

Knightwick and Doddenham Parish Council

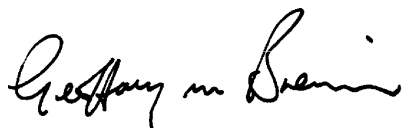
Council Members are summoned to the Annual Meeting of the Parish Council on Monday 21st May 2018 at 7.00 pm in the Talbot Hotel, Knightwick.

Public Question Time prior to the formal meeting;

Members of the public may wish to raise matters of concern prior to the formal meeting.

Agenda *The meeting will be opened by the current chairman Cllr B Munt.*

1. To accept nominations and appoint a Chairman.
- 2 Apologies for absence and members' declarations of interest.
3. To accept nominations and appoint a Vice-Chairman.
4. To appoint a representative to the Knightwick Charity Trustees (*for information; 2017 Cllr F Budden*)
5. Confirm the Minutes of the meeting of 19th March 2018 - Circulated in advance.
6. Financial Matters:
 - a) Approve the Council's Accounts 2017-8 - Circulated in advance.
 - b) Approve the formal Annual Governance Statement
 - c) Approve the formal Annual Statement of Accounts
 - d) Approve payment - Council's Insurance Premium - £285.60
 - e) Approve payment - Council's Membership Fee WCALC - £221.18 inc vat
 - f) Confirm - Clerk's Salary & Hours - 2018-9 (NALC - SCP27 - £12.815/hr, 242hrs/yr) (£258.44/mth)
 - g) Confirm - Lengthsman Contract with WCC 2018-9 - £2141 (as for 2017-8).
7. Planning Matters: Note clerk's delegated responses to
 - a) Application Number : 18/00527/HP The Cottage, Ankerdine Hill, Knightwick, WR6 5PN - no comment.
 - b) Application Number : 18/00302/LB The Mill House, Doddenham Hall Barns, WR6 5NZ - no comment.
8. Adopt New Standing Orders - circulated in advance.
9. In accordance with General Data Protection Regulation 2018. appoint the Clerk (Mr G M Brewin) as Data Protection Officer to the council
10. Clerk's report on actions from previous meetings and correspondence received
11. Items for the Next Meeting
12. Confirm the date of the next meeting: 16/07/2018 at 7:00pm In the Talbot Hotel Knightwick.



Clerk to the Council 14/5/2018