/10/2017 Representation due 14 November 2017 Representations sent. Decision due 3/1/2018	
<b>New appeals in period</b>				

## APPENDIX 4

TEMPORARY GRANTED PERMISSIONS				
No:	Location	Period	Expiry Date	
16/00416	Street Trader,A38 Layby, Droitwich Rd, Salwarpe. Mobile Snack Van	Annual	26 <sup>th</sup> April 2017 Consent expired	
W/15/00244	Worcs. Rugby Club, Marquee Sixways, Hindlip	3 years	19 March 2018	
W/16/01286/PN.	Land North of Pulley Lane, Marketing Suite, Redrow Homes.		Within 6 weeks of Sale of 239th dwelling	
W/16/01104/PO	Middleton Cottages Copcut Lane (S106)	3 years	21 June 2019	
No: W/16/01472/AA.	Copcut, A38 Layby Advertising Sales Board,Redrow Homes.	3 years	30 <sup>th</sup> July 2019	
17/00095/FUL	Upper Smite Farm. An application for the retention of a temporary agricultural workers dwelling (log cabin)	3 years	25 <sup>th</sup> May 2020	
<b>New Temporary permissions in period 0</b>				