

EASTHAM PARISH COUNCIL
Paul Arnold (Chairman), Mike Adams, Stuart Ward,
Joyce Horsfall, Jen Jones, Adrian Worsley, Ian Matravers

To Members of Eastham Parish Council

You are summoned to attend **Eastham Parish Council Meeting** to be held at **7.30pm** on
Tuesday 27th MARCH 2018 at **Eastham Memorial Hall**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
3. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
Dispensations – To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
Dispensations requested – All Councillors for items 11 and 20 regarding Eastham Memorial Hall.
4. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **Minutes** - To consider adoption of the minutes of Parish Council Meeting held on 23rd January 2018 and Extraordinary Parish Council Meeting held on 5th March 2018 (attached).
6. **District/County Councillors reports** for information.
7. **Progress reports for Information:**
 - a. **Airband** – update.
 - b. **Parish Path Warden**– update.
 - c. **Data Protection May 2018** – to advise Cllrs of change in law.
8. **Reports on Meetings attended by Clerk or Councillor**
WCC Conference – 6th March 2018
9. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. **Bank Reconciliation** (circulated) – January/February 2018 to be viewed and signed.
10. **Planning:**
 - a. **Plans circulated since last meeting** – None
 - b. **Decisions received since last meeting** –
18/00074/FUL – Land at (OS 6708 6834), Eastham – Provision of holiday lodge.
 - c. **Plans to comment on at this meeting** – None.
 - d. **APPEAL – APP/J1860/X/17/317644 – Oaktrees, Highwood Lane, Eastham WR15 8PB** – Application for Lawful Development Certificate for existing works to convert the existing barn into residential dwelling as approved under 15/00982/PDU. **Outcome of Appeal Hearing held on 20th February 2018.**

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11. Eastham Memorial Hall

- a. **Parish Council Working Party Meeting 20th March 2018** – to report meeting to Parish Council, to agree notes and to discuss any issues that may need urgent attention.
- b. **Mediation Meeting with Hall Trustees 26th March 2018**– to report meeting to Parish Council and to discuss any issues that may require urgent attention, some matters may be confidential to be discussed at item 20.

12. Road report:

- a. Lengthsman – progress report.
- b. Any problems to report.
- c. Update on outstanding queries –
Astley Orchard – repairs to pavement/Gritbin request/drainage work.
Highwood Lane – request for grit bin.

13. West Mercia Police Party in the Park 2018 - To discuss request for a grant to support this event.

14. Correspondence for Information:

A list of items will be available at the meeting.

MHDC Land Drainage Officer – email of introduction how he can help/advise landowners

15. Clerks report on Urgent Decisions since last meeting.

16. Councillor's reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

17. Date of next meeting: 22nd MAY 2018 at 7.30pm

18. Cllrs to agree to close meeting to the Public due to the confidential nature of the business to be discussed..

19. Internal Auditor 2017-18 – to appoint auditor and discuss fee.

20. Eastham Memorial Hall –

- a. To discuss legal issues that may arise for urgent discussion.
- b. To discuss other matters that may require urgent discussion.

21. Meeting Closed.

Signed *Sue Burrows*
Clerk Sue Burrows

Date 22nd March 2018